



Regular Meeting Minutes – Village of Timberlane – September 21, 2006

1. Call to order at 7:00 pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, Bob Blood and Donna Leone were present. None absent. There were four guests.
3. Motion made by Bob B and seconded by Bob M to approve August 24th, 2006 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
4. President's Report
 - a. No culvert pipe permits or rural access permits were issued this month.
 - b. During the month one additional mosquito spraying was approved by the trustees. Motion made by Bob M and seconded by Ron to proceed. Roll call vote was: ayes – Ron, Bob M, Dixie, Bob B, absent - Donna, 0 nays.
 - c. Steve will check into the "Local Government Health Plan for ILL for public officials" that is now available for purchase.
5. Treasurer's Report
 - a. Motion made by Donna and seconded by Bob B to approve the Treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Our domain name (villageoftimberlane.org) expired 9/21/06. The web site was moved to Lunarpages.com (began 9/9/06 finished 9/16/06). The cost is \$95.40 for a year (under the \$150 that was approved in May) and includes free setup and a free domain name for as long as we stay with them. We can all have villageoftimberlane.org email addresses and have the ability to set up a mailing list.
 - c. 2005 and 2006 Ordinances and Resolutions have been added to the web site.
 - d. Sylvia transferred \$255.25 from the Audit Money Market Fund to the Prime Fund and \$3647.92 from the Impact Fee Money Market Fund to the Prime Fund on 9/5/06. We won't have any expenses from these accounts in the near future.
 - e. Sylvia prepared a comparison of actual vs. budgeted income and expenses through August 2006. Overall we're ahead in income and behind in expenses. She prepared a report showing % of income and expense by month for 2004 and 2005 so we can have something to compare to going forward.
 - f. Sylvia will bring a proposed budget change to the next meeting.
 - g. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
ComEd	Street light - 8/1/06-8/30/06	\$20.55	1653	9/9/2006	Bob M	Donna
Independent Inspection	August 2006 permits	\$3,631.63	1654	9/21/2006	Bob M	Donna
Donald Larson	May 2006 legal fees	\$187.50	1655	9/21/2006	Bob M	Donna
Donald Larson	August 2006 legal fees	\$87.50	1656	9/21/2006	Bob M	Donna
Sylvia Gorman	Reimburse for one year domain name and web site hosting - \$7.95/month	\$95.40	1657	9/21/2006	Bob M	Donna
Stephen Rapp	Fax bills - July/August 2006	\$44.27	1658	9/21/2006	Bob M	Donna
	2.5 hrs @ \$20/hr - \$50.00 gross	\$44.67			Bob M	Donna
Robert Marner	Truck use	\$55.00	1659	9/21/2006	Bob M	Donna
Ron Stelling	3.25 hrs @ \$20/hr - \$65.00 gross	\$58.08	1660	9/21/2006	Bob M	Donna
Stephen Rapp	September net pay	\$893.50	1661	9/21/2006	Bob M	Donna
Sylvia Gorman	September net pay	\$446.75	1662	9/21/2006	Bob M	Donna
Debra Marner	September net pay - 1 meeting	\$223.37	1663	9/21/2006	Bob M	Donna
Bob Marner	September net pay - 1 meeting	\$44.67	1664	9/21/2006	Bob M	Donna
Ron Stelling	September net pay - 1 meeting	\$89.35	1665	9/21/2006	Bob M	Donna
Dixie Timmerman	September net pay - 1 meeting	\$89.35	1666	9/21/2006	Bob M	Donna
Bob Blood	September net pay - 1 meeting	\$44.67	1667	9/21/2006	Bob M	Donna
Donna Leone	September net pay - 1 meeting	\$44.67	1668	9/21/2006	Bob M	Donna

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, Donna, 0 nays, 0 absent.

6. Committee Reports

a. Zoning

- i. None.

b. Finance

- i. None.

c. Roads/Highways/Bridges

- i. Hanson engineering submitted the final bridge inspection reports conducted in September. Due to extensive repairs needed, the small box bridge over Beaver creek on Orth Rd. has qualified for HBP bridge program repair funding where the village would be responsible for 10% of actual repairs. Steve will notify Rich Lundine at the highway department to proceed. Rebuilding expected in 2008-2009.
- ii. The larger bridge over Beaver Creek on Orth Rd furthest west was estimated to last another ten years before replacement should be performed. No action taken.
- iii. The trustees took the action to change the presentation of the bridge road signs as recommended in the bridge inspection report.
- iv. Trustees will determine how many dead trees – branches need to be removed from Dawson Lake Rd. Work order will be submitted.
- v. Rich Lundine notified the board that double striping on Caledonia rd in front of a subdivision's entrance is considered illegal. Ron took the action to pursue signs to warn vehicles of upcoming entrances on Caledonia Rd.
- vi. Snow plow and lawn care bidding was received from Crimson Valley and none from A & L Landscaping. Steve will contact Don Larson to submit the snow bid letting notice again.

- vii. Steve will obtain a letter of recognition concerning the critical repairs needed on Prairie Rd. from Pat Stewart, McClure Engineering and will forward it to Don Larson.
- d. Village Hall feasibility study
 - i. The board received a non-homestead property tax exemption certificate for both the park and land donated for a proposed village hall.
 - ii. Steve presented three letters of full commitment from Amcore bank, Alpine bank, and US Bank. Sylvia presented a loan comparison of these banks that the board discussed in detail.
 - iii. Motion made by Bob M, seconded by Ron to authorize Alpine bank as the provider of the village hall construction loan, the term loan concurrent with finalized plans, and pricing with a general contractor for a village hall. Discussion continued. Roll call vote: ayes – Ron, Bob M, Bob B, Donna, nays - Dixie, 0 absent.
 - iv. Don Larson submitted a chapter of the IICLE Municipal Law Handbook that deals with proper notification to the residents. The board will review the information and clarify with Don as needed.
 - v. Per Don, we are required to amend the 2006 village budget to include the village hall expenses. Motion made by Bob M, seconded by Bob B, vote all ayes, 0 nays, and 0 absent to amend the 2006 budget to include village hall funds.
 - vi. A new floor plan for a 3850 sq ft. building option was presented by Jeff Leeson. The board discussed the details. Dixie offered to visit Poplar Grove's village hall concept for the next meeting.
 - vii. A meeting was scheduled at 10 am Thursday 9/28 at Jeff Leeson's office to discuss floor plan details with Dixie, Steve, and Sylvia.
- 7. New Business
 - a. The board agreed to follow Belvidere's Halloween trick or treat hours and Debbie will call to confirm them. Sylvia will post hours on the website.
- 8. Old Business
 - a. Heatherfield Estates Final Plat 1 was presented by Marvin Keyes. This plat was approved at a previous meeting so the village president and clerk signed the document. Ground breaking is planned for early October.
 - b. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Village hall concept study and schedule for public discussion	Feb 2006	Board

illuminating the Prairie Meadow entrance off Caledonia Road	Feb 2006	Board
Border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. Steve offered to contact the Caledonia Village president again.	July 2006	Steve
Smoke free ordinance	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year	Mar 2006	Board
Contact Don Larson and Mr. Hatfield from the Boone County Health dept to discuss the burning of plastic and Styrofoam in the village.	April 2006	Donna, Steve
Review four engineering services quotes.	May 2006	Trustees
Pat Fowler to discuss the training documents he handed out concerning fraud.	July 2006	Sylvia
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie

9. Motion made to adjourn by Bob M, seconded by Bob B to adjourn at 9:30 pm.

Vote all ayes, 0 nays, and 0 absent.