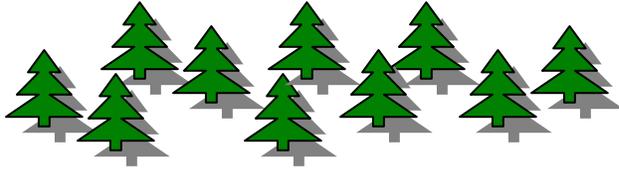


### **Regular Meeting Minutes – Village of Timberlane – October 21st, 2004**

1. Call to Order at 7:08pm by President Steve Rapp.
2. Roll Call: Steve Rapp, Bob Marner, Dixie Timmerman, Debbie Marner and Sylvia Gorman were present. Donna Leone and Ron Stelling were absent. There were four guests.
3. No quorum was present at the regular meeting. It was decided that a special meeting would be held October 27th, 2004 in order to conduct village business.
4. Bob M. read two letters he had sent to Mrs. Hengels and Mrs. Hernandez explaining his recommendations to the board for any property restitution, and plans to improve communication for next year.
5. One guest mentioned that Boone Lake had experienced a fish kill of 300 fish approximately mid-Sept. Discussed whether or not the September 20 herbicide treatment on Dawson Lake Rd. impacted Boone Lake's fish population.
6. Adjourned at 7:45pm.

SEE NEXT PAGE FOR MINUTES FROM SECOND MEETING IN OCTOBER



## **Special Meeting Minutes – Village of Timberlane – October 27, 2004**

1. Call to Order at 6:38 at Boone Lake Clubhouse by President Steve Rapp.
2. Roll Call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling and Donna Leone were present. Deb Marner and Dixie Timmerman were absent. Dixie arrived at 6:45. Donna left at 8:35. There were no guests.
3. Steve recommended that the Board approve Robert Blood and Ron Lewandowski as new Trustees. Bob B. will replace Guy Carynski and Ron L. will replace Howard Leyrer. Motion by Ron S, seconded by Donna to approve the new trustees. Vote all ayes. The new trustees were sworn in by Sylvia and signed the Oath of Office.
4. Motion by Dixie, seconded by Bob M. to approve 9/16/04 minutes. Vote all ayes. Donna agreed to take the action item of calling Rayz Rescue for speed bump painting.
5. Treasurer's Report
  - a. Sylvia presented July, August and September reports. Motion by Ron S, seconded by Bob M. to approve all reports. Vote all ayes.
  - b. Tax Levy discussion. Sylvia, Deb and Steve met with Ken Terrinoni last week to discuss property taxes. We can raise taxes more than the total of 5% and resident's rates will still go down, due to the value of new construction. We will have to have a tax levy hearing. Tentative date is 12/16/04. Notice must be published between 12/2/04 and 12/09/04. The budget and tax levy will be approved at the regular meeting on 12/16/04 and must be filed with the County Clerk by 12/28.04. A tentative budget and levy will be presented at the 11/18/04 meeting for discussion. Discussed putting out a flyer and a notice on the web site explaining the proposed levy.
  - c. Motion by Donna, seconded by Ron S. to create a Utilities line in the budget. This will be used to record Street Light expense. Vote all ayes.
  - d. Motion by Bob M. seconded by Ron S. to approve moving 2004 Street Sign expense and Street Light installation from Roads & Bridges to Capital Expenditures. The change will be shown on the October reports. Vote all ayes.
  - e. Motion by Bob M, seconded by Ron S. to approve allowing the Treasurer to pay the Com Ed bills for the Caledonia Street Light before the Board has approved them, if the amount is under \$30.00. Vote all ayes. The bill arrives the first week of the month and is due before the Board meets. The expense will be reported at each meeting and will be documented on the monthly reports.
  - f. Motion by Ron S, seconded by Donna to approve paying the \$2275 to Hanson Engineering for Bridge work from MFT, rather than from GF as was approved in September.

- g. Motion by Donna, seconded by Ron S. to open a new CD with 2003 impact fee funds in the amount of \$7896.00 and to move Archer Bank impact fund CDs to a local bank as they mature. Vote all ayes.
- h. Bills: The following bills were all paid 10/21/04 without Board approval
  - i. Motion by Bob M., seconded by Donna to approve payment of \$1769.61 to Independent Inspections for September 2004 permits. Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - ii. Motion by Bob M., seconded by Ron S. to approve payment of \$795.08 to Boone County special census for 3 months rental of space and equipment. Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - iii. Motion by Bob M., seconded by Dixie to approve payment of \$198.90 to IRS, \$39.00 to the Illinois Department of Revenue, \$52.00 to the Illinois Department of Employment Security for 3<sup>rd</sup> Quarter 2004 payroll taxes. . Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - iv. Motion by Bob M, seconded by Dixie to approve payment of invoices of \$362.16 and \$238.64 to Bonnell Industries for street signs. . Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - v. Motion by Bob M., seconded by Bob B to approve payment to Caledonia Township of \$1445.23 for shoulder work, mowing and tree trimming and \$740.00 for herbicide spraying and mowing. . Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - vi. Bob Marner was reimbursed \$22.09 for mailbox hardware and grass seed. Sylvia Gorman was reimbursed \$41.40 for postage and Deb Marner was reimbursed \$37.50 for office supplies. ComEd was paid \$22.47 for street light expense. No motion as these are under \$100.00
- i. Bills: The following bills have not been paid yet.
  - i. Motion by Donna, seconded by Ron S. to pay \$200 to Rock River Tree Service for stump grinding. . Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0.
  - ii. Motion by Ron S., seconded by Donna to pay \$1500.00 to McClure Engineering for review of Hidden Grove Plat 3. Sylvia will bill Stu Hall for reimbursement. . Roll Call: Ayes – Bob M., Bob B., Ron S, Ron L, Donna and Dixie. Nays – 0. Absent – 0
  - iii. Motion by Bob M., seconded by Ron S. to pay \$765 to Ack Ack Nursery for a voucher to be used by resident, Mrs. Hernandez to replace a tree that was mistakenly removed from her property during the ditch brush removal. Bob M. got bids from several nurseries for similar trees. Carlson was \$960.00, Tyler – no response, Al’s Tree Service - \$425, but is not insured and has no workman’s comp, Meridian declined as they don’t have the

equipment to install the tree, and Railey was \$425 for a smaller tree. Roll call vote: Ayes – Bob M., Ron L., Bob B. Nays – Dixie, Ron S. Absent – Donna.

6. Committee Reports

a. Roads/Highways

- i. Ron S. will check with Norm Pierce and Rich Lundin to make sure we have road salt ordered for this winter.
- ii. Discussed putting in the new roads signs. Ron S. tried to call the person who did it last time, but his phone number is no longer valid. Discussed using concrete on each sign because the ones put in without concrete have been stolen. Ron S., Ron L. and Bob M. will consider putting the new signs in if we can't find someone willing to do it.

7. Old Business

- a. After researching the problems with the ditch brush removal and speaking with residents, Bob M. makes the following recommendations:
  - i. The Board should inform residents ahead of time when work is to be done and provide a venue for residents to express concerns and have questions answered.
  - ii. The Board should provide the contractors with a work order detailing the work to be done. This will eliminate most of the problems we encountered during the ditch cleanup.
- b. Steve will try to get plat maps and covenants for village subdivisions for our use. These will help us write the work order and resolve disputes over property lines before the work is done.

8. New Business

- a. Salaries. Salary adjustments have to be made at this meeting in order to be effective for those elected in April 2005. The salaries will take effect at the beginning of the next term, which is the first meeting in May following the election. Discussed salaries in neighboring municipalities and the amount of work being done by Board members for little or no pay.
  - i. Motion by Bob M., seconded by Donna to approve Ordinance O04-301-01, establishing the President's salary at \$1000.00 per month, with no additional meeting pay. The President must attend at least 75% of all Board meetings in a year. Roll Call: Ayes – Donna, Dixie, Bob M., Bob B., Ron S., Ron L. Nays – 0. Absent – 0.
  - ii. Motion by Bob M., seconded by Donna to approve Ordinance O04-301-02, establishing the Treasurer's salary at \$250 per month plus \$50.00 per meeting. Roll Call: Ayes – Donna, Dixie, Bob M., Bob B., Ron S., Ron L. Nays – 0. Absent – 0.
  - iii. Motion by Bob M., seconded by Donna to approve Ordinance O04-301-03, establishing the Clerk's salary at \$200.00 per month plus \$50.00 per meeting. Roll Call: Ayes – Donna, Dixie, Bob M., Bob B., Ron S., Ron L. Nays – 0. Absent – 0. .

- iv. Motion by Bob M., seconded by Donna to approve Ordinance O04-301-04, establishing the Trustees' salaries at \$100.00 per meeting. Roll Call: Ayes – Donna, Dixie, Bob M., Bob B., Ron S., Ron L. Nays – 0. Absent – 0.
  - b. Donna raised the issue of people putting No Trespassing signs and Beautification signs in their yards in Timberlane subdivision. The No Trespassing signs are a result of the youths who wander the neighborhood with no regard to private property. The Beautification signs are a result of the mistakes made during the ditch cleaning. Discussed hiring the Sheriff to perform extra patrols through the subdivisions to watch for trespassers. Donna will approach the people with the Beautification signs about removing them, now that the problems have been remedied. Discussed imposing a Police Protection tax levy to pay for the extra patrols. Sylvia will research that option.
- 9. Motion by Bob B, seconded by Ron L. to adjourn at 9:05. Vote all ayes.