



Regular Meeting Minutes – Village of Timberlane – November 16th, 2006

1. Call to order at 7:00 pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, Donna Leone, and Bob Blood were present. None absent. There were four guests.
3. Motion made by Ron and seconded by Donna to approve October 19th, 2006 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
4. President's Report
 - a. One culvert pipe permit / rural access permit was issued this month.
 - b. Steve met with Rich Lundine concerning bridge repair paperwork. Rich will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.
5. Treasurer's Report
 - a. Motion made by Bob B and seconded by Donna to approve the Treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Discussed insurance options. The Illinois Municipal League Risk Management Association can cover our General Liability, our Public Official's Liability and our Public Official's Bond Policy currently in force. We can have IMLRMA coverage before our General Liability Policy expires 12/18/06. We can also purchase optional Prior Acts coverage. Once this policy is in place we can cancel the remainder of our Public Official's Liability policy and get a refund of the unused portion. Motion made by Donna and seconded by Bob M to accept the IMLRMA insurance option not to exceed \$6,500.00 under Ordinance O06-320-1 which will allow the village to join the IMLRMA and pay its insurance premiums. Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, Donna, 0 nays, 0 absent. *Minutes amended on 12/21 to include: the board agreed to sign an intergovernmental agreement with the IMLRMA. This agreement allows us to join the IMLRMA.*
 - c. The proposed 2007 budget was presented and reviewed for changes by the board. This budget includes funds for the first phase of Orth Road bridge replacement and expenses to build a Village Hall.
 - d. Motion made by Bob B and seconded by Dixie to agree to present the proposed 2007 property tax levy at the hearing in December. Vote all ayes, 0 nays, and 0 absent. The total tax levy will increase 17.6% over last year. The estimated tax rate will decrease .0002% from last year. Sylvia has the tax levy notice ready for Don Larson to publish and a page prepared for the web site that will inform the residents of the total tax levy increase and the rate decrease. This will take the place of the mailing we did last year. A tax levy hearing is required since the tax levy is more than 105% of last year's levy. The tax levy hearing will be 12/21/06 at 6:30 pm.
 - e. Motion made by Bob B and seconded by Donna to approve the 2006 amended budget as reviewed by the board. Vote all ayes, 0 nays, and 0 absent. Money was reallocated between various expense accounts, but the total expenses remained the same. Income was adjusted upward to reflect additional income and donated land.

f. The following bills were submitted for payment:

| Payee | Purpose | Amount | Check # | Date | Motion made: | Motion seconded: |
|------------------------------|---|------------|---------|------------|--------------|------------------|
| Northern Contract | Orth Road Bridge Guardrail and delivery | \$102.85 | 1685 | 11/1/2006 | Bob M | Donna |
| ComEd | Street light - 9/29/06 - 10/30/06 | \$20.55 | 1686 | 11/6/2006 | Bob M | Donna |
| Independent Inspections | October 2006 permits | \$2,872.89 | 1687 | 11/16/2006 | Bob M | Donna |
| Sylvia Gorman | External computer storage, stamps, ink | \$138.77 | 1688 | 11/16/2006 | Bob M | Donna |
| McClure Engineering | Plat reviews 2006 | \$9,225.80 | 1689 | 11/16/2006 | Bob M | Donna |
| Stephen Rapp | Fax bills Sept/October 2006 | \$37.67 | 1690 | 11/16/2006 | Bob M | Donna |
| Bob Marner | Orth Road Bridge repairs/Dawson Lake tree cutting | \$209.97 | | | Bob M | Donna |
| | Truck use | \$175.00 | 1691 | 11/16/2006 | Bob M | Donna |
| | Orth Road Bridge repairs/Dawson Lake tree cutting | \$214.44 | | | Bob M | Donna |
| Ron Stelling | Supplies, truck/tractor use | \$62.16 | 1692 | 11/16/2006 | Bob M | Donna |
| Bob Blood | Dawson Lake Road tree cutting | \$98.28 | 1693 | 11/16/2006 | Bob M | Donna |
| US Bank | Annual safe deposit box rental | \$20.00 | 1694 | 11/16/2006 | Bob M | Donna |
| US Postal Service | PO Box rental - 1 year | \$38.00 | 1695 | 11/16/2006 | Bob M | Donna |
| Donald Larson | October 2006 legal fees | \$375.00 | 1696 | 11/16/2006 | Bob M | Donna |
| Caledonia Township | Mowing - 28 hours in September | \$2,240.00 | 1697 | 11/16/2006 | Bob M | Donna |
| Stephen Rapp | November net pay | \$893.50 | 1698 | 11/16/2006 | Bob M | Donna |
| Sylvia Gorman | November net pay | \$446.75 | 1699 | 11/16/2006 | Bob M | Donna |
| Debra Marner | November net pay - 1 meeting | \$223.37 | 1700 | 11/16/2006 | Bob M | Donna |
| Bob Marner | November net pay - 1 meeting | \$44.67 | 1701 | 11/16/2006 | Bob M | Donna |
| Ron Stelling | November net pay - 1 meeting | \$89.35 | 1702 | 11/16/2006 | Bob M | Donna |
| Dixie Timmerman | November net pay - 1 meeting | \$89.35 | 1703 | 11/16/2006 | Bob M | Donna |
| Robert Blood | November net pay - 1 meeting | \$44.67 | 1704 | 11/16/2006 | Bob M | Donna |
| Donna Leone | November net pay - 1 meeting | \$44.67 | 1705 | 11/16/2006 | Bob M | Donna |
| NIMCA Membership | Dues 10/1/06-9/30/07 | \$25.00 | 1706 | 11/16/2006 | Bob M | Donna |
| Hanson Professional Services | Biennial Bridge Inspections | \$3,200.00 | 1026 | 11/16/2006 | Bob M | Donna |

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, Donna, 0 nays, 0 absent.

6. Committee Reports

a. Zoning

- i. None.

b. Finance

- i. None.

c. Roads/Highways/Bridges

- i. Motion made by Bob M seconded by Donna to purchase 10 new street name signs not to exceed \$400.00 from Bonnell Ind. to replace the signs in the Prairie Lane subdivision. Roll call vote: Ayes – Ron, Bob M, Dixie, Bob B, Donna, 0 nays, 0 absent.
- ii. Signs are in and ready to install by Boone County. These signs will notify vehicles of the entrance at Country Meadow Lane and Caledonia Rds.
- iii. T-posts will be added at subdivision corners that appear to be rounded off by vehicles driving off the road. This may prevent further roadside damage.

d. Village Hall

- i. Motion made by Ron and seconded by Bob M to approve the construction of the parking lot and the building foundation subject to obtaining an approved septic permit. Vote all ayes, 0 nays, and 0 absent. The parking lot plan includes up to 40 parking stalls.
- ii. Steve will have Don Larson make changes to amend the draft Construction Management agreement with the village to be named as an additional insured on each contractor's insurance coverage with dollar amounts specified.
- iii. The board will research the utility and telephone companies for price reductions.

- iv. Jeff Leesom expects to have the final layout with the added single dumpster concrete enclosure pad ready the week of Nov 20th. After the final village hall layout plan is approved the outbidding for subcontractor's seeking bids will be communicated via newspaper and the village website.
 - v. Groundbreaking is tentatively scheduled for December 2.
7. New Business
- a. Motion made by Bob M and seconded by Donna to approve and sign the final Plat 2 map of Newbury Place. Vote all ayes, 0 nays, and 0 absent.
8. Old Business
- a. None.
9. Open Actions from previous meetings:

| Open Actions: | Meeting | Contact |
|---|----------------|-----------------|
| Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records. | April 2005 | Debbie |
| Closed meeting minutes to review pending research. | April 2005 | Debbie |
| N. Boone Fire District # 3 is asking us to adopt the International Fire Code. This pertains to building codes only. This only affects future building. Our building inspector would enforce this. | Aug 2005 | Steve |
| Install signs at the Prairie Meadow entrance off Caledonia Road by the Boone County Highway Dept. | Feb 2006 | BCHD |
| Border agreement with Village of Caledonia to follow the gridlines on Kelley Rd. | July 2006 | Steve |
| Smoke free ordinance. | Mar 2006 | Steve |
| Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard | Mar 2006 | Donna |
| Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year. | Mar 2006 | Board |
| Contact Don Larson and Mr. Hatfield from the Boone County Health dept to discuss the burning of plastic in the village. | April 2006 | Donna, Steve |
| Review four engineering services quotes. | May 2006 | Trustees |
| Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges | July 2006 | Steve Debbie |
| Obtain a letter of recognition concerning the critical repairs needed on Prairie Rd. from Pat Stewart, McClure Engineering and forward it to Don Larson. | Sept 2006 | Steve |
| Minimum price for zoning fees | Oct 2006 | Steve |

10. Motion made to adjourn by Bob B, seconded by Ron to adjourn at 10:08 pm. Vote all ayes, 0 nays, and 0 absent.