



## Regular Meeting Minutes – Village of Timberlane – May 18th, 2006

1. Call to order at 7:04pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, and Bob Blood were present. Donna Leone arrived at 7:12pm. There were eleven guests.
3. Motion made by Bob B, and seconded by Ron with a vote all ayes, to approve April 20th, 2006 Regular Meeting minutes.
4. President's Report
  - a. Two culvert pipe permits were issued this month.
  - b. Steve received an email about a resident in Hidden Grove about extending culverts. He passed this subject on to the developer in the area.
  - c. Steve is adding all the village addresses to the village zoning map. When complete he will get it to the mapping company.
  - d. Steve will send the "scope of work" draft to Don Larson for review. Debbie will email it to Steve.
  - e. The trustee's are to review the three engineering services quotes for June.
5. Treasurer's Report
  - a. Motion made by Bob M and seconded by Donna to approve the Treasurer's report. Vote all ayes, 0 nays, and 0 absent.
  - b. Sylvia's web design class is done and the web site went 'live' at [villageoftimberlane.org](http://villageoftimberlane.org) early in May. It is still being enhanced and should be relatively complete by the beginning of June. Suggestions are welcome. (Do we want people to sign up for mailings or notifications of meetings? Is there any liability if we do that? Address to email culvert permits to? Web site hosting?)
  - c. Motion made by Bob M and seconded by Bob B to put the village web site on a web hosting service not to exceed \$150 per year. Vote all ayes, 0 nays, and 0 absent.
  - d. Clarke Mosquito's invoice of \$4310.00 for the first billing was paid 5/6/06.
  - e. IDOT will be conducting an audit of our MFT funds for 2002, 2003, 2004 and 2005 on 5/30/06. We were audited more frequently in the past, but the auditor retired and it took a while for IDOT to hire a new one, so they got behind.
  - f. Pat Fowler is working on our 2005 audit. We don't have a completion date yet.
  - g. Bonnell Industries would like an Accounts Payable Contact Name and a Purchasing Contact Name. Sylvia provided her name for Accounts Payable, and Donna's name as Purchasing Contact
  - h. The following bills were submitted for payment:

Payee	Purpose	Amount	Account	Check #	Date	Motion made	Motion seconded
Clarke Mosquito Control	1/2 of 2006 mosquito control	\$4,310.00	Mosquito Control	1589	5/6/2006	Bob B	Ron
ComEd	Street light - 4/3/06-5/2/06	\$20.55	Utilities	1590	5/15/2006	Bob B	Ron
Independent Inspections	April 2006 permits	\$6,627.42	Building Permits	1591	5/18/2006	Bob B	Ron
Clarke Mosquito Control	1 case of mosquito tablets to treat standing water in culverts	\$609.40	Mosquito Control	1592	5/18/2006	Bob B	Ron
Sylvia Gorman	Office Expense - Postage - reimburse for paper, ink, stamps	\$141.56	Office Expense - Postage	1593	5/18/2006	Bob B	Ron
Debra Marner	Office Expense - Postage - reimburse for postcard stamps and keys	\$75.96	Office Expense - Postage	1594	5/18/2006	Bob B	Ron
Stephen Rapp	May 2006 net pay	\$893.50	Salaries & Wages	1595	5/18/2006	Bob B	Ron
Sylvia Gorman	May 2006 net pay	\$446.75	Salaries & Wages	1596	5/18/2006	Bob B	Ron
Debra Marner	May 2006 net pay - 1 meeting	\$223.37	Salaries & Wages	1597	5/18/2006	Bob B	Ron
Robert Marner	May 2006 net pay - 1 meeting	\$44.67	Salaries & Wages	1598	5/18/2006	Bob B	Ron
Ronald Stelling	May 2006 net pay - 1 meeting	\$89.35	Salaries & Wages	1599	5/18/2006	Bob B	Ron
Dixie Timmerman	May 2006 net pay - 1 meeting	\$89.35	Salaries & Wages	1600	5/18/2006	Bob B	Ron
Robert Blood	May 2006 net pay - 1 meeting	\$44.67	Salaries & Wages	1601	5/18/2006	Bob B	Ron
Donna Leone	May 2006 net pay - 1 meeting	\$44.67	Salaries & Wages	1602	5/18/2006	Bob B	Ron
	CleanUp Day Food	\$13.68	Contingency			Bob B	Ron
Dixie Timmerman	Postcards for Village Mailing	\$11.00	Office Expense - Postage	1603	5/18/2006	Bob B	Ron

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, Bob B. and 0 nays.

## 6. Committee Reports

### a. Zoning

- i. None

### b. Finance

- i. None

### c. Roads/Highways/Bridges

- i. Donna and Ron will check into signs on breakaway posts and no passing striping costs for Caledonia Rd and Prairie Meadow entrance.
- ii. Ron said road patching has begun in the village.
- iii. One huge pothole on Orth Rd needs patching.
- iv. Dawson Lake Rd has some dead trees that need removal.
- v. Donna will order 6 flag to go on top of the weight limit signs.
- vi. Donna will also order 8 speed bump signs to replace missing ones.
- vii. It was mentioned that some residents are asking for more speed limit signs.
- viii. Shawn Goetz from Hanson Engineering is to perform bridge inspections beginning the week of May 22nd.

## 7. New Business

- a. General discussion on animal control was held with representatives of the Boone County board, animal control staff, Boone County sheriff's dept, and village residents. Ken Terroni took the action to find out where the county laws can be more restrictive than the state statutes. If the village becomes more restrictive than the state statutes it would have to hire its own animal control authority. Residents can attend the June 8th meeting at 5:30pm at the Boone County Court House for the Animal Control Committee meeting. Residents were also urged to call animal control or 911 when they encounter loose dogs in the village. Sylvia will add a message to the village website about leash laws and reporting loose animals.

## 8. Old Business

- a. Village hall concept study is progressing. Sylvia will check into monthly operating costs, Debbie, Steve, Sylvia and a trustee will meet with up to

three banks and architect/engineers in order to understand the village hall options.

9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Village board requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve
Review "scope of work" document for village contractors	Feb 2006	D.Larson
Village hall concept study and schedule for public discussion	Feb 2006	Board
Illuminating the Prairie Meadow entrance off Caledonia	Feb 2006	Board
Border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. Caledonia is expected to get back to us after their board meeting	Mar 2006	Board
Smoke free ordinance	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year	Mar 2006	Board
Jeff Lesson offered a template of a "Management Proposal to construct a City Hall". Steve will also send this to Don Larson for review.	Mar 2006	Steve
One more key for the safe deposit box	Mar 2006	Sylvia
Contact Jones Transportation Co. concerning buses in District 100 that stop on the roadside. As a result the paved edge is now deteriorating.	April 2006	Steve
Contact Don Larson and Mr. Hatfield from the Boone County Health dept to discuss the burning of plastic and Styrofoam in the village.	April 2006	Donna, Steve

10. Motion by Bob M, seconded by Bob B. to adjourn at 9:26pm. Vote all ayes.