



## Regular Meeting Minutes – Village of Timberlane - March 15th, 2007

1. Call to order at 7:08 pm by President, Steve Rapp.
2. Roll call: Present: Steve Rapp, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, Donna Leone and Sylvia Gorman. Bob Blood was absent. Four guests.
3. Motion made by Bob M and seconded by Donna to approve February 15th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report
  - a. No culvert pipe permits or rural access permits were issued this month.
  - b. Commonwealth Edison requires access to Dawson Lake Rd from Caledonia Rd to install approximately 3 poles for electric service to Newbury Place.
  - c. A tentative inter-governmental border agreement was given to the Village of Caledonia for review and approval.
  - d. Steve attended the 2<sup>nd</sup> Growth Summit meeting.
  - e. FEMA has approved reimbursement to the village of \$5167.90 for a winter storm this season.
5. Treasurer's Report
  - a. Motion made to approve January's Treasurer's report (deferred at Feb's regular meeting) by Donna and seconded by Dixie. Vote all ayes, 0 nays, and 1 absent.
  - b. Motion made to approve February's Treasurer's report (current report for this meeting) by Donna and seconded by Ron. Vote all ayes, 0 nays, and 1 absent.
  - c. All 2006 financial records are ready for auditing. Donna agreed to take the files to Pat Fowler on 3/19/07.
  - d. The village will be receiving at least two impact fee checks from Boone County in the next few weeks for 2006-2007 lot sales.
  - e. The following bills were submitted for payment:

Payee	Purpose	Amount	Expense Account	Expense Acct #	Bank Acct #	Motion Made	Motion Seconded
ComEd	Street light - 2/2/07-3/5/07	\$22.26	Street Lighting	01-572	01-115	Ron	Donna
Illinois Municipal League	Dues 4/1/07-3/31/08	\$125.00	Dues	01-561	01-115	Ron	Donna
Independent Inspections	February 2007 permits	\$1,485.49	Building Permits	01-548	01-115	Ron	Donna
Boone County Journal	Notice of Bids for Village Hall	\$28.00	Advertising & Legal Notices	01-553	01-115	Ron	Donna
	Labor for road work .75hrs @ \$20/hr = \$15.00, truck use \$15.00, supplies \$104.85	\$13.40	Salaries & Wages	01-430	01-115	Ron	Donna
Bob Marner	Labor for road work 4hrs @ \$20/hr = \$80.00, truck use \$70	\$71.48	Roads & Bridges	15-510	15-115	Ron	Donna
Ron Stelling	Labor for road work .5hrs @ \$20/hr = \$10.00 gross, \$8.93 net	\$8.93	Salaries & Wages	01-430	01-115	Ron	Donna
	Fax Bills - Jan/Feb 2007	\$44.12	General Supplies	01-650	01-115	Ron	Donna
Stephen Rapp	travel underpayment in January	\$5.28	Travel	01-562	01-115	Ron	Donna
Alpine Bank	Closing costs for Village Hall loan	\$2,553.75	Building	01-820	01-115	Ron	Donna
Stephen Rapp	March 2007 pay	\$893.50	Salaries & Wages	01-430	01-115	Ron	Donna
Sylvia Gorman	March 2007 pay	\$446.75	Salaries & Wages	01-430	01-115	Ron	Donna
Debra Marner	March 2007 pay - 1 meeting	\$223.37	Salaries & Wages	01-430	01-115	Ron	Donna
Robert Marner	March 2007 pay - 1 meeting	\$44.67	Salaries & Wages	01-430	01-115	Ron	Donna
Ronald Stelling	March 2007 pay - 1 meeting	\$89.35	Salaries & Wages	01-430	01-115	Ron	Donna
Dixie Timmerman	March 2007 pay - 1 meeting	\$89.35	Salaries & Wages	01-430	01-115	Ron	Donna
Donna Leone	March 2007 pay - 1 meeting	\$44.67	Salaries & Wages	01-430	01-115	Ron	Donna
Jon Hoover	March 2007 pay - 1 meeting	\$89.35	Salaries & Wages	01-430	01-115	Ron	Donna
Alpine Bank	Down Payment on Village Hall	\$25,000.00	Building	01-820	01-115	Ron	Donna
	38.5 Buckets Salt & Sand Abrasive Mix (134.75 Ton) @ \$68.25/Bucket, 1 Bucket Straight Salt (3 Ton) @ \$130.11/Bucket	\$2,757.74	Roads & Bridges	17-510	17-115	Ron	Donna
Boone County Motor Fuel Tax Fund	Plowing/Ice Control Feb 2007	\$15,937.50	Roads & Bridges	17-510	17-115	Ron	Donna

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Donna, Jonathan with 0 nays and 1 absent.

6. Committee Reports

- a. Zoning
  - i. None.
- b. Finance
  - i. None.
- c. Roads/Highways/Bridges
  - i. The trustees agreed to order more road signs.
  - ii. Weight limit signs were posted in the village.
  - iii. Trustees patched many potholes.
  - iv. Motion made by Bob M and seconded by Donna to approve Resolution R07-074-1 IDOT Maintenance of Streets and Highways by Municipality under the ILL Highway Code for \$7,059.34. Vote all ayes, 0 nays, and 1 absent.
- d. Village Hall
  - i. The village president and treasurer provided signatures on Alpine Bank's mortgage for the village hall for \$415,000 construction loan and 5-year balloon loan at 4.95%. The 5-year loan would begin only upon completion of the village hall or not later than 1/15/2008 for a monthly payment of approximately \$2,744.
  - ii. Eric Lindberg is interested in having Timberlane Village apply for a commercial grant to create Timberlane Park within Newbury Place. The park may include playground equipment, soccer field, benches, etc. Jeff Leesom presented a plan using various landscape structures. The board agreed to review the pros and cons and costs associated with this park proposal. Sylvia agreed to contact the village's insurance company, and Bob M will call the Belvidere Park District.
  - iii. Jeff Leesom continues working on heating and cooling quotes that would be within the budget for the next board meeting.

7. New Business

- a. A village clean-up day was tabled for further discussion in April.

8. Old Business

- a. Jonathan Hoover was sworn in by the Clerk as the new Village Trustee filling Ron Lewandowski's open position.

9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records.	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Adopting the "International Fire Code". This pertains to building codes and only affects future building. Our building inspector would enforce this. Steve has contacted Jeff Stalker / Don Larson.	Aug 2005	Steve
Smoke free ordinance.	Mar 2006	Steve
Review four engineering services quotes.	May 2006	Trustees
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Minimum price for zoning fees - work in progress	Oct 2006	Steve

Don Larson to amend the Construction Management agreement with the village to be named as an additional insured on each contractor's insurance coverage with dollar amounts specified.	Nov 2006	Steve
Research the utility and telephone companies for price reductions.	Nov 2006	Board
Rich Lundine will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.	Nov 2006	Steve
Check into weight limitations for Dawson Lake Rd.	Jan 2007	Steve

10. Motion made by Donna and seconded by Jonathan to adjourn at 9:34pm. Vote all ayes, 0 nays, and 1 absent.