



Regular Meeting Minutes – Village of Timberlane – March 16th, 2006

1. Call to order at 7:04pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, Donna Leone were present. Bob Blood was absent. There were eleven guests.
 - a. Motion made by Ron, and seconded by Dixie with a vote all ayes, to approve 2/16/06 Regular Meeting minutes.
3. President's Report
 - a. One culvert pipe permit was issued this month.
 - b. Ron and Steve met with members of the Caledonia Village board to discuss a border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property as was the case in previous discussions. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. We would like to guarantee those property owners at least the same type of agreement. Caledonia is expected to get back to us after their board meeting.
 - c. Steve began researching the smoke free ordinances from other villages. Motion made by Bob M, seconded by Ron, and vote all ayes, 0 nays and Bob B absent to table this topic for future discussions.
 - d. Steve helped assign the plat addresses of the roads within Heatherfield Estates which is also needed for emergency management preparedness.
 - e. Steve received a draft Proposal for Engineering Services. After discussing the draft a motion was made by Bob M, seconded by Ron to table any further discussion in order for Bob M to obtain the Hansen Engineering and the McClure Engineering fee schedules for comparison.
 - f. Steve received a proposed increase of impact fees titled, "Boone County Government Land Cash Fee Proposal" that is currently in committee at Boone County. Steve will check with Don Larson on whether or not Timberlane's impact fees should change.
 - g. Sylvia mentioned that some homes may have been charged in error for Boone County Conservation District impact fees. She offered to obtain a list of homes that could potentially be affected.
4. Treasurer's Report
 - a. Motion made by Donna and seconded by Bob M. to approve 2/16/06 Treasurer's report. Vote all ayes, 0 nays and Bob B. was absent.
 - b. Boone County Treasurer sent \$1974 for Impact Fees from Aberdeen Knolls for 3 lots sold in the last half of 2005.
 - c. Don Larson approved the endorsement of the Public Official's Insurance from Darwin Select, so the bill was paid 2/27/06. As in previous years, we elected not to take out the Terrorist Insurance.
 - d. The 2005 records have been turned over to Pat Fowler for the audit.
 - e. Sylvia billed Marvin Keys at First Rockford Group on 2/17/06 for the zoning and platting fees for Heatherfield Estates. The total was \$4875.00.

- f. Sylvia has been working on the web site and will have a prototype to show everyone by the April meeting.
- g. There were no Building Permits issued in February.
- h. We received a bill from Municipal Maintenance for February plowing. There is no detail supplied on the bill. Sylvia would like approval to pay the bill subject to receiving the detail. Motion made by Bob M, seconded by Donna to pay this bill subject to receiving the detail information. Roll call vote: Ayes – Ron S, Bob M, Donna, Dixie, 0 nays, and Bob B absent.
- i. The Financial Education Symposium for Public Investors will be held 5/9-5/10/06 in Springfield Illinois. She attended last year and it was a good conference. She'll have more information for the April meeting and might ask for permission to attend.
- j. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
ComEd	Street light - 2/2/06-3/3/06	\$20.55	1555	3/11/2006	Bob M	Ron
Donald Larson	Legal - February 8-27, 2006	\$556.25	1556	3/16/2006	Bob M	Ron
Boone County Motor Fuel Tax Fund	9 Buckets Salt & Sand Abrasive Mix (31.5 Ton) @ \$66.50/Bucket	\$598.50	1557	3/16/2006	Bob M	Ron
Illinois Municipal League	Dues 4/1/06-3/31/06	\$123.00	1558	3/16/2006	Bob M	Ron
Sylvia Gorman	Macromedia Studio 8 software	\$315.98	1559	3/16/2006	Bob M	Ron
Sylvia Gorman	Printer ink	\$35.99	1560	3/16/2006	Bob M	Ron
	Labor for road work 2hrs @ \$20/hr = \$40.00 gross, \$35.74 net, truck use \$30.00	\$35.74		3/16/2006	Bob M	Ron
Bob Marner		\$30.00	1561	3/16/2006	Bob M	Ron
Ron Stelling	Labor for road work .5hrs @ \$20/hr = \$10.00 gross, \$8.93 net	\$8.93	1562	3/16/2006	Bob M	Ron
Eastern Illinois University	Illinois Municipal Treasurer's Association Dues - 5/1/06-4/31/07	\$40.00	1563	3/16/2006	Bob M	Ron
Stephen Rapp	March 2006 pay	\$893.50	1564	3/16/2006	Bob M	Ron
Sylvia Gorman	March 2006 pay	\$446.75	1565	3/16/2006	Bob M	Ron
Debra Marner	March 2006 pay - 1 meeting	\$223.37	1566	3/16/2006	Bob M	Ron
Robert Marner	March 2006 pay - 1 meeting	\$44.67	1567	3/16/2006	Bob M	Ron
Ronald Stelling	March 2006 pay - 1 meeting	\$89.35	1568	3/16/2006	Bob M	Ron
Dixie Timmerman	March 2006 pay - 1 meeting	\$89.35	1569	3/16/2006	Bob M	Ron
Donna Leone	March 2006 pay - 1 meeting	\$44.67	1570	3/16/2006	Bob M	Ron
Municipal Maintenance	2006	\$1,035.00	1571	3/28/2006	Bob M	Donna

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, 0 nays, and Bob B absent.

5. Committee Reports

a. Zoning

- i. None

b. Finance

- i. None

c. Roads/Highways/Bridges

- i. Ron received a request from Boone County Highway Department to place an estimated order for 2006/2007 road salt. Ron will talk to Rich Lundine before submitting our request.
- ii. Debbie will ask Hansen Engineering to look into the bridge over Spring Brook as part of the bridge inspection work.
- iii. It was brought to the board's attention that school buses were seen pulling over the side edge and parking on the entrance road into

Hidden Grove. As a result the paved edge is now deteriorating. No action taken at this time.

- iv. Donna took the action to contact Waste Management concerning the large number of loose garbage bins rolling around the village that are creating a hazard.

6. New Business

- a. Steve will add the review of Open Actions from Previous Meetings to the regular board meeting agendas beginning April 2006.
- b. The board decided to authorize Saturday, May 6th as the Village cleanup day. We will discuss the details during the next regular meeting.

7. Old Business

- a. Bob M mentioned the Clarke Mosquito contract was for \$8620 for one year. The first installment is due May 1st for \$4310. Motion made by Bob M, seconded by Ron to approve the one year contract with Clarke and to authorize payment of the first installment. Roll call vote: Ayes – Ron S, Bob M, Donna, Dixie, 0 nays, and Bob B absent.
- b. Residents opening with comments concerning adding a street light at the corner of Country Meadow Lane and Caledonia Rds. The BCCD was to respond back to the village's inquiry after their board meeting. Steve and Rich Lundine, Boone County's highway engineer will discuss this topic before the next board meeting. Bob M presented copies of Ill traffic crash reports from 2005 showing accidents that have occurred within Timberlane Village. Motion made by Ron, seconded by Dixie, vote all ayes, 0 nays and Bob B. was absent table discussions until we receive responses from Dane Kane, BCCD and Rich Lundine for the next board meeting.
- c. Sylvia offered to get one more key for the safe deposit box. Bob M will get more keys for the public notice box at Boone Lake for the board.
- d. Erik and Wes Lindberg presented their latest front elevation plan offering for a village hall. Jeff Lesson from Woodfield Homes will prepare a few interior design cost models for comparison reviews. Jeff's original cost estimate is \$530,000 without a basement.
- e. Timberlane Village will hold a public meeting to introduce the village hall design concepts and costs in the near future. Steve and Sylvia are working with professionals to prepare scenarios for a public meeting.
- f. Steve received a letter from Ed Geeser, Vice President of US Bank and a letter from Amcore Bank expressing interest in offering the village a construction loan and loan for furnishings. Steve emailed those offerings to Don Larson for review. We will summarize their offerings for comparison reviews. Sylvia offered to check Illinois Funds for loan rates.
- g. Debbie will contact regional clerks in order to answer questions and obtain tours of other halls. Ron and Debbie will visit halls (new or remodeled) within 30 miles and report back at the next regular meeting.
- h. The board took the action to review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year.

- i. Jeff Lesson offered a template of a "Management Proposal to construct a City Hall". Steve will also send this to Don Larson for review.

8. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Create a "scope of work" document for village contractors	April 2005	Bob M.
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Village board requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve
Village hall concept study and schedule for public discussion	Feb 2006	Board
Illuminating the Prairie Meadow entrance off Caledonia	Feb 2006	Board
Civil Engineering Services (CES) sent in its latest zoning map for the board's review. Changes were made from our January request. However, the board would like to add a reference box to Boone County in the corner. Motion made by Bob M and seconded by Ron to approve this map subject to the change mentioned above and to make a public notice from the 6-month requirement. Vote all ayes, 0 nays and Donna absent.	Feb 2006	Board

- 9. Motion by Bob M, seconded by Ron to adjourn at 10:10pm. Vote all ayes.