



Regular Meeting Minutes – Village of Timberlane – June 15th, 2006

1. Call to order at 7:03pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Dixie Timmerman, Debbie Marner, and Bob Blood were present. Donna Leone was absent. There were four guests.
3. Motion made by Ron and seconded by Dixie to approve April 20th, 2006 Regular Meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report
 - a. One culvert pipe permit was issued this month.
 - b. Boone County officials are still reviewing whether to create stricter pet laws than current state statues allow.
 - c. Steve received an email concerning driveway damage. Ron and Bob M looked into the potential damage issue. Steve offered to send an email back with the board's comments.
 - d. A resident at 3520 Cobblestone Lane has asked to make changes to the ditch area. Pat Stewart will check into this for the village.
 - e. Guest Wes Lindberg asked the board about progress made toward a village hall. Sylvia will prepare an estimated budget and review options with Pat Fowler, the village accountant.
 - f. Steve attended the Mayor's meeting this month where it was mentioned that all drain tile maps should be received by the Boone County Health Dept along with each plat map request. A newly created Storm Water Management Committee has six members and one person will also represent Timberlane Village. Their next meeting is July 11th at 1:30pm in the Boone County Court House. Steve received a request from a Boone County planner to attend a meeting on June 20th at 7:00pm at Manchester School. Residents there are considering incorporating into a village.
 - g. Don Larson, village attorney, approved the draft work order template as written. Debbie will add revision control and send to the trustees.
5. Treasurer's Report
 - a. Motion made by Bob B and seconded by Ron to approve the Treasurer's report. Vote all ayes, 0 nays, and 1 absent.
 - b. We have three safe deposit box keys now for Steve, Sylvia and Debbie.
 - c. Road signs from Bonnell Industry will now be paid from the Motor Fuel Tax funds.
 - d. Check #1589 to Clarke Mosquito dated 5/6/06 was written for \$4310.00 but was paid by the bank for \$2600.00. US Bank corrected the error on 6/8/06 by charging our account for the difference of \$1710.00.
 - e. The 2002-2005 IDOT audits were cancelled by the auditor and will be rescheduled in a month or so. In getting ready for the audit Sylvia noticed that we didn't have signed or stamped copies of the accepted Municipal Expense Statements for 2003 and 2004. She checked with Ron Gaulke at IDOT and his records show that we have filed all the necessary paperwork. Per Ron, when the auditor comes, she can sign and stamp the reports for our records.

- f. Pat Fowler has completed the 2005 audit and provided written copies of his report for the Board. Pat will attend the July Board meeting to discuss the audit and to answer any questions. We just received the information from the State Comptroller that was needed for Pat to file our Annual Financial Report with the state. Pat will file that report before the deadline, which is 180 days after the end of our fiscal year.
- g. The web site has been updated to add information about mosquito spraying (Thursday nights after dark) and loose dogs.
- h. Dan Hauser overpaid Building Permit 05-05-06 (2901 Rolling Meadow) by \$4.32. We will reimburse this at the June meeting.
- i. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
ComEd	Street light - 5/2/06-6/1/06	\$20.55	1604	6/5/2006	Bob M	Ron
Independent Inspections	May 2006 permits	\$3,011.27	1605	6/15/2006	Bob M	Ron
Dan Hauser Construction	Reimburse overpayment on permit 05-06-04 (2901 Rolling Meadow)	\$4.32	1606	6/15/2006	Bob M	Ron
Boone Lake Conservation Council	July-December 2006	\$300.00	1608*	6/15/2006	Bob M	Ron
Clarke Mosquito Control	2nd half of 2006 mosquito control	\$4,310.00	1609	6/15/2006	Bob M	Ron
Debra Marner	Printer Ink	\$54.99	1610	6/15/2006	Bob M	Ron
Stephen Rapp	Fax expense - April/May 2006	\$34.09	1611	6/15/2006	Bob M	Ron
	Truck use for road work	\$110.00			Bob M	Ron
Robert Marner	Labor for assorted road work 10 hrs @ \$20/hr = \$200.00 gross, \$178.70 net	\$178.70	1612	6/15/2006	Bob M	Ron
	Truck use for road work	\$40.00			Bob M	Ron
	Labor for assorted road work 7.5 hrs @ \$20/hr = \$150.00 gross, \$134.03 net	\$134.03	1613	6/15/2006	Bob M	Ron
Stephen Rapp	June 2006 net pay	\$893.50	1614	6/15/2006	Bob M	Ron
Sylvia Gorman	June 2006 net pay	\$446.75	1615	6/15/2006	Bob M	Ron
Debra Marner	June 2006 net pay - 1 meeting	\$223.37	1616	6/15/2006	Bob M	Ron
Robert Marner	June 2006 net pay - 1 meeting	\$44.67	1617	6/15/2006	Bob M	Ron
Ronald Stelling	June 2006 net pay - 1 meeting	\$89.35	1618	6/15/2006	Bob M	Ron
Dixie Timmerman	June 2006 net pay - 1 meeting	\$89.35	1619	6/15/2006	Bob M	Ron
Robert Blood	June 2006 net pay - 1 meeting	\$44.67	1620	6/15/2006	Bob M	Ron
Belvidere Area Chamber of Commerce	Golf/Networking Outing	\$90.00	1621	6/15/2006	Bob M	Ron
Bonnell Industries	Street signs and supplies	\$868.06	1023	6/15/2006	Bob M	Ron
		\$10,987.67				

Roll call to pay bills: Ayes – Ron S, Bob M, Dixie, Bob B, 0 nays, 1 absent.

6. Committee Reports

- a. Zoning
 - i. None
- b. Finance
 - i. None
- c. Roads/Highways/Bridges
 - i. No bridge inspections have been done yet.
 - ii. It was noted that one resident in Timberlane subdivision will need to cut back tree limbs that may be in the way of roads or easements.
 - iii. Ron removed broken glass and mirrors on Dawson Lake Rd. He patched pot holes on Orth Rd. Ron and Bob M installed stenciled signs and flags in Timberlane subdivision.
 - iv. The trustees decided to hold off on adding two more 25MPH speed signs between the new subdivisions.
 - v. Rich Lundine is checking into the legalities of adding double striping to Caledonia Rd.

- vi. Steve asked about restriping the speed bumps this year. Bob M volunteered to order paint so the trustees can begin the restriping process.
- vii. Bob M will pick up more blacktop patching material.
- viii. Mosquito pellets were dropped into culverts by Bob M.
- ix. Ron is getting a bid from another company to clean ditches and snow plow for the village.

7. New Business

- a. Motion was made by Bob M and seconded by Ron to accept the Phase II plat map of Newbury Place subject to McClure Engineering approval of the resolution to be given by Pat Stewart concerning the detention area or storm runoff issue. Vote all ayes, 0 nays, and 1 absent.
- b. Motion made by Bob M, seconded by Ron to pay \$90.00 to any board member interested in the Belvidere Area Chamber of Commerce Golf Playday at Bel-Mar on June 26th. Steve will attend for the village. Vote 3 ayes, 1 no, and 1 absent.
- c. The board decided to take Don Larson's recommendation to continue using the Boone County regulations and took no action on adopting the Fireworks Use Act 425 IL CS 35 effective 7/25/05, Pyrotechnic Distributor and Operator Licensing Act 225 IL CS 227 effective 1/1/2006.
- d. Bob M made a motion to approve Ordinance 06-166-1 establishing the 2006 Prevailing Wage Rates. Seconded by Ron. Vote all ayes, 0 nays, and 1 absent.

8. Old Business

- a. The board decided to hold a special meeting to discuss a budget for a village hall and discuss the 2005 annual report based on Pat Fowler's availability and the Boone Lake Clubhouse availability. Tentative dates are 6/28 or 6/29.

9. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Village board requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve
Village hall concept study and schedule for public discussion	Feb 2006	Board
Illuminating the Prairie Meadow entrance off Caledonia Road	Feb 2006	Board

Border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. Caledonia is expected to get back to us after their board meeting.	Mar 2006	Board
Smoke free ordinance	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year	Mar 2006	Board
Jeff Lesson offered a template of a "Management Proposal to construct a City Hall". Steve will also send this to Don Larson for review.	Mar 2006	Steve
Contact Don Larson and Mr. Hatfield from the Boone County Health dept to discuss the burning of plastic and Styrofoam in the village.	April 2006	Donna, Steve
Review three engineering services quotes for June.	May 2006	All trustees

10. Motion by Bob M, seconded by Ron. to adjourn at 9:29pm. Vote all ayes and 1 absent.