



Regular Meeting Minutes – Village of Timberlane – January 19th, 2006

1. Call to order at 7:13pm by President, Steve Rapp. The meeting started late due to an entrance lock changeover at the Boone Lake Clubhouse.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Donna Leone, Dixie Timmerman and Bob Blood were present. Debbie Marner was absent. There were two guests.
3. Motion by Ron, seconded by Donna, and vote all ayes, to approve 12/15/05 Regular Meeting minutes with the following corrections:
 - a. Change name spelling on section 4.e. to "Hartje".
 - b. In the last open action change "Bob M to the village board".
 - c. The board questioned the 7/31/06 expiration date as being correct on Lindberg's irrevocable letter of credit. (Minutes were correct as written).
4. President's Report
 - a. No culvert pipe permits were issued this month.
 - b. No Mayor's meeting this month.
 - c. Jeff Leeson called Steve concerning the need to get a permit from the Health dept. for septic before he gets a permit to put in a foundation. Jeff would like permission to get a footings permit for foundations and not have it tied to a Health dept. permit. Our building inspector does not recommend doing that. Bill Hatfield from the county doesn't approve of this either. Steve will call Jeff and tell him the board will follow the recommendation of the building inspector and the Health dept and will not allow the permits to be issued out of order.
 - d. Steve received a Home Occupancy permit letter from Don Larson. He recommends adopting the ordinance because there is a Home Occupation Chapter in the zoning ordinance. More questions will be answered before final approval.
 - e. Boone County Dept of Public Health sent Steve a letter regarding 12764 Arboretum Dr. He will talk to Don Larson about this letter to see what action the village should take.
5. Treasurer's Report
 - a. Motion by Donna and seconded by Dixie approve 12/15/05 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.
 - b. The bill that we paid for the Treasurer's Bond was for \$188 on 11/25/05 which included the \$130.00 that we paid November 17, 2005. We received a refund of the \$130.00 in January 2006.
 - c. During 2005 Sylvia showed all interest earned on the General Fund accounts as belonging to the non-specific account. In December's reports she allocated that interest from the non-specific general fund accounts to the specific accounts (audit, tort/liability, roads & streets, and impact fees). Sylvia used the balance in each fund at the end of each month as a percentage of the total balance to calculate interest earned
 - d. The Village's W2s and W3 statements were electronically filed on 1/16/06.
 - e. Sylvia requested the ability to verify the Village Board members Social Security numbers online. The Social Security Administration sent a letter

asking that the Board approve the request before access is given. The Board elected that Sylvia not verify social security numbers online.

- f. We received a letter from State Farm Insurance stating that the Treasurer's Bond has been cancelled for non-payment. They'd like a Board member to sign and return the letter. This bond is now with West Bend Mutual as part of the group bond.
- g. Pat Fowler's office sent a letter outlining their understanding of the arrangements for the Village's 2005 audit. Motion by Bob M. and seconded by Donna approve Pat Fowler performing the yearly financial audit and mail back the letter. Vote all ayes, 0 nays and 0 absent.
- h. The following bills were submitted for payment:

Payee	For	Amount	Check #	Date	Motion made	Motion seconded
ComEd	Street light - 12/01/05-1/4/06	\$20.55	1525	1/8/2006	Donna	Bob M
Independent Inspections	December 2005 permits	\$90.00	1526	1/19/2006	Donna	Bob M
Illinois Department of Revenue	4th Q05 payroll taxes - IL w/holding	\$209.10	1527	1/19/2006	Donna	Bob M
IRS	4th Q05 payroll taxes - FICA and Medicare - Employee Contribution	\$533.24	1528	1/19/2006	Donna	Bob M
	4th Q05 payroll taxes - FICA and Medicare - Employer Contribution	\$533.24			Donna	Bob M
Boone County Motor Fuel Tax Fund	9.5 Buckets Salt & Sand Abrasive Mix (33.25 Ton) @ \$66.50/Bucket	\$631.75	1529	1/19/2006	Donna	Bob M
Municipal Maintenance	Plowing/Ice Control - Dec 2005	\$7,952.50	1530	1/19/2006	Donna	Bob M
Stephen Rapp	January 2006 pay	\$893.50	1531	1/19/2006	Donna	Bob M
Sylvia Gorman	January 2006 pay	\$446.75	1532	1/19/2006	Donna	Bob M
Debra Marner	January 2006 pay	\$178.70	1533	1/19/2006	Donna	Bob M
Robert Marner	January 2006 pay	\$44.67	1534	1/19/2006	Donna	Bob M
Ronald Stelling	January 2006 pay	\$89.35	1535	1/19/2006	Donna	Bob M
Dixie Timmerman	January 2006 pay	\$89.35	1536	1/19/2006	Donna	Bob M
Robert Blood	January 2006 pay	\$44.67	1537	1/19/2006	Donna	Bob M
Donna Leone	January 2006 pay	\$44.67	1538	1/19/2006	Donna	Bob M

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, Bob B., 0 nays, 0 absent.

6. Committee Reports

a. Zoning

- i. Gallano Farms talked to Steve about a subdivision on their property consisting of 178 acres with 155 homes planned. Steve told him 155 homes were too many per the Village Zoning regulations. He will redo the plan and meet with Steve before the next Board meeting.
- ii. The board discussed having green space deeded to the Village rather than to the park district, perhaps to use for a building for trucks and equipment.
- iii. Resident on Orth Road is burning plastic and Styrofoam. The board will check into the zoning ordinances for information.

b. Finance

- i. Ron mailed his bond information in. Sylvia will bring bank signature cards to the next meeting to add Ron to the accounts.

c. Roads/Highways

- i. Pat Stewart agreed to inspect roads, ditches and culverts in Prairie Meadow before we accept them. It will probably be spring before the Village accepts the roads.

- ii. Bob M. talked to Clarke Mosquito Co. who quoted us the same price to spray this year however the tablets increased 2 or 3%. Clarke would like a copy of the zoning maps when they're ready.
- iii. Candlewick Lake is installing a system similar to I-Pass at its entrance on Dawson Lake Road. Residents won't have to open their windows or get out of the car to use their car pass. This might increase traffic significantly at this entrance.

7. Old Business

- a. Al Werner from Civil Engineering Services provided updates of our existing zoning maps for review. We could also get a map of future plans. On the current map the colors can be changed if we desire. Only one bridge is on the map and he will add the other two bridges. He also will show the following map additions: drainage from Boone Lake to Orth Rd., indicate township lines, and add a scale bar. He will supply the village with the length of roads, percentage of land that is residential, park, and agricultural. Al will provide prices for other services as needed.

8. New Business

- a. Sylvia read resolution R06-019-01, Weight Restrictions of Various Axled Vehicles on Village Roads and Highways. Motion made by Bob M. and seconded by Ron to approve. Vote all ayes, 0 nays, and 0 absent.
- b. Public Official's Liability insurance is being discontinued upon expiration 3/19/06. Sylvia will take the policy to Brent Walker to find a replacement policy.
- c. BDR asked for a copy of meeting dates for 2006. Debbie will send a signed copy of the resolution to BDR and Rockford Register Star.

9. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Create a "scope of work" document for village contractors	April 2005	Bob M.
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Obtain a copy of Municipal Maintenance's insurance coverage	Nov 2005	Steve
Paperwork to be completed to request bi-annual bridge inspections that are due in 2006	Nov 2005	Debbie
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Village board requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve

10. Motion by Ron, seconded by Donna to adjourn at 9:10pm. Vote all ayes.