



Regular Meeting Minutes – Village of Timberlane – February 15th, 2007

1. Call to order at 7:00 pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, Bob Blood, and Donna Leone. Sylvia Gorman absent. There were three guests.
3. Motion made by Bob M and seconded by Bob B to approve January 18th regular meeting minutes subject to corrections as follows: *Section 6.d. vii : not to exceed \$1,000 for all windows (not per window) and Section 10: meeting adjourned (not adjoin).* Vote all ayes and 0 nays.
4. President’s Report
 - a. No culvert pipe permits or rural access permits were issued this month.
 - b. Steve presented a tentative inter-governmental border agreement and map setting the boundary line for purposes of annexation and planning between the villages of Timberlane and Caledonia for the board to review.
 - c. The board is invited to another Growth Summit meeting.
 - d. The village is invited to a Northern Illinois Commuter Transportation Initiative Executive Committee Meeting on February 27th at the Burpee Museum in Rockford.
 - e. The President and Clerk signed one replat map for Janice Everett.
5. Treasurer’s Report
 - a. Approval of the January Treasurer's report was deferred to March's regular meeting due to the treasurer's absence.
 - b. The following bills were submitted for payment:

Payee	Purpose	Amount	Expense	Check #	Date	MOTION	MOTION
			Account			MADE	SECONDED
Independent Inspections	January 2007 permits	\$3,731.32	Building Permits	1742	2/15/2007	Bob M	Donna
Stephen Rapp	February 2007 pay	\$893.50	Salaries & Wages	1743	2/15/2007	Bob M	Donna
Sylvia Gorman	February 2007 pay	\$446.75	Salaries & Wages	1744	2/15/2007	Bob M	Donna
Debra Marner	February 2007 pay - 1 meeting	\$223.37	Salaries & Wages	1745	2/15/2007	Bob M	Donna
Robert Marner	February 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1746	2/15/2007	Bob M	Donna
Ronald Stelling	February 2007 pay - 1 meeting	\$89.35	Salaries & Wages	1747	2/15/2007	Bob M	Donna
Dixie Timmerman	February 2007 pay - 1 meeting	\$89.35	Salaries & Wages	1748	2/15/2007	Bob M	Donna
Robert Blood	February 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1749	2/15/2007	Bob M	Donna
Donna Leone	February 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1750	2/15/2007	Bob M	Donna
McClure Engineering	Building and parking lot staking - Village Hall	\$700.00	Engineering	1751	2/15/2007	Bob M	Donna
Bonnell Industries	Road sign posts, caps and blade crosses	\$242.70	Roads & Bridges	1752	2/15/2007	Bob M	Donna
ComEd	Street light - 1/2/07-2/2/07	\$21.99	Street Lighting	1753	2/15/2007	Bob M	Donna
Boone County Motor Fuel Tax Fund	12 Buckets Salt & Sand Abrasive Mx (42 Ton) @ \$68.25/Bucket, 1 Bucket Straight Salt (3 Ton) @	\$949.11	Roads & Bridges	1029	2/15/2007	Bob M	Donna
Municipal Maintenance	Snow/Ice Control 1/12/07-1/30/07	\$8,156.25	Roads & Bridges	1030	2/15/2007	Bob M	Donna

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, Donna and 0 nays.

- c. Motion made by Donna and seconded by Ron to accept Pat Fowler and Associates letter of agreement to conduct the 2007 Audit of the General Purpose Financial Statements. Vote all ayes and 0 nays.
6. Committee Reports
 - a. Zoning
 - i. None.
 - b. Finance
 - i. None.
 - c. Roads/Highways/Bridges
 - i. The trustees added a stop sign. A neighbor's mailbox was plowed down during the month.
 - d. Village Hall

- i. Motion made by Ron and seconded by Donna to approve the list of four recommendations of restrictions / construction requirements needed to install a septic system as written in Bill Hatfield's letter (Boone County Public Health Department's Environmental Director). The board agreed to submit a written request for variance with justification to Bill Hatfield. Vote all ayes, 0 nays.
- ii. Jeff Leesom explained that in order to achieve the proper air quality for cooling the village hall when it is at its maximum capacity would require an additional \$26,000 over the budget. In order to remain within budget a motion was made by Bob M and seconded by Ron to allow the acceptance of conference room size air conditioning ventilation with dampers to direct heating and cooling from the offices to the meeting room. Vote all ayes and 0 nays.
- iii. Jeff presented clear pine and knotty pine tongue and groove samples for ceiling options. He will provide quotes for stamped versus regular concrete flooring, carpet, vinyl and tile flooring options.
- iv. A contractor's affidavit still needs to be developed and presented to Alpine Bank to open the construction loan.

7. New Business

- a. Motion made by Ron and seconded by Donna to recommend resident John Hoover to fill the unexpired open trustee position. Vote all ayes, 0 nays.

8. Old Business

- a. None.

9. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records.	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Adopting the "International Fire Code". This pertains to building codes and only affects future building. Our building inspector would enforce this. Steve has contacted Jeff Stalker / Don Larson.	Aug 2005	Steve
Border agreement with Village of Caledonia.	July 2006	Steve
Smoke free ordinance.	Mar 2006	Steve
Review four engineering services quotes.	May 2006	Trustees
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Minimum price for zoning fees - work in progress	Oct 2006	Steve
Don Larson to amend the Construction Management agreement with the village to be named as an additional insured on each contractor's insurance coverage with dollar amounts specified.	Nov 2006	Steve
Research the utility and telephone companies for price reductions.	Nov 2006	Board
Rich Lundine will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.	Nov 2006	Steve
Check into weight limitations for Dawson Lake Rd.	Jan 2007	Steve

- 10. Motion made by Bob B and seconded by Donna to adjourn at 9:00pm. Vote all ayes and 0 nays.