



**Regular Meeting Minutes – Village of Timberlane – December 21st, 2006**

1. Call to order at 7:00 pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman, and Bob Blood were present. Absent Donna Leone. There were no guests.
  - a. Motion made by Bob M and seconded by Ron to approve November 2006 regular meeting minutes subject to this correction: the board agreed to sign an intergovernmental agreement with the IMLRMA. This agreement allows Timberlane Village to join the IMLRMA. Vote all ayes, 0 nays, and 1 absent.
3. President’s Report
  - a. Three culvert pipe permit / rural access permits were issued this month.
  - b. During the month Steve attended the Storm Water Mgmt Committee meeting, the ILL 173 Land Use Plan meeting, and Belvidere Chamber of Commerce events.
  - c. The Ill Municipal League asked the village to complete its 2007 Fiscal Conditions Survey.
4. Treasurer’s Report
  - a. Motion made by Ron and seconded by Bob B to approve November 2006 Treasurer’s report. Vote all ayes, 0 nays, and 1 absent.
  - b. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
Brent Walker Agency	IMLRMA - Insurance	\$5,448.30	1707	12/11/2006	Ron	Bob B
ComEd	Street light - 10/30/06 - 11/30/06	\$20.55	1708	12/11/2006	Ron	Bob B
Boone Lake Conservation Council	Rent January-June 2007	\$300.00	1709	12/21/2006	Ron	Bob B
Independent Inspections	November 2006 permits	\$50.00	1710	12/21/2006	Ron	Bob B
Belvidere Area Chamber of Commerce	2007 Dues	\$200.00	1711	12/21/2006	Ron	Bob B
Robert Marner	Labor for road work - 10 hrs @ \$20/hr = \$200 gross pay	\$178.70	1712	12/21/2006	Ron	Bob B
	Truck use and supplies	\$133.86			Ron	Bob B
Ronald Stelling	Labor for road work - 14.75 hrs @ \$20/hr = \$295 gross pay	\$263.58	1713	12/21/2006	Ron	Bob B
	Truck use and supplies	\$451.00			Ron	Bob B
Robert Blood	Labor for road work - 1.5 hrs @ \$20/hr = \$30 gross pay	\$26.80	1714	12/21/2006	Ron	Bob B
Stephen Rapp	Labor for road work - 4.5 hrs @ \$20/hr = \$90 gross pay	\$80.41	1715	12/21/2006	Ron	Bob B
	Truck use and supplies	\$111.89			Ron	Bob B
Stephen Rapp	December net pay	\$893.50	1716	12/21/2006	Ron	Bob B
Sylvia Gorman	December net pay	\$446.75	1717	12/21/2006	Ron	Bob B
Debra Marner	December net pay - 2 meetings	\$268.05	1718	12/21/2006	Ron	Bob B
Robert Marner	December net pay - 2 meetings	\$89.35	1719	12/21/2006	Ron	Bob B
Ron Stelling	December net pay - 2 meetings	\$178.70	1720	12/21/2006	Ron	Bob B
Dixie Timmerman	December net pay - 2 meetings	\$178.70	1721	12/21/2006	Ron	Bob B
Robert Blood	December net pay - 2 meetings	\$89.35	1722	12/21/2006	Ron	Bob B
A & L Landscaping	Snow/ice removal 12/1/06-12/3/06	\$3,650.00	1723	12/21/2006	Ron	Bob B
Bonnell Industries	Street signs and Bridge warning signs	\$442.81	1027	12/21/2006	Ron	Bob B

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, 0 nays, Donna absent.

- c. Motion made by Bob M and seconded by Dixie to capitalize all assets valued over \$500.00. Vote all ayes, 0 nays, and 1 absent.
- d. Snow plow information is on the web site. Ron, Steve and Bob M are listed as contacts.
- e. Village Hall Groundbreaking pictures and a link to the Rockford newspaper story about it are on the web site.

- f. Our IMLMA membership is effective 12/18. They'll provide our Public Official's Liability, our General Liability and our Public Official's Bond policies. Our existing Public Official's Bond and Public Official's Liability policies will be cancelled and we'll receive refunds for the unused portions.
  - g. The Boone County Treasurer sent the final 2006 property tax payment, with interest in December.
  - h. Regretfully, Sylvia notified the board that she will be leaving the village but is willing to stay on in the short term to help train her replacement during 2007.
5. Committee Reports
- a. Zoning
    - i. None.
  - b. Finance
    - i. None.
  - c. Roads/Highways/Bridges
    - i. Steve will check into weight limitations for Dawson Lake Rd.
    - ii. Pat Stewart from McClure Engineering sent a letter of recognition concerning the critical repairs needed on Prairie Rd to subdivision developers and to Don Larson, village attorney.
    - iii. Don Larson sent a letter to A & L Landscaping on 12/7/06 to terminate any contract with the village due to failure to deliver services. The village must pay A & L who is then liable to pay its subcontractors.
    - iv. The trustees performed road cleanup road this month.
    - v. Completed work orders will be filed by the clerk when received.
    - vi. Motion made by Bob M and seconded by Bob B to purchase supplies not to exceed \$250.00 to install new reflective street signs in Prairie Lane. Vote all ayes, 0 nays, and 1 absent.
    - vii. Motion made by Bob M and seconded by Bob B to purchase cold patch for blacktop repairing not to exceed \$500.00. Roll call vote: Ayes – Ron, Bob M, Dixie, Bob B, 0 nays, Donna absent.
  - d. Village Hall
    - i. The board agreed not to release its first payment of \$12,000 until after it receives final building plan with its associated costs.
    - ii. The septic permit was approved by Boone County and the parking lot outbidding has begun. (*Amended minutes from 1/18/07 regular meeting: the Septic approval was not granted by Boone County in the 12/21/06 regular meeting as previously stated.*)
    - iii. Steve will review the cost of adding commemorative tags to the shovels used at the ground breaking event.
6. New Business
- a. Motion made by Bob B and seconded by Dixie to approve Ordinance O06-355-01 2007 Property Tax Levy. Vote all ayes, 0 nays, and 1 absent.
  - b. Motion made by Bob M and seconded by Bob B to approve O06-355-02 2007 Budget Ordinance. Vote all ayes, 0 nays, and 1 absent.

- c. Steve read the Truth in Taxation Certificate of Compliance to the board. Motion made by Bob M and seconded by Ron to approve. Vote all ayes, 0 nays, and 1 absent.
  - d. Motion made by Bob M and seconded by Bob B to approve Resolution R06-355-01 to establish regular meetings for 2007. Vote all ayes, 0 nays, and 1 absent.
7. Old Business
- a. None.
8. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records.	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code. This pertains to building codes only. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Install signs at the Prairie Meadow entrance off Caledonia Road by the Boone County Highway Dept.	Feb 2006	BCHD
Border agreement with Village of Caledonia.	July 2006	Steve
Smoke free ordinance.	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review four engineering services quotes.	May 2006	Trustees
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Minimum price for zoning fees - work in progress	Oct 2006	Steve
Don Larson to amend the Construction Management agreement with the village to be named as an additional insured on each contractor's insurance coverage with dollar amounts specified.	Nov 2006	Steve
Research the utility and telephone companies for price reductions.	Nov 2006	Board
Rich Lundine will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.	Nov 2006	Steve
Signs are in and ready to install by Boone County. They will notify vehicles of the entrance at Country Meadow Lane and Caledonia Rds	Nov 2006	Trustees

9. Motion made to adjourn by Ron and seconded by Bob M to adjourn at 8:52 pm. Vote all ayes, 0 nays, and 1 absent.