



Regular Meeting Minutes – Village of Timberlane - August 16th, 2007

1. Call to order at 6:40 pm by President, Steve Rapp at village hall construction site. The meeting continued at 7:40 pm at the Boone Lake Clubhouse.
2. Roll call: Present: Steve Rapp, Bob Marner, Ron Stelling, Debbie Marner, Bob Blood, Donna Leone and Dixie Timmerman. Jonathon Hoover and Sylvia Gorman were absent. There were six guests.
3. Motion made by Bob B and seconded by Dixie to approve July 19th regular meeting minutes *subject to striking out* Section 5.C. which was not a complete motion. Vote all ayes, 0 nays, and 1 absent.
4. President’s Report:
 - a. One culvert permit was issued this month.
 - b. Received 3-4 calls from appraisers concerning sold and refinanced properties.
 - c. Met with Bob M, Jeff Leeson, Erik Lindberg and an IDNR representative to discuss grant for village park.
 - d. Received IEMA letter closing out Public Assistance payments.
 - e. Numerous phone calls received regarding rezoning questions.
 - f. Met with ADT Alarm Co and Per Mar Security for village hall security and fire detection.
 - g. Steve spoke with Rich Lundin concerning truck traffic and weight limits on Dawson Lake Rd.
 - h. Attended the Boone County Growth Summit.
 - i. Received invitation to attend Savannah Oaks Golf Course's grand opening and golf play day.
5. Treasurer’s Report:
 - a. The board decided to defer the treasurer's report for July to the next month.
 - b. Motion made by Ron, seconded by Bob B to allow Sylvia to defer trustee's and clerk's meeting attendance payroll checks by one month after actually attending a meeting. Vote all ayes, 0 nays, 1 absent.
 - c. The following bills were submitted for payment:

| Payee | Purpose | Amount | Check # | Date | Invoice | Motion Made | Motion Approved |
|-------------------------|---|-------------|---------|-----------|------------|-------------|-----------------|
| Independent Inspections | July 2007 permits | \$6,379.99 | 1854 | 8/16/2007 | 300255 | Bob M | Donna |
| DesMoines Stamp | Village seal stamp | \$60.95 | 1855 | 8/16/2007 | 738682 | Bob M | Donna |
| | Truck use - road work | \$65.00 | | | | Bob M | Donna |
| Ron Stelling | Labor for road work | \$83.72 | 1856 | 8/16/2007 | | Bob M | Donna |
| Bob Marner | Labor for road work | \$27.91 | 1857 | 8/16/2007 | | Bob M | Donna |
| Bonnell Industries | Road work supplies | \$255.83 | 1858 | 8/16/2007 | 01-4208-IN | Bob M | Donna |
| | correct 6.21/07 error - ck #1821 written for \$443.67, s/b \$446.75 | \$3.08 | 1859 | 8/16/2007 | | Bob M | Donna |
| Stephen Rapp | August net salary | \$893.50 | 1860 | 8/16/2007 | | Bob M | Donna |
| Debra Marner | August net salary | \$178.70 | 1861 | 8/16/2007 | | Bob M | Donna |
| Sylvia Gorman | August net salary | \$446.75 | 1862 | 8/16/2007 | | Bob M | Donna |
| ComEd | Street light - 7/2/07 - 8/1/07 | \$22.93 | 1863 | 8/16/2007 | | Bob M | Donna |
| Alpine Bank | Interest payment on Village Hall | \$351.47 | 1864 | 8/16/2007 | | Bob M | Donna |
| IMLRMA | Mosquito endorsement | \$100.00 | 1865 | 8/16/2007 | | Bob M | Donna |
| Woodfield Builders | Draw on construction loan - this month | \$52,967.55 | | | | Bob M | Donna |

Roll call to pay bills: Ayes – Bob B, Ron, Bob M, Donna, Dixie with 0 nays and 1 absent.

6. Committee Reports
 - a. Zoning

- i. The final replat for Reginald Dr Lot 8 is being reviewed for erosion and water runoff concerns. The board is addressing the NRI report.
- b. Finance
 - i. None.
- c. Roads/Highways/Bridges
 - i. New signs posted in Prairie Meadow and Timberlane subdivisions that will stop vehicles from driving over road corners.
 - ii. Ron is getting bids for roads and ditch work.
 - iii. Trustee's removed fallen trees on roadways
- d. Village Hall
 - i. The board met at the village hall to discuss security options and review construction progress. Proposals from Dave Rach, ADT Alarm and Bob Haedt, Permar security companies were presented. The board decided to continue the bidding process.
 - ii. Additional heating and cooling bids came in from Hartwig, Total Plumbing, Norstar and Miller Engineering. Motion made by Bob M, seconded by Ron to approve Miller Engineering for \$28416 less the cost of electric vestibule heating. Roll call: Ayes – Bob B, Ron, Bob M, Donna, Dixie with 0 nays and 1 absent.
 - iii. Electric quotes came in from Total Plumbing, Electrical Systems of Rockford, and Gaurke Electric. Motion made by Ron, seconded by Bob M to approve Electrical Systems of Rockford, Inc. for \$37974 less \$2000 in adjustments. Roll call: Ayes – Bob B, Ron, Bob M, Donna, Dixie with 0 nays and 1 absent.
 - iv. External lighting bids are continuing.
 - v. The board added glass windows and 8 ft double door into the large hall to complement the front entrance.
 - vi. Motion made by Bob M, seconded by Bob B to approve the next construction draw of \$52967.55 as follows. Roll call: Ayes – Bob B, Ron, Bob M, Donna, Dixie with 0 nays and 1 absent.

| | |
|--------------------------|------------|
| HERITAGE CARPENTRY | \$11000.00 |
| KEN Z | \$9000.00 |
| B&K CONCRETE | \$8692.20 |
| KITZMANS | \$8159.05 |
| WOODFIELD PROJECT MGMT | \$7000.00 |
| ROCKFORD SEPTIC SYSTEM | \$3333.00 |
| TOTAL PLUMBING & HEATING | \$682.24 |
| TERRACON | \$590.00 |
| CORDAY BROTHERS | \$522.05 |
| LIBERTY LIMESTONE | \$278.75 |
| ROGERS READY MIX | \$231.32 |
| KITZMANS | \$194.55 |
| YCS PRINTING | \$152.06 |
| NTI PORTABLE TOILETS | \$94.00 |

7. New Business

- a. Municipal Maintenance representative explained the hourly rate prevailing wage proposal that is similar to agreements they have with other local municipalities. This was presented as a cost savings for year round road maintenance instead of calling in for special road work, etc. Steve will forward the proposal to Don Larson for comments.
- b. Motion made by Donna, seconded by Bob B to approve the mosquito abatement endorsement #90 for \$50,000 insurance coverage for \$100.00 from IMLRMA. Roll call: Ayes – Bob B, Ron, Bob M, Donna, Dixie with 0 nays and 1 absent.
- c. Letter received from resident asking for reimbursement for material expenses incurred on landscaping around the Timberlane subdivision sign. The board agreed that this is a subdivision association issue and no action was taken.

8. Old Business

- a. None

9. Open Actions from previous meetings:

| Open Actions: | Meeting | Contact |
|--|----------------|-----------------|
| Closed meeting minutes | April 2005 | Debbie |
| Review four engineering services quotes. | May 2006 | Trustees |
| Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges | July 2006 | Steve Debbie |
| Research the utility and telephone companies for price reductions. | Nov 2006 | Board |
| Check into weight limitations for Dawson Lake Rd. | Jan 2007 | Steve |
| Impact fees will be updated into an ordinance in order to adopt Boone County's April 2006 impact fee structure | April 2007 | Board |
| Open Actions On Hold: | Meeting | Contact |
| <i>Adopting the "International Fire Code". This pertains to building codes and only affects future building. Our building inspector would enforce this. Steve has contacted Jeff Stalker / Don Larson.</i> | Aug 2005 | Steve |
| <i>Smoke free ordinance.</i> | Mar 2006 | Steve |

- 10. Motion made by Ron and seconded by Bob B to adjourn at 10:19 pm. Vote all ayes, 0 nays, and 1 absent.