



## Regular Meeting Minutes – Village of Timberlane – August 24th, 2006

1. Call to order at 7:02 pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Dixie Timmerman and Bob Blood were present. Donna Leone was absent. There were three guests.
3. Motion made by Bob M, seconded by Ron to conduct this regular meeting which was moved from 8/17. Vote all ayes, 0 nays, and 1 absent.
4. Motion made by Bob B and seconded by Ron to approve July 20th, 2006 Regular Meeting minutes. Vote all ayes, 0 nays, and 1 absent.
5. President's Report
  - a. Two culvert pipe permits were issued this month.
  - b. Steve returned the completed Boone County emergency preparedness contact information worksheet
6. Treasurer's Report
  - a. Motion made by Ron and seconded by Bob M to approve the Treasurer's report. Vote all ayes, 0 nays, and 1 absent.
  - b. Web hits this month: 127 hits in the last 30 days, 73 visitors in the last 30 days.
  - c. Our domain name expires 9/21/06. In May we approved moving the web site to a provider that gives email addresses and provides mailing list software for a cost not to exceed \$150/year. Sylvia is looking at *BlueHost* and *LunarPages* as hosts but no decision was made yet.
  - d. We received Impact Fees for two lots sold in Aberdeen Knolls in the first half of 2006.
  - e. Sylvia asked the County Treasurer if they could direct deposit the property taxes to our bank account rather than send checks. They are unable to do that at this time.
  - f. Sylvia attended the free Illinois Funds seminar on July 26 at the Clock Tower. She found out we should be getting confirmations of the State's direct deposits but we never have. After contacting Illinois Funds we are now receiving confirmations of direct deposits.
  - g. At the seminar she learned about program called Positive Pay that can be used to combat check fraud. We could transmit a list of the checks we've written to US Bank. Before paying a check they'll look for it on the list. If it's not there, or it's on for a different amount, they won't pay the check. To use this service we have to use a product called *SinglePoint* which has a base cost of \$50/month. This isn't in the budget and Sylvia doesn't think we should pursue it at this time.
  - h. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion Made	Motion Seconded
ComEd	Street light - 7/1/05-8/2/05	\$20.55	1641	8/4/2006	Bob B	Ron
Independent Inspections	July 2006 permits	\$364.92	1642	8/24/2006	Bob B	Ron
Debra Marner	Office Supplies - Postage - reimburse for office supplies	\$92.98	1643	8/24/2006	Bob B	Ron
	Reimburse for truck use	\$80.00			Bob B	Ron
Bob Marner	Labor for road work/stripping - \$130.00 gross	\$116.15	1644	8/24/2006	Bob B	Ron
Ron Stelling	Labor for road work/stripping - \$60.00 gross	\$53.61	1645	8/24/2006	Bob B	Ron
Stephen Rapp	August net pay	\$893.50	1646	8/24/2006	Bob B	Ron
Sylvia Gorman	August net pay	\$446.75	1647	8/24/2006	Bob B	Ron
Debra Marner	August net pay - 1 meeting	\$223.37	1648	8/24/2006	Bob B	Ron
Bob Marner	August net pay - 1 meeting	\$44.67	1649	8/24/2006	Bob B	Ron
Ron Stelling	August net pay - 1 meeting	\$89.35	1650	8/24/2006	Bob B	Ron
Dixie Timmerman	August net pay - 1 meeting	\$89.35	1651	8/24/2006	Bob B	Ron
Bob Blood	August net pay - 1 meeting	\$44.67	1652	8/24/2006	Bob B	Ron
Caledonia Township	Road work and mowing May/June 2006	\$4,060.32	1024	8/24/2006	Bob B	Ron
Caledonia Township	Mowing July 2006	\$1,360.00	1025	8/24/2006	Bob B	Ron

Roll call to pay bills: Ayes – Ron, Bob M, Dixie, Bob B, 0 nays, 1 absent.

## 7. Committee Reports

### a. Zoning

- i. Resident Pfluger owns 3 lots on squirrel tree and is requesting a permit to construct a 30' x 45' building which is 50% larger than current village zoning allows. Also, resident Schelling is requesting a permit to construct a 30' x 34' building.
- ii. Steve took the action to notify each resident that current village zoning allows for a 30' x 30' or 900 sq. ft. building not to exceed 20' in height and to view the zoning ordinance on the village website. Attorney Don Larson advised us that residents should submit a copy of the Boone County variance request form to the village.

### b. Finance

- i. None.

### c. Roads/Highways/Bridges

- i. Bridge inspection update - Frank Nauman has replaced Sean Goetz at McClure Engineering. Inspections will be done the week of 9/6 with inspection reports due out 9/15. We expect our portion to be 10% of the total bridge replacement costs possibly in 2007.
- ii. Ron toured the village roads with A & L Landscaping from the Rockton/Roscoe area. They will submit a snow plow and ditch cleanup bid as soon as possible.
- iii. Steve will ask Don Larson to send the bid letting notice out for snow plowing.
- iv. Pat Stewart from McClure Engineering reviewed the roads and culverts in Plats 1 and 2 of Prairie Meadow. Ron and Bob M reinspected the area and discovered two collapsed culvert pipes under Prairie Rd at Caledonia Rd that produced a sink hole and

another culvert totally blocked on the south side of road which was 150' west of that intersection. Steve will notify Pat Stewart.

- v. Pat Stewart received a request to reduce the size of an island on Bennington Close in order to improve the turnaround or curve for buses and trucks in Plat 2 of Newbury Place. Motion by Bob M, seconded by Ron, to accept Pat Stewart's recommendation. Vote all ayes, 0 nays, and 1 absent.
- vi. Resident at 3520 Cobblestone requested an extension to the culvert pipe in the drainage ditch. Steve will have Pat Stewart review this request. Ron offered to examine the area before the next meeting.
- vii. Resident received damage at the end of the driveway from snow plows. Steve will send a letter stating the board's opinion that the village and the snow plowing contractor are not liable in this case because the driveway apron is not flush with the road allowing the plows to damage a blacktop driveway
- d. Village Hall feasibility study
  - i. Continued with bringing estimated costs in line with current budgets. The board reviewed a preliminary study of a 3500 sq. ft building by Woodfield Homes, budgeting information on monthly cash flows for general funds and specific funds, estimated monthly and yearly costs, and the advantages and disadvantages of having a village hall. Motion made by Bob M and seconded by Bob B, for the board to perform the following (vote all ayes, 0 nays, and 1 absent):
  - ii. Obtain the bank qualified or non-bank qualified tax exempt status in writing from Don Larson or a bond attorney
    - i. Secure commitments on bank loans
    - ii. Create new floor plans for 3500 sq. ft from Woodfield Homes

8. New Business

- a. None.

9. Old Business

- a. One guest with 135 acres in Boone County asked about a boundary agreement with Caledonia. Steve offered to talk to Caledonia's village president again.

b. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Village hall concept study and schedule for public discussion	Feb 2006	Board

illuminating the Prairie Meadow entrance off Caledonia Road	Feb 2006	Board
Border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. Steve offered to contact the Caledonia Village president again.	July 2006	Steve
Smoke free ordinance	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year	Mar 2006	Board
Contact Don Larson and Mr. Hatfield from the Boone County Health dept to discuss the burning of plastic and Styrofoam in the village.	April 2006	Donna, Steve
Review four engineering services quotes.	May 2006	Trustees
Rich Lundine is checking into the legalities of adding double striping to Caledonia Rd	July 2006	Ron
Pat Fowler to discuss the training documents he handed out concerning fraud.	July 2006	Sylvia
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie

10. Motion by Dixie, seconded by Bob B to adjourn at 9:50 pm. Vote all ayes, 0 nays, and 1 absent.