



## Regular Meeting Minutes – Village of Timberlane - April 19th, 2007

1. Call to order at 7:10 pm by President, Steve Rapp.
2. Roll call: Present: Steve Rapp, Bob Marner, Ron Stelling, Debbie Marner, Bob Blood, Donna Leone, Jonathon Hoover and Sylvia Gorman. Dixie Timmerman was absent. Four guests.
3. Motion made by Ron and seconded by Bob B to approve March 15th regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
4. President's Report:
  - a. One culvert pipe permit was received for an 8 ft extension in Hidden Grove.
  - b. A letter was sent to the return mailing address concerning a past treasurer who is no longer associated with Timberlane Village.
  - c. Steve met with attorney Don Larson to discuss the following:
    - i. The village would need a special contract with Boone County Police Dept in order to have certain types of road signs enforced on Dawson Lake and Orth Rds.
    - ii. Don agrees that new playground equipment installed by the original equipment manufacturer typically is not a problem. Comments from the Boone County Park District states today's new playgrounds are nearly maintenance free. The fall surfaces must be replaced regularly, graffiti removed immediately, ADA accessible, weekly inspections, certified designs, etc. The clerk will maintain on file any playground information for future use.
    - iii. Steve received a call from Boone County Health Dept and the Post Office asking for addresses in plat 2 of Newbury Place.
    - iv. Steve attended the Growth meeting.
5. Treasurer's Report:
  - a. Sylvia has changes to make due to the village hall so the treasurer's financial was tabled.
  - b. The board has the action to review the treasurer's reports for 1st quarter 2007 in order to conduct the budget review at the May meeting.
  - c. Sylvia will add a column for invoice numbers to the "bills to pay" list each month.
  - d. Impact Fees for 2 lots sold in Aberdeen Knolls in 2006 were received from Boone County.
  - e. The last Archer Bank CD (Impact Fees) matured on 3/29/07. The proceeds have been deposited into our Illinois Funds General Fund and will be transferred to the Prime Fund.
  - f. Terms for Trustees elected 4/17/07 begin May 17, 2007 (the first scheduled meeting in the month following the election). Beginning May 17 all Trustees will be paid \$100 per meeting.
  - g. Wes and Sue Lindberg donated \$25,000 to the Village towards Village Hall construction costs.
  - h. Because Alpine Bank cannot act as an agent for Illinois Funds, Alpine Bank will not require the Village to open a deposit account as outlined in the loan commitment letter.
  - i. The following bills were submitted for payment:

Payee	Purpose	Amount	Expense	Check #	Date	Motion made:	Motion seconded:
ComEd	Street light - 3/5/07-4/3/07	\$23.41	Utilities	1772	4/19/2007	Bob M	Donna
Bonnell Industries	Street signs/flags	\$362.18	Roads & Bridges	1773	4/19/2007	Bob M	Donna
Independent Inspections	March 2007 permits	\$125.00	Building Permits	1774	4/19/2007	Bob M	Donna
Eastern Illinois University	2007 IMTA Dues	\$40.00	Dues	1775	4/19/2007	Bob M	Donna
Alpine Bank	Interest payment on Village Hall	\$56.95	Interest Payment	1776	4/19/2007	Bob M	Donna
Johnson Design Landscaping	Road Gravel	\$180.00	Roads & Bridges	1777	4/19/2007	Bob M	Donna
Illinois Department of Revenue	1st Q07 payroll taxes - IL w/holding	\$200.70	Salaries & Wages	1778	4/19/2007	Bob M	Donna
IRS	1st Q07 payroll taxes - FICA and Medicare - Employee Contribution	\$516.86	Salaries & Wages	1779	4/19/2007	Bob M	Donna
	1st Q07 payroll taxes - FICA and Medicare - Employer Contribution	\$511.86	FICA and Medicare - Employer Contribution			Bob M	Donna
Robert Marner	Truck use	\$140.00	Roads & Bridges	1780	4/19/2007	Bob M	Donna
	Labor for assorted road work 9 @ \$20/hr = \$180.00 gross, \$160.83 net	\$160.83	Salaries & Wages			Bob M	Donna
Ron Stelling	Truck use	\$90.00	Roads & Bridges	1781	4/19/2007	Bob M	Donna
	Labor for assorted road work 4.5 hrs @ \$20/hr = \$90.00 gross, \$80.41 net	\$80.41	Salaries & Wages			Bob M	Donna
Stephen Rapp	April 2007 pay	\$893.50	Salaries & Wages	1782	4/19/2007	Bob M	Donna
Sylvia Gorman	April 2007 pay	\$446.75	Salaries & Wages	1783	4/19/2007	Bob M	Donna
Debra Marner	April 2007 pay - 1 meeting	\$223.37	Salaries & Wages	1784	4/19/2007	Bob M	Donna
Robert Marner	April 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1785	4/19/2007	Bob M	Donna
Ronald Stelling	April 2007 pay - 1 meeting	\$89.35	Salaries & Wages	1786	4/19/2007	Bob M	Donna
Robert Blood	April 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1787	4/19/2007	Bob M	Donna
Donna Leone	April 2007 pay - 1 meeting	\$44.67	Salaries & Wages	1788	4/19/2007	Bob M	Donna
Jon Hoover	April 2007 pay - 1 meeting	\$84.35	Salaries & Wages	1789	4/19/2007	Bob M	Donna
Howie Leyrer	Mailbox replacement - plow damage	\$15.00	Roads & Bridges	1790	4/19/2007	Bob M	Donna
Municipal Maintenance	Plowing/Ice Control - March 2007	\$4,745.00	Roads & Bridges	1033	4/19/2007	Bob M	Donna
Woodfield Builders	Draw on construction loan - this month	\$10,767.00	Building		4/19/2009	Bob M	Donna
Woodfield Builders	Draw on construction loan - last month	\$45,710.21	Building		4/19/2009	Bob M	Donna

Roll call to pay bills: Ayes – Bob B, Ron, Bob M, Donna, Jonathan with 0 nays and 1 absent.

## 6. Committee Reports

### a. Zoning

i. None.

### b. Finance

i. None.

### c. Roads/Highways/Bridges

- i. The trustees added rough road signs on Dawson Lake rd and the reconstruction will be quoted out as soon as possible.
- ii. Fifteen percent more road salt was ordered for the next winter season.
- iii. Ron will call for quotes on cleaning up excess gravel on roads.
- iv. Bob M is now certified to distribute mosquito pellets this season.

### d. Village Hall

- i. Jeff Stalker from Independent Inspections is requiring Jeff Leesom to answer building specification questions on the village hall plans.
- ii. Boone County Health dept has approved the septic system plans.
- iii. Jeff Leesom is planning on starting foundation work in late April.
- iv. The 1st draw on the construction mortgage was done this month.
- v. Motion made by Bob M., seconded by Ron to approve a draw for village hall construction totaling \$45,710.21 for the title company: :
  1. Stanley Missman \$1800.00
  2. Jensen & Assc. \$18,307.00
  3. Woodfield Homes (program mgmt) \$570.21 & \$570.21
  4. Packard Excavation \$24440.00

Roll call: Ayes: Bob B, Ron, Bob M, Donna, Jonathan with 0 nays, 1 absent.
- vi. Motion made by Bob M., seconded by Ron to approve the 2nd draw on the construction loan for payment to Woodfield Homes and Coyle Varland for \$10,767.00. Roll call: Ayes: Bob B, Ron, Bob M, Donna, Jonathan with 0 nays and 1 absent

7. New Business
  - a. Various options were discussed for village entrance signs.
8. Old Business
  - a. Impact fees will be updated into an ordinance in order to adopt Boone County's April 2006 impact fee structure.
  - b. The village received revised preliminary draft border agreement with the village of Caledonia. Steve will meet with Don Larson to finalize changes.
  - c. The board of trustees agreed to cleanup the road sides themselves this year.
9. Open Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records.	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
Adopting the "International Fire Code". This pertains to building codes and only affects future building. Our building inspector would enforce this. Steve has contacted Jeff Stalker / Don Larson.	Aug 2005	Steve
Smoke free ordinance.	Mar 2006	Steve
Review four engineering services quotes.	May 2006	Trustees
Verify if the village has an ordinance for impact fees to be collected and reserved for roads and bridges	July 2006	Steve Debbie
Research the utility and telephone companies for price reductions.	Nov 2006	Board
Rich Lundine will help the village prepare the bridge petition for state funding and the Regional Area Transportation Study.	Nov 2006	Steve
Check into weight limitations for Dawson Lake Rd.	Jan 2007	Steve

10. Motion made by Bob B and seconded by Ron to adjourn at 9:25 pm. Vote all ayes, 0 nays, and 1 absent.