



Regular Meeting Minutes – Village of Timberlane – April 20th, 2006

1. Call to order at 7:05pm by President, Steve Rapp.
2. Roll call: Steve Rapp, Sylvia Gorman, Bob Marner, Ron Stelling, Debbie Marner, Bob Blood and Donna Leone were present. Dixie Timmerman arrived at 7:07pm. There were six guests.
3. Motion made by Ron, and seconded by Bob B. with a vote all ayes, to approve March 16th, 2006 Regular Meeting minutes.
4. President's Report
 - a. Seven culvert pipe permits were issued this month.
 - b. Steve received emails stating that realtors were placing signs in the right of ways of public roads. Boone County has an ordinance in place making this practice illegal. Some signs have been removed.
 - c. Steve sent the addresses and plat map of Newbury Place to Ed Shear from the Boone County sheriff's office, as requested. Steve will also ask Civil Engineering Services (CES) to add the addresses to the plat map.
 - d. Boone County board approved new zoning fees on April 12th. We will compare our fees to Boone County's newest fees.
 - e. Steve will contact Jeff Stalker for current fire and building codes.
 - f. The new CES quote will be compared against other offers received.
 - g. Jeff Lesson, Eric and Wes Lindberg were asking for an update on a proposed village hall. Jeff submitted a quote of \$507,775 from Woodfield Homes.
 - h. The size of the kitchen for a village hall was discussed. Dixie will compare other kitchen sizes in facilities that rent to the public.
5. Treasurer's Report
 - a. Motion made by Donna and seconded by Ron to approve the Treasurer's report. Vote all ayes, 0 nays, and 0 absent.
 - b. Sylvia billed Marvin Keys at First Rockford Group on 2/17/06 for the zoning and platting fees for Heatherfield Estates. Payment hadn't been received by 3/17/06, so she sent a second invoice. The total was \$4,875.00. Payment was received 4/15/06.
 - c. There were no Building Permits issued in March.
 - d. Municipal Maintenance provided details for February plowing and the bill was paid March 28, 2006.
 - e. McCulloch sent the tax levy verification. We will receive the amount we levied.
 - f. Sylvia spent some time this month working on the Village web site. She still has some coding to do to make it maintainable and some data to scan in and convert to PDF. She wants to check it against accessibility standards
 - g. The following bills were submitted for payment:

Payee	Purpose	Amount	Check #	Date	Motion made	Motion seconded
ComEd	Street light - 3/3/06-4/3/06	\$20.55	1572	4/7/2006	Donna	Dixie
Illinois Department of Revenue	1st Q06 payroll taxes - IL w/holding	\$189.60	1573	4/20/2006	Donna	Dixie
IRS	1st Q06 payroll taxes - FICA and Medicare - Employee Contribution	\$483.53	1574	4/20/2006	Donna	Dixie
	1st Q06 payroll taxes - FICA and Medicare - Employer Contribution	\$483.53			Donna	Dixie
Robert Marner	Asphalt Patch	\$174.90	1575	4/20/2006	Donna	Dixie
	Labor for assorted road work 5.75 hrs @ \$20/hr = \$115.00 gross, \$102.75 net	\$102.75			Donna	Dixie
Ron Stelling	Pelletized lime for deer disposal	\$11.92	1576	4/20/2006	Donna	Dixie
	Labor for assorted road work 2 hrs @ \$20/hr = \$40.00 gross, \$35.74 net	\$35.74			Donna	Dixie
Municipal Maintenance	Plowing/Ice Control - March 2006	\$957.50	1577	4/20/2006	Donna	Dixie
Debra Marner	Expanding files for board members	\$44.95	1578	4/20/2006	Donna	Dixie
Stephen Rapp	Reimburse for mounting zoning maps (\$58.50) and fax expense (\$34.31)	\$92.81	1579	4/20/2006	Donna	Dixie
Boone County Motor Fuel Tax	3 Buckets Salt & Sand Abrasive Mix (10.5 Ton) @ \$66.50/ Bucket - March 2006	\$199.50	1580	4/20/2006	Donna	Dixie
Stephen Rapp	April 2006 pay	\$893.50	1581	4/20/2006	Donna	Dixie
Sylvia Gorman	April 2006 pay	\$446.75	1582	4/20/2006	Donna	Dixie
Debra Marner	April 2006 pay - 1 meeting	\$223.37	1583	4/20/2006	Donna	Dixie
Robert Marner	April 2006 pay - 1 meeting	\$44.67	1584	4/20/2006	Donna	Dixie
Ronald Stelling	April 2006 pay - 1 meeting	\$89.35	1585	4/20/2006	Donna	Dixie
Dixie Timmerman	April 2006 pay - 1 meeting	\$89.35	1586	4/20/2006	Donna	Dixie
Robert Blood	April 2006 pay - 1 meeting	\$44.67	1587	4/20/2006	Donna	Dixie
Donna Leone	April 2006 pay - 1 meeting	\$44.67	1588	4/20/2006	Donna	Dixie
Clarke Mosquito Control	1/2 of 2006 mosquito control	\$4,310.00	**	**	Donna	Dixie
**will pay when invoice is received						

Roll call to pay bills: Ayes – Ron S, Bob M, Donna, Dixie, Bob B. and 0 nays.

6. Committee Reports

a. Zoning

i. None

b. Finance

i. None

c. Roads/Highways/Bridges

- i. Ron will talk to Rich Lundine about adding no passing stripes and no passing signs at the Prairie Meadow entrance.
- ii. Ron met with Norm Pierce, Boone County road commissioner about the condition of the roads within the village. Motion made by Bob M, seconded by Ron to sweep loose gravel and debris off the roads not to exceed \$500.00. Roll call vote all ayes, 0 nays, and 0 absent.
- iii. Steve took the action to call Jones Transportation Co. concerning buses in District 100 that stop on the roadside. As a result the paved edge is now deteriorating.
- iv. A notice about mosquito spraying will be given to village residents in the same flyer with the May 6th cleanup day and on the website.
- v. Motion made by Bob M. and seconded by Dixie to order mosquito tablets for culverts for \$609.40. Roll call vote all ayes, 0 nays, and 0 absent.
- vi. Steve signed an Electric Facilities Service Agreement with Commonwealth Edison giving Newbury Place access to electric service.

- vii. Donna received calls from residents concerned about the burning of plastic and Styrofoam on Orth rd. Residents will be advised to document these occurrences. Donna took the action to contact Don Larson and Steve will call Mr. Hatfield from the Boone County Health dept to discuss the situation.
 - viii. Motion made by Bob M, seconded by Donna to approve the biennial bridge inspections IDOT resolution R06-110-01 for improvement by municipality under the ILL Highway Code. Vote all ayes, 0 nays and 0 absent.
 - ix. Motion made by Bob M, seconded by Donna to approve the preliminary engineering services agreement for MFT funds for biennial bridge inspections with Hanson Professional Services, Inc. Vote all ayes, 0 nays and 0 absent.
7. New Business
- a. Sylvia demonstrated the prototype village website which was very well received by the board. It may be ready for unveiling at the end of May. Debbie took the action to research the village history page.
8. Old Business
- a. Donuts and coffee will be provided by Dixie for the May 6th cleanup day. Flyers will be distributed. Boone Lake Clubhouse will supply the dumpster.
9. Open Actions from previous meetings:

Open Actions:	Meeting	Contact
Contact the IL State's attorney's office to understand the risks of keeping Village records at a board members home. Individual homeowners insurance may not cover these records	April 2005	Debbie
Closed meeting minutes to review pending research.	April 2005	Debbie
N. Boone Fire District # 3 is asking us to adopt the International Fire Code at our next meeting. They're asking everyone they support to adopt this code. This pertains to building codes, not to burning. This only affects future building. Our building inspector would enforce this.	Aug 2005	Steve
Chris Youssi developers sent a letter asking for the village to accept the maintenance of roads and ditches at Prairie Meadow Plats 1 and 2. This issue is currently with Don Larson. Village board requests a 100% inspection by McClure Engineering prior to acceptance	Nov 2005	Steve
Review "scope of work" document for village contractors	Feb 2006	Board
Village hall concept study and schedule for public discussion	Feb 2006	Board
Illuminating the Prairie Meadow entrance off Caledonia	Feb 2006	Board
Border agreement between the villages of Caledonia and Timberlane. It was preferred that we follow the gridlines on Kelley Rd instead of dividing private property. Caledonia already has pre-annexation border agreements that would be affected by a new agreement with Timberlane Village. Caledonia is expected to get back to us after their board meeting	Mar 2006	Board
Smoke free ordinance	Mar 2006	Steve

Add the review of Open Actions from Previous Meetings to the regular board meeting agendas beginning April 2006	Mar 2006	Steve
Contact Waste Management concerning large number of loose garbage bins rolling around the village that are creating a hazard	Mar 2006	Donna
Review the construction portion of the Prevailing Wage Act for Illinois that we have adopted each year	Mar 2006	Board
Jeff Lesson offered a template of a "Management Proposal to construct a City Hall". Steve will also send this to Don Larson for review.	Mar 2006	Steve
One more key for the safe deposit box	Mar 2006	Sylvia
Keys for the public notice box at Boone Lake for the board.	Mar 2006	Bob M

10. Motion by Ron, seconded by Bob B. to adjourn at 9:48pm. Vote all ayes.