



Regular Meeting Minutes – Village of Timberlane – May 19th, 2022

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Andrea Ulbert, Donna Leone. Absent: Greg Hills and Darcy Hills.
3. There were three guests.
4. Motion made by Jonathan Lipscomb, seconded by Donna Leone to allow Steve Rapp to act as a trustee to form a quorum. Vote all ayes, 0 nays, 2 absent.
5. Since Greg Hills and Darcy Hills arrived at 7:05pm a motion was made by Jonathan Lipscomb, seconded by Andrea Ulbert to rescind allowing Steve Rapp to act as a trustee to form a quorum. Vote all ayes, 0 nays, 0 absent.
6. Motion made by Andrea Ulbert, seconded by Donna Leone to approve April 21st, 2022, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
7. President’s Report: Steve Rapp comments are within the meeting minutes.
8. Treasurer’s Report:
 - a. Motion made by Darcy Hills, seconded by Donna Leone to approve the April 2022 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Andrea Ulbert, seconded by Jonathan to approve bills. Roll call vote: Ayes: Andrea Ulbert, Jonathan Lipscomb, Darcy Hills, Greg Hills, Donna Leone. Nay:0, Absent:0

| Date | Number | Payee | Payment | Motion Made: | Motion Seconded: |
|-----------|---------|-------------------------------------------|--------------------|--------------|------------------|
| 5/5/2022 | MyTaxIL | Illinois Department of Revenue | \$ 111.38 | Andrea U. | Jonathan L. |
| 5/10/2022 | 2961 | Com Ed | \$ 39.65 | Andrea U. | Jonathan L. |
| 5/10/2022 | 2962 | Frontier | \$ 98.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2963 | Andrea Ulbert | \$ 87.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2964 | Darcy A Hills | \$ 87.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2965 | Debra K Marner | \$ 218.50 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2966 | Donna M Leone | \$ 87.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2967 | Gregory S Hills | \$ 87.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2968 | Jonathan M Lipscomb | \$ 87.40 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2969 | Stacy M Kleyn | \$ 423.00 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2970 | Stephen M Rapp | \$ 799.00 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2971 | Lauterbach & Amen, LLP | \$ 4,250.00 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2972 | Postmaster | \$ 86.00 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2973 | Boone County Journal | \$ 230.00 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2974 | William Charles Construction | \$ 386.58 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2975 | B & F Construction Code Services, Inc. | \$ 1,510.52 | Andrea U. | Jonathan L. |
| 5/19/2022 | 2976 | Midwest Dirt | \$20,041.00 | Andrea U. | Jonathan L. |
| | | Total Funds | \$28,631.03 | | |
| | | US Bank - General Checking - Non-Specific | \$ 3,953.45 | | |
| | | US Bank - General Checking - Streets | \$20,427.58 | | |
| | | US Bank - Audit | \$ 4,250.00 | | |

9. Committee Reports
 - a. Finance

- i. Stacy Kleyn contacted Social Security Administration regarding wages reported. The agent stated that SSA is missing the 2nd & 3rd quarter 941 reports for 2020. The forms were submitted in a timely manner and payment was received by the IRS as usual. Copies will be mailed to the SSA.
 - ii. Stacy resolved a missing payment to the Boone County Journal which was mailed to Gatehouse Media Holdings and cashed by them but has not been received by the Journal. If approved, a new check will be issued direct to the BC Journal while Gatehouse investigates for possible refund.
 - b. Planning and Zoning
 - i. The Johnson residence on Orth Rd contacted Steve Rapp about garbage piled up behind a house in the Timberlane subdivision. Steve will contact the Boone County Health Dept for information.
 - c. Roads/Highways/Bridges
 - i. Steve Rapp received a call from Rene Harvey on Dawson Lake Rd stating that Midwest Dirt mowed day lilies in the ditch way before they bloomed. Nathan Walton resolved the issue with the resident by agreeing not to mow until the lilies die back.
 - ii. Resident Bob Lazzerini called asking for rock for water flow where Prairie Lane backs up to the Boone Lake rifle range. Steve Rapp will ask Midwest Dirt to investigate the situation.
 - iii. IDOT notified Steve Rapp about a barge planning to move on Dawson Lake Rd from IL76 that Boone Lake needs. Steve approved this to happen.
 - iv. Midwest Dirt will be adding gravel to the edges of 2021 asphalted roads.
 - v. Midwest Dirt successfully completed the Orth Road box culvert bridge cleanup to clear vegetation restricting waterways, remove tree debris and add riprap to the slumping bank.
 - vi. No updates on the Dawson Lake Road re-paving project with Boone County. Trustees will notify residents when work dates are received.
 - d. Village Hall (located at 2940 Charleston Ct)
 - i. Jonathan Lipscomb offered to speak with Boone Lake about taking the mosquito larvae briquets in the storage room. Steve Rapp is asking Midwest Dirt and Chad's Excavating about signs and barricades.
 - ii. Commercial Lease agreement is needed to allow Timberlane Village to maintain its presence in the building. No update from the draft agreement under review by Trent Ferguson, Timberlane village attorney.
 - iii. Guests Louanne and Gordon Goetsch asked for an office room key and setback rules for Immanuel Lutheran Church signage. Steve suggested they contact Newbury Village homeowners' association concerning their storage shed inquiry.
10. Old Business
- a. Steve Rapp stated that June 2nd will be the start of mosquito spraying this season.
 - b. Once Greg Hills receives the village address list a new postcard with information on the single waste hauler project will be mailed to Timberlane residents.
11. New Business
- a. Steve Rapp introduced guest Paul Loner from Newbury subdivision who is interested in filling the last trustee vacancy. Motion made by Darcy Hills, seconded

by Jonathan Lipscomb to appoint Paul Loner as a new trustee filling the vacancy expiring in 2025. Vote all ayes, 0 nays, 0 absent. Swearing in at the June meeting.

12. Actions from previous meetings:

| Open Actions: | Meeting | Contact |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------|
| Revision of Timberlane By-laws to include electronic attendance | Mar 2014 | Debbie Marner |
| Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes. | Oct 2016 | Steve Rapp along with Drew Bliss |
| Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance | April 2021 | Steve Rapp, Trent Ferguson, attorney |
| New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn) | Oct 2021 | Steve Rapp, Trent Ferguson |
| IL EPA storm water waiver in progress. | 2021 | Steve Rapp, CES |

13. Motion made by Darcy Hills, seconded by Greg Hills to adjourn at 8:21pm Vote all ayes, 0 nays, and 0 absent.