



Regular Meeting Minutes – Village of Timberlane – April 21ST, 2022

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Darcy Hills, Andrea Ulbert, Donna Leone, and Greg Hills. Absent: none.
3. There were two guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve March 17th, 2022, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp spoke about a resident named Paul interested in the open trustee position. Paul hopes to introduce himself at the next regular meeting.
6. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve the March 2022 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. Stacy Kleyn spoke on cyber protection insurance coverage from IMLRMA. Darcy Hills offered to look at their fact sheet.
 - c. The following bills were submitted for payment. Motion made by Darcy Hills, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Andrea Ulbert, Jonathan Lipscomb, Darcy Hills, Greg Hills, Donna Leone. Nay:0, Absent:0

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
4/5/2022	debit	Illinois Department of Revenue	\$ 106.43	Darcy H	Donna L
4/9/2022	2947	Com Ed	\$ 39.53	Darcy H	Donna L
4/9/2022	2948	Frontier	\$ 94.65	Darcy H	Donna L
4/21/2022	2949	United States Treasury	\$ 1,302.26	Darcy H	Donna L
4/21/2022	2950	Debra K Marner	\$ 74.36	Darcy H	Donna L
4/21/2022	2951	Eastern Illinois University	\$ 50.00	Darcy H	Donna L
4/21/2022	2952	Andrea Ulbert	\$ 87.40	Darcy H	Donna L
4/21/2022	2953	Darcy A Hills	\$ 87.40	Darcy H	Donna L
4/21/2022	2954	Debra K Marner	\$ 218.49	Darcy H	Donna L
4/21/2022	2955	Donna M Leone	\$ 87.40	Darcy H	Donna L
4/21/2022	2956	Gregory S Hills	\$ 87.40	Darcy H	Donna L
4/21/2022	2957	Jonathan M Lipscomb	\$ 87.40	Darcy H	Donna L
4/21/2022	2958	Stacy M Kleyn	\$ 423.00	Darcy H	Donna L
4/21/2022	2959	Stephen M Rapp	\$ 799.00	Darcy H	Donna L
4/21/2022	2960	Midwest Dirt	\$ 315.00	Darcy H	Donna L
4/21/2022	2960	Midwest Dirt	\$ 630.00	Darcy H	Donna L
4/21/2022	2960	Midwest Dirt	\$ 1,404.00	Darcy H	Donna L
4/21/2022	1074	Boone County Motor Fuel Tax	\$ 6,763.77	Darcy H	Donna L
		Total Funds	\$ 12,657.49		
		US Bank - General Checking - Non-Specific	\$ 3,544.72		
		US Bank - General Checking - Streets	\$ 2,349.00		
		US Bank - MFT Checking	\$ 6,763.77		

7. Committee Reports
 - a. Finance

- i. Stacy Kleyn continues receiving I-9 Employment Eligibility Verification forms for the board.
 - ii. Courtney Clement, auditor from Lauterbach & Amen, LLC presented the 2021 Financial Audit and Management Letter to the board of trustees for review. They gave Timberlane their highest financial opinion. Budget to actual spending was over in Motor Fuel Tax account due to the re-paving project. Motion made by Darcy Hills, seconded by Donna Leone to approve the 2021 Financial Audit and Management Letter. Vote all ayes, 0 nays, 0 absent.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Steve Rapp requested 125 tons of road salt mix from Justin Krohn, Boone County Highway engineer for 2022-2023 winter season.
 - ii. Nathan Walton from Midwest Dirt re-quote received is \$18,941.00 for the Orth Road box culvert bridge cleanup to clear vegetation restricting waterways, remove tree debris and add riprap to the slumping bank. Motion made by Darcy Hills, seconded by Andrea Ulbert to accept this quote not to exceed \$18,941.00 from Midwest Dirt. Roll call vote: Ayes: Andrea Ulbert, Jonathan Lipscomb, Darcy Hills, Greg Hills, Donna Leone. Nay:0, Absent:0. Homeowners affected nearby will be notified beforehand.
 - iii. Steve Rapp heard from Justin Krohn that the Dawson Lake Road re-paving estimate from bid-letting is about \$126,000.00.
 - d. Village Hall (located at 2940 Charleston Ct)
 - i. Steve Rapp received new keys from Immanuel Lutheran Church. They want to install a remote keypad in the future. Darcy Hills offered to work with the church on internet options and secure router systems that support all users.
 - ii. Board of Trustees and Steve will try to reduce items in the storage room.
 - iii. Commercial Lease agreement is needed to allow Timberlane Village to maintain its presence in the building. A draft agreement is under review by Trent Ferguson, Timberlane village attorney.
- 8. Old Business
 - a. Steve Rapp worked with Thomas Tumminaro from ComEdison concerning state and federal grant funds. It was estimated that Timberlane has less than a 3% change of receiving so no action was taken.
 - b. Guest Bob Whalen presented information on Boone County's shallow water table and deep aquifer in order to ease concerns on water shortages. He stated that if current drought levels go lower then village could notify residents to conserve water. He will share information on a 3D water mapping project when it is released.
 - c. Greg Hills created a new postcard with information on the single waste hauler project that would be mailed to Timberlane residents. Steve will obtain addresses.
- 9. New Business
 - a. None.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner

Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson
IL EPA storm water waiver in progress.	2021	Steve Rapp, CES

11. Motion made by Darcy Hills, seconded by Andrea Ulbert to adjourn at 8:36pm Vote all ayes, 0 nays, and 0 absent.