



Regular Meeting Minutes – Village of Timberlane – March 17th, 2022

1. Call to order at 7:05pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Darcy Hills, Andrea Ulbert, Donna Leone, and Greg Hills. Absent: none.
3. There were no guests.
4. Motion made by Darcy Hills, seconded by Jonathan Lipscomb to approve February 17th, 2022, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp received a letter from Mediacom raising rates for a broadcasting charge of .19 cents. Nicor Gas sent a letter about safe gas operations.
6. Treasurer’s Report:
 - a. Motion made by Greg Hills, seconded by Donna Leone to approve the February 2022 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. Stacy Kleyn received the tax levy confirmation letter from the Boone County Clerk.
 - c. The following bills were submitted for payment. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Andrea Ulbert, Jonathan Lipscomb, Darcy Hills, Greg Hills, Donna Leone. Nay:0,Absent:0

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
3/7/2022	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Jonathan L	Donna L
3/11/2022	2936	Com Ed	\$ 39.75	Jonathan L	Donna L
3/11/2022	2937	Frontier	\$ 94.65	Jonathan L	Donna L
3/17/2022	2938	Andrea Ulbert	\$ 87.40	Jonathan L	Donna L
3/17/2022	2939	Darcy A Hills	\$ 87.40	Jonathan L	Donna L
3/17/2022	2940	Debra K Marner	\$ 218.50	Jonathan L	Donna L
3/17/2022	2941	Gregory S Hills	\$ 87.40	Jonathan L	Donna L
3/17/2022	2942	Jonathan M Lipscomb	\$ 87.40	Jonathan L	Donna L
3/17/2022	2943	Stacy M Kleyn	\$ 423.00	Jonathan L	Donna L
3/17/2022	2944	Stephen M Rapp	\$ 799.00	Jonathan L	Donna L
3/17/2022	2945	Midwest Dirt	\$ 6,457.10	Jonathan L	Donna L
3/17/2022	2946	Clarke Environmental Mosquito Mgmt, Inc.	\$ 4,463.00	Jonathan L	Donna L
		Total Funds	\$ 12,951.03		
		US Bank - General Checking - Non-Specific	\$ 12,951.03		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn provided feedback on why the I-9 Employment Eligibility Verification form is needed. Timberlane board will comply. Next meeting Stacy will start collecting completed forms to store in the safety deposit box.
 - ii. Auditor from Lauterbach & Amen, LLP will present the 2021 Financial Audit and Management Letter to the board of trustees at the April meeting.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Motion made by Darcy Hills, seconded by Andrea Ulbert to approve R22-076-01 Resolution for 2022 IDOT expenses and IDOT Estimate of expenses

for \$159,300.00 for re-paving Dawson Lake Road under county wide 2022 road repairs with the BC Highway Dept. Vote all ayes, 0 nays, 0 absent.

- ii. Steve Rapp will ask Nathan Walton from Midwest Dirt to re-quote the Orth Road box culvert bridge cleanup to clear vegetation restricting waterways, remove tree debris and add riprap to the slumping bank. Original May 2021 quote was \$18,941. Steve said the homeowners affected by bridge cleanup will be notified beforehand.
- iii. Midwest Dirt is waiting for spring road posting removal before they can work on the edges of the new asphalt roads. In November 2021, the board of trustees approved not to exceed \$22,000.00 to add dirt, grass seed and gravel for roads in Hidden Grove, Prairie Meadow, and Prairie Lane subdivisions.

- d. Village Hall (located at 2940 Charleston Ct)
 - i. None.

8. Old Business

- a. No update about the IL EPA storm water waiver in progress with the help of CES.
- b. Darcy and Greg Hills discussed the single waste hauler RPF project as a phased rollout for possibly the end of the year. Rollout would include documents for board review, discussion, and approval:
 - i. Public hearing for resident’s concerns
 - ii. Possible survey to send out, provide an information card
 - iii. RFP to suppliers
 - iv. Develop code enforcement, fee collection, etc.
- c. Steve Rapp sent communications out asking about Boone County’s activity with Surf Broadband. They’re not used in the county and Andrea Ulbert said the online reviews were negative. The board of trustees agreed not to take action at this time.
- d. Clarke Mosquito Company provided a quote for nine (9) applications and one (1) larvae briquet abatement treatment. Motion made by Darcy Hills, seconded by Andrea Ulbert to approve Clarke Mosquito Company for \$4,463.00 for the 2022 season. Roll call vote: Ayes: Andrea Ulbert, Jonathan Lipscomb, Darcy Hills, Greg Hills, Donna Leone. Nays: 0, Absent: 0.
- e. Jonathan Lipscomb sent an email with information and links to Boone County’s Emergency Management Preparedness activity.

9. New Business

- a. Motion made by Jonathan Lipscomb, seconded by Darcy Hills Andrea to approve O22-076-01 Ordinance Regulating Snow Removal and Mailboxes and Appendix A Mailbox damage form. Vote all ayes, 0 nays, 0 absent.
- b. Motion made by Darcy Hills, seconded by Donna Leone to rescind O21-294-01 Ordinance Regulating Snow Removal and Mailboxes and Appendix A Mailbox damage form. Vote all ayes, 0 nays, 0 absent.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marnar
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance,	April 2021	Steve Rapp, Trent Ferguson,

O20-324-05 Street Parking ordinance		attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

11. Motion made by Donna Leone, seconded by Darcy Hills to adjourn at 8:38pm Vote all ayes, 0 nays, and 0 absent.