



Regular Meeting Minutes – Village of Timberlane – February 17th, 2022

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Darcy Hills, and Greg Hills. Absent: Donna Leone.
3. There was one guest.
4. Motion made by Jonathan Lipscomb, seconded by Greg Hills to allow Steve Rapp to act as a trustee in order to form a quorum. Vote all ayes, 0 nays, 1 absent.
5. Motion made by Darcy Hills, seconded by Jonathan Lipscomb to approve January 20th, 2022, regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
6. Clerk, Debra Marner, swore in Andrea Ulbert as Trustee to fill the open position that expires May 2023 after the April 2023 election.
7. President’s Report: Steve Rapp received Clarke Mosquito Co.’s quote of \$4,463.00 for 9 applications and mosquito abatement briquets. Trustees will review next month.
8. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Darcy Hills to approve the January 2022 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. Stacy Kleyn met with the Lauterbach & Amen, LLP auditor for the 2021 financial audit. Stacy provided invoices and bank statements for 2021 MFT reporting. Also, she researched the new Statement of Economic Interest form.
 - c. The following bills were submitted for payment. Motion made by Greg Hills, seconded by Andrea Ulbert to approve bills. Roll call vote: Ayes: Andrea Ulbert Jonathan Lipscomb, Darcy Hills, Greg Hills, Steve Rapp. Nays: 0, Absent: Donna Leone.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
2/8/2022	MyTaxIL	Illinois Department of Revenue	\$ 122.08	Greg H	Andrea U
2/8/2022	2925	Com Ed	\$ 40.14	Greg H	Andrea U
2/8/2022	2926	Frontier	\$ 94.65	Greg H	Andrea U
2/17/2022	2927	Darcy A Hills	\$ 87.40	Greg H	Andrea U
2/17/2022	2928	Debra K Marner	\$ 218.49	Greg H	Andrea U
2/17/2022	2929	Donna M Leone	\$ 87.40	Greg H	Andrea U
2/17/2022	2930	Gregory S Hills	\$ 87.40	Greg H	Andrea U
2/17/2022	2931	Jonathan M Lipscomb	\$ 87.40	Greg H	Andrea U
2/17/2022	2932	Stacy M Kleyn	\$ 423.00	Greg H	Andrea U
2/17/2022	2933	Stephen M Rapp	\$ 799.00	Greg H	Andrea U
2/17/2022	2934	Boone County Journal	\$ 510.00	Greg H	Andrea U
2/17/2022	2935	Midwest Dirt	\$ 525.00	Greg H	Andrea U
2/17/2022	1073	Midwest Dirt	\$ 5,808.90	Greg H	Andrea U
		Total Funds	\$ 8,890.86		
		US Bank - General Checking - Non-Specific	\$ 2,556.96		
		US Bank - General Checking - Streets	\$ 525.00		
		US Bank - MFT Checking	\$ 5,808.90		

9. Committee Reports
 - a. Finance

- i. Stacy Kleyn presented the I-9 forms asking if the board needs them. She will contact Curt Newport, Boone County Treasurer for information.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Darcy Hills shared information on types of stakes allowed for roadside use. Jonathan Lipscomb thought it was time to create a new ordinance regulating the following: snow removal, mailboxes, stakes, parked vehicles, snowplow damage. Darcy offered to draft this ordinance. Clerk Debra recommended that both O21-294-01 Ordinance Regulating Mailboxes and Appendix A Mailbox Damage Form be rescinded by the new ordinance at the same time.
 - ii. Steve Rapp told Justin Krohn, BC Highway engineer, that Dawson Lake Road be recommended for a 2-inch asphalt overlay, fill in low spots. Cost estimate to \$150,000 for 1.4 miles road from Caledonia Road to IL76 and not the 800' to the west of Caledonia. Justin stated that resurfacing Dawson Lake east of Timberlane to IL76 is not in Poplar Grove's budget for 2022.
 - iii. Justin Krohn stated Timberlane used 60% or 87 tons of road salt this season.
 - iv. Steve Rapp received a few complaint calls about roads this month.
 - v. No update from Kevin Bunge, CES engineer, concerning review of Timberlane roads for a 2022 update of the original "Village of Timberlane Street Evaluation Study January 2018".
 - d. Village Hall (located at 2940 Charleston Ct, owners NBFD3, on market for re-sale)
 - i. Steve Rapp will ask for the draft lease agreement with potential new owners.
- 10. Old Business
 - a. No update about the IL EPA storm water waiver in progress with the help of CES.
 - b. Darcy and Greg Hills are preparing a supplier matrix with details at the next meeting concerning the single waste hauler RPF discussion.
 - c. Statement of Economic Interest for 2022. The board continues research into this.
- 11. New Business
 - a. Steve Rapp contacted Kevin Bunge, CES, on 2022 Rebuild American Infrastructure with Sustainability and Equity (RAISE) program. Projects require a \$1M minimum and that Orth Road resurfacing could be close to that. Kevin thought Timberlane has a slim chance of obtaining ILL funds. Deadline to apply is April 2022.
 - b. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve R22-048-01 Spring Weight Limits for road sign posting. Vote all ayes, 0 nays, 1 absent.
 - c. Guest Bob Whalen spoke to the board of Trustees about drought concerns. Steve Rapp asked him to contact Boone County Soil & Water for water table information. Bob asked about civil defense relating to electric power grids. Jonathan offered to contact NBFD3 concerning FEMA disaster preparedness. Bob also asked about replacing the missing street sign in Prairie Meadow. Darcy Hills said the Boone County Highway dept will provide the sign and install it.
- 12. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss

Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

13. Motion made by Jonathan Lipscomb, seconded by Darcy Hills to adjourn at 8:30pm
Vote all ayes, 0 nays, and 1 absent.