



**Regular Meeting Minutes – Village of Timberlane – December 16<sup>th</sup>, 2021**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Greg Hills. Absent: none.
3. There were seven guests.
4. Motion made by Darcy Hills, seconded by Jonathan Lipscomb to approve November 18<sup>th</sup>, 2021, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Donna Leone, seconded by Jonathan Lipscomb to approve the November 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. Stacy Kleyn paid Rock Road from General Fund Streets instead of Utility Tax Fund which is not a problem due to road work costs are coming from general funds.
  - c. Stacy Kleyn responded to a letter from Social Security Administration regarding a discrepancy between Federal tax forms and SSA taxes withheld for 2020. Copies of form 941 were mailed back to prove amounts reported are correct.
  - d. A new laptop and software were purchased by the Treasurer and files transferred.
  - e. The following bills were submitted for payment. Motion made by Darcy Hills, seconded by Greg Hills to approve bills. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
12/3/2021	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Darcy Hills	Greg Hills
12/7/2021	2896	Com Ed	\$ 37.56	Darcy Hills	Greg Hills
12/7/2021	2897	Frontier	\$ 95.37	Darcy Hills	Greg Hills
12/16/2021	2898	Darcy A Hills	\$ 87.40	Darcy Hills	Greg Hills
12/16/2021	2899	Debra K Marner	\$ 218.50	Darcy Hills	Greg Hills
12/16/2021	2900	Donna M Leone	\$ 87.40	Darcy Hills	Greg Hills
12/16/2021	2901	Gregory S Hills	\$ 87.40	Darcy Hills	Greg Hills
12/16/2021	2902	Jonathan M Lipscomb	\$ 87.40	Darcy Hills	Greg Hills
12/16/2021	2903	Stacy M Kleyn	\$ 420.00	Darcy Hills	Greg Hills
12/16/2021	2904	Stephen M Rapp	\$ 799.00	Darcy Hills	Greg Hills
12/16/2021	2905	Stacy Kleyn	\$ 379.98	Darcy Hills	Greg Hills
12/16/2021	2906	B & F Construction Code Services, Inc.	\$ 155.00	Darcy Hills	Greg Hills
12/16/2021	2907	Gatehouse Media IL Holdings, Inc.	\$ 230.00	Darcy Hills	Greg Hills
12/16/2021	2908	Donna M Leone	\$ 97.78	Darcy Hills	Greg Hills
12/16/2021	2908	Donna M Leone	\$ 100.00	Darcy Hills	Greg Hills
12/16/2021	2909	Debra K Marner	\$ 26.49	Darcy Hills	Greg Hills
12/16/2021	1077	Midwest Dirt	\$2,280.00	Darcy Hills	Greg Hills
		<b>Total Funds</b>	<b>\$5,295.71</b>		
		US Bank - General Checking - Non-Specific	\$ 3,015.71		
		US Bank - Utility Tax Checking	\$2,280.00		

7. Committee Reports

- a. Finance
  - i. None.
- b. Planning and Zoning
  - i. Steve Rapp presented a timeline for the Planning Zoning Committee to support the review of three (3) special use permits. Tentative public meeting date is 12/22/21 to distribute materials and to select a Public Hearing date for early January. Recommendations presented on 1/20/22 regular meeting.
  - ii. Steve Rapp responded in the negative to William Humphry’s verbal request for an easement onto Squirrel Tree Road per the recommendation of Kevin Bunge, Civil Engineering Service.
- c. Roads/Highways/Bridges
  - i. Midwest Dirt installed new speed limit signs and slow for children signs in Hidden Grove and Vestas Place.
  - ii. Trustees discussed the types of road edge markers being used that could potentially damage snowplow blades, bicycles, etc. Darcy Hills offered to revise an ordinance for the village attorney and president to review.
  - iii. Trustees would like to add a 45mph speed limit sign on Dawson Lake Road. Steve Rapp offered to check village signs inventory.
  - iv. No update from Kevin Bunge, CES engineer, concerning review of Timberlane roads for a 2022 update of the original “Village of Timberlane Street Evaluation Study January 2018”.
- d. Village Hall (located at 2940 Charleston Ct, owners NBFD3, on market for re-sale)
  - i. None.

8. Old Business

- a. No update about the IL EPA storm water waiver in progress with the help of CES.
- b. Darcy Hills is following up with Trent Ferguson, village attorney, concerning the single waste hauler RPF discussion.
- c. Steve Rapp contacted the Boone County Planner for assistance in support of a new Planning Zoning Committee. He received answers and assistance at no cost. He is putting information together with the support of other village board members.

9. New Business

- a. Guest Josh Durham explained his purpose for applying for a Special Use Permit. He is in the process of buying 10 acres on Dawson Lake Road at IL Route 76 to build a single-family barn style 3,000 – 4,000 sq. foot home approximately 150 feet off the road. Also build a 2500 sq foot pole barn. He asked if AG zoning would still apply if approved. Offered to share blueprints as he prepares to start the spring of 2022.
- b. Six (6) residents volunteered for the new
- c. Planning Zoning Committee. Thank you to Darcy Hills for securing three potential candidates. Motion made by Donna Leone, seconded by Greg Hills to approve the appointment of the following six candidates to the Planning Zoning Committee: Andrea Ulbert, Tara Stegman, John Stegman, James Kramer, Scott Williamson and Jonathan Lipscomb, Chairman. Vote all ayes, 0 nays, 0 absent.

10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner

Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

11. Motion made by Darcy Hills, seconded by Donna Leone to adjourn at 8:33pm Vote all ayes, 0 nays, and 0 absent.