



Regular Meeting Minutes – Village of Timberlane – November 18th, 2021

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Greg Hills. Absent: none.
3. There were six guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve October 21st, 2021, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Greg Hills, seconded by Darcy Hills to approve the October 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Darcy Hills, seconded by Greg Hills to approve bills. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
11/8/2021	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Darcy H	Greg H
11/9/2021	2884	Com Ed	\$ 37.56	Darcy H	Greg H
11/9/2021	2885	Frontier	\$ 95.38	Darcy H	Greg H
11/9/2021	2886	Midland States Bank	\$ 28.00	Darcy H	Greg H
11/18/2021	2887	Darcy A Hills	\$ 87.40	Darcy H	Greg H
11/18/2021	2888	Debra K Marner	\$ 218.49	Darcy H	Greg H
11/18/2021	2889	Donna M Leone	\$ 87.40	Darcy H	Greg H
11/18/2021	2890	Gregory S Hills	\$ 87.40	Darcy H	Greg H
11/18/2021	2891	Jonathan M Lipscomb	\$ 87.40	Darcy H	Greg H
11/18/2021	2892	Stacy M Kleyn	\$ 420.00	Darcy H	Greg H
11/18/2021	2893	Stephen M Rapp	\$ 799.00	Darcy H	Greg H
11/18/2021	2894	B & F Construction Code Services, Inc.	\$ 130.00	Darcy H	Greg H
11/18/2021	1072	Rock Road	\$ 53,000.00	Darcy H	Greg H
		Total Funds	\$55,184.46		
		US Bank - General Checking - Non-Specific	\$ 2,184.46		
		US Bank - MFT Checking	\$ 53,000.00		

7. Committee Reports
 - a. Finance
 - i. Motion made by Greg Hills, seconded by Donna Leone to approve O21-322-012022 Tax Levy Ordinance 2022. Vote all ayes, 0 nays, and 0 absent.
 - ii. Motion made by Jonathan Lipscomb, seconded by Greg Hills to approve O21-322-02 Budget Ordinance 2022. Vote all ayes, 0 nays, and 0 absent.
 - iii. Motion made by Jonathan Lipscomb, seconded by Greg Hills to approve the Truth in Taxation. Vote all ayes, 0 nays, and 0 absent.
 - iv. Motion made by Darcy Hills, seconded by Donna Leone to approve the payment of \$26,799.02 to Rock Road from either Motor Fuel Taxes or Utility Tax funds for Streets if the MFT questions are resolved with Justin

Krohn and IDOT before the regular meeting on December 16th, 2021. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

- b. Planning and Zoning
 - i. No updates concerning 3778 Orth Road Wedding Venue special use request.
 - ii. Steve Rapp received an amended special use application for Immanuel Lutheran Church for the 2940 Charleston Court building. No action taken.
 - iii. Steve Rapp reached out to residents about participating in the new Planning Commission. Steve has 2 residents interested and Darcy has found others interested. Jonathan Lipscomb agreed to join. Interested parties will meet Tuesday 11/23/21 at 5:30pm at the village hall.
 - iv. Resident asked about an easement for farming access to 3778 Orth Road and Steve Rapp offered to ask Kevin Bunge, CES concerning this.
 - v. Darcy Hills stated that the easement at Prairie Meadow was crossed through the conservation district land leaving a lot of corn debris and created trenches in grassy areas. She offered to contact Boone County Conservation.
 - c. Roads/Highways/Bridges
 - i. Steve Rapp has the new speed limit signs onsite now.
 - ii. Board of Trustees discussed road edge markers and the types being used that are not compatible with snowplows. No action taken.
 - iii. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve Midwest Dirt's quote not to exceed \$22,000.00 to add dirt, grass seed and gravel to the edges of newly surface roads in Hidden Grove, Prairie Meadow and Prairie Lane subdivisions. Work is expected before year end. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.
 - iv. No update from Kevin Bunge, CES engineer, concerning review of Timberlane roads for a 2022 update of the original "Village of Timberlane Street Evaluation Study January 2018".
 - d. Village Hall (located at 2940 Charleston Ct, owners Nbfd3, on market for re-sale)
 - i. None.
8. Old Business
- a. No update about the IL EPA storm water waiver in progress with the help of CES.
 - b. Darcy Hills is following up with Trent Ferguson, village attorney, concerning the single waste hauler RPF discussion.
9. New Business
- a. Motion made by Darcy Hills, seconded by Donna Leone to approve Resolution R21-322-01 2022 Meeting Schedule. Vote all ayes, 0 nays, and 0 absent.
 - b. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve Resolution R21-322-02 IDOT Resolution for Maintenance (RBI funds \$30,777.15. Vote all ayes, 0 nays, and 0 absent.
 - c. Motion made by Donna Leone, seconded by Greg Hills to approve R21-322-03 IDOT Resolution for Maintenance (2021/2022 salt/plowing \$20,000.00). Vote all ayes, 0 nays, and 0 absent.

- d. Motion made by Darcy Hills, seconded by Donna Leone to IDOT Estimate for Maintenance Costs (2021/2022 salt/plowing \$20,000.00). Vote all ayes, 0 nays, and 0 absent.
- e. Motion made by Donna Leone, seconded by Greg Hills to approve the purchase of a new laptop and software not to exceed \$750.00 for the treasurer’s office of Stacy Kleyn. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.
- f. The board decided to host the annual holiday year end pizza party at 6:30pm at the December 16th regular meeting.
- g. Jennifer Alvarez along with 2 others from Surf Broadband presented information to the board concerning Surf Air Wireless with dedicated fiber optic for the broadband internet network. Their company is working with local counties and school districts. The counties help fund fiber ducts in easements that allow residents to connect fiber optic cable if they choose the service. Steve Rapp offered to send the list of addresses for 330 households in Timberlane to Surf Air for review. The board opted to review their proposed contract. Also, Steve Rapp will contact Kevin Catlin, Boone County Administrator, for more information. Motion made by Jonathan Lipscomb, seconded by Donna Leone to investigate this potential opportunity. Vote all ayes, 0 nays, and 0 absent.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp
New Ordinance stating the surface of driveways within the easement shall match the roadway surface type that it intersects (J. Krohn)	Oct 2021	Steve Rapp, Trent Ferguson

- 11. Motion made by Jonathan Lipscomb, seconded by Donna Leone to adjourn at 8:58pm
Vote all ayes, 0 nays, and 0 absent.