



**Regular Meeting Minutes – Village of Timberlane – September 16<sup>th</sup>, 2021**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Greg Hills. Absent: none.
3. There was one guest.
4. Motion made by Donna Leone, seconded by Darcy Hills to approve August 19<sup>th</sup>, 2021, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve August 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Greg Hills, seconded by Jonathan Lipscomb to approve bills. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
9/8/2021	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Greg H	Jonathan L
9/8/2021	2859	Com Ed	\$ 37.60	Greg H	Jonathan L
9/8/2021	2860	Frontier	\$ 97.18	Greg H	Jonathan L
9/16/2021	2861	Darcy A Hills	\$ 87.40	Greg H	Jonathan L
9/16/2021	2862	Debra K Marner	\$ 218.49	Greg H	Jonathan L
9/16/2021	2863	Donna M Leone	\$ 87.40	Greg H	Jonathan L
9/16/2021	2864	Gregory S Hills	\$ 87.40	Greg H	Jonathan L
9/16/2021	2865	Jonathan M Lipscomb	\$ 87.40	Greg H	Jonathan L
9/16/2021	2866	Stacy M Kleyn	\$ 420.00	Greg H	Jonathan L
9/16/2021	2867	Stephen M Rapp	\$ 799.00	Greg H	Jonathan L
9/16/2021	2868	Stephen M Rapp	\$ 155.88	Greg H	Jonathan L
9/16/2021	2869	B & F Construction Code Services, Inc.	\$ 160.00	Greg H	Jonathan L
9/16/2021	1076	Midwest Dirt	\$ 8,030.00	Greg H	Jonathan L
		<b>Total Funds</b>	<b>\$ 10,374.18</b>		
		US Bank - General Checking - Non-Specific	\$ 2,344.18		
		US Bank - Utility Tax Checking	\$ 8,030.00		

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn read highlights from the ILMRMA membership renewal letter. This did not include pricing for 2022.
    - ii. Board of Trustees continued reviewing the American Rescue Plan with Stacy Kleyn. Curt Newport, Boone County Treasurer, recommended Stacy visit the IML website. The board reviewed the fund uses, rules, lost revenue and reporting requirements. Timberlane could not justify receiving an estimated \$128,000. Motion made by Donna Leone, seconded by Darcy Hills to not pursue the ARPA funds. Vote all ayes, 0 nays, and 0 absent.

- b. Planning and Zoning
    - i. Steve Rapp received email that Boone Lake’s attorney has notified the village resident that the fence they torn down is to be replaced and must be continuous with the remaining fence line in support of the Warranty Deed.
  - c. Roads/Highways/Bridges
    - i. The resident guest and board of trustees were pleased with the re-surfacing in Prairie Meadow and Prairie Lane. One resident however was dissatisfied with Norwest Construction cutting or chipping their concrete driveway while cutting into asphalt for prep work. Steve Rapp and Justin Krohn determined that the re-surfacing will blend in and resolve the issue.
  - d. Village Hall
    - i. Steve Rapp was notified by North Boone Fire Department District 3 that 2940 Charleston Ct building received a bid for \$350,000 from Immanuel Lutheran, Belvidere, IL. Details yet to be worked out for a potential sale.
8. Old Business
- a. No updates on the snowplow damage policy.
  - b. No updates from CES on IL EPA storm water waiver in progress.
  - c. Darcy Hills is working with Cherry Valley on understanding the waste hauler garbage vendor selection requirements.
  - d. Darcy Hills said the contact form for the village website will be sent to the clerk.
  - e. Sylvia Gorman, Timberlane’s webmaster, worked with Darcy Hills to implement new email addresses and add them to the village website. Sylvia will send instructions to each board member supporting this new email process.
  - f. Board of trustees decided the village did not need Google Drive for document sharing at this time.
9. New Business
- a. Steve Rapp offered to add mailbox damage information to the 2021-2022 Snow & Ice bid letting package and send it to Trent Ferguson, village attorney, for review.
  - a. Motion made by Greg Hills, seconded by Donna Leone to approve payment to Rock Road for Boone County Highway Dept invoices not to exceed \$195,000.00 for the re-asphalt project in Prairie Meadow and Prairie Lane. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.
  - b. Board of Trustees agreed to maintain Trick or Treat on October 31<sup>st</sup> from 5-8pm.
10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid 2022. Midwest Dir quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp

11. Motion made by Jonathan Lipscomb, seconded by Donna Leone to adjourn at 8:22pm  
Vote all ayes, 0 nays, and 0 absent.