



Regular Meeting Minutes – Village of Timberlane – August 19th, 2021

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Greg Hills. Absent: none.
3. There was one guest.
4. Motion made by Donna Leone, seconded by Greg Hills to approve July 15th, 2021, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve July 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Darcy Hills, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion made:	Motion Seconded:
8/4/2021	MyTaxIL	Illinois Department of Revenue	\$ 111.38	Darcy H	Donna L
8/10/2021	2846	Com Ed	\$ 37.89	Darcy H	Donna L
8/10/2021	2847	Frontier	\$ 97.22	Darcy H	Donna L
8/19/2021	2848	Darcy A Hills	\$ 87.40	Darcy H	Donna L
8/19/2021	2849	Debra K Marner	\$ 218.50	Darcy H	Donna L
8/19/2021	2850	Donna M Leone	\$ 87.40	Darcy H	Donna L
8/19/2021	2851	Gregory S Hills	\$ 87.40	Darcy H	Donna L
8/19/2021	2852	Jonathan M Lipscomb	\$ 87.40	Darcy H	Donna L
8/19/2021	2853	Stacy M Kleyn	\$ 420.00	Darcy H	Donna L
8/19/2021	2854	Stephen M Rapp	\$ 799.00	Darcy H	Donna L
8/19/2021	2855	Clarke Environmental Mosquito Mgmt, Inc.	\$4,248.00	Darcy H	Donna L
8/19/2021	2856	B & F Construction Code Services, Inc.	\$ 1,344.08	Darcy H	Donna L
8/19/2021	2857	Debra K Marner	\$ 162.98	Darcy H	Donna L
8/19/2021	2858	CES Inc.	\$ 1,944.63	Darcy H	Donna L
		Total Funds	\$9,733.28		
		US Bank - General Checking - Non-Specific	\$9,733.28		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn received information on the American Rescue Plan and began the process to enroll through the IL Dept of Commerce for the ARPA funds. May need advice from villages that have signed up.
 - ii. Stacy stated the July 2021 budget has overages in income (Motor Fuel Tax, Sales tax, and income tax) accounts.
 - b. Planning and Zoning
 - i. Prairie Lane lot 32 resident has removed about 80 feet of an 8ft chain link fence adjacent to Boone Lake. Village attorney advised Steve Rapp that the issue remains with these property owners and not with Timberlane Village.

- c. Roads/Highways/Bridges
 - i. Resident guest asked about the re-asphalt project for Vesta Place. Boone County’s contractor Rock Road estimates first 2 weeks of September. Water remains on roadway in front of 12760 Vestas Place creating spider cracks in road. Steve Rapp will have Midwest Dirt inspect the area and may need to add more rock and level off before overlay work begins.
 - d. Village Hall
 - i. The building on 2940 Charleston Ct is open for public bidding before they are opened September 7th by the North Boone Fire Department District 3. Trustees asked that a recurring agenda item be added to handle relocation of village assets.
8. Old Business
- a. Clarke Mosquito Control invoice received for review, approval to pay this month.
 - b. Steve Rapp presented O21-231-01 Ordinance Regulating Mailboxes and changes were recommended by the trustees for next month. Jonathan Lipscomb provided a Mailbox Damage Claim form for review. Steve will send both to the village attorney for review. It will be recommended for each Homeowner Association.
 - c. Steve Rapp said Kevin Bunge, CES, will advise us when the IL EPA Storm Water Waiver is complete and ready for review.
9. New Business
- a. Steve Rapp received early 2020 US census results from IL Municipal League showing population decreased from 934 in 2010 to an estimate of 906.
 - b. Darcy Hills is working with Timberlane’s webmaster Sylvia Gorman on updating board member emails and fixing the “email us” link.
 - c. Darcy Hills offered to check with Trent Ferguson, village attorney, concerning waste hauler garbage vendor selection. Darcy received information that she will send to Steve Rapp from Cherry Valley stating the selection process used, public notices, ordinances used, pros/cons, etc.
 - d. No updates on using Google drive for document sharing.
10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid late 2021. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp

11. Motion made by Donna Leone, seconded by Jonathan Lipscomb to adjourn at 8:21pm
Vote all ayes, 0 nays, and 0 absent.