



Regular Meeting Minutes – Village of Timberlane – July 15th, 2021

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Greg Hills. Absent: none.
3. There were no guests.
4. Motion made by Darcy Hills, seconded by Donna Leone to approve June 17th, 2021, regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve June 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Darcy Hills to approve bills. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
7/7/2021	MyTax IL	Illinois Department of Revenue	\$ 106.43	Donna L	Darcy H
7/13/2021	2839	Com Ed	\$ 37.86	Donna L	Darcy H
7/13/2021	2840	Frontier	\$ 97.07	Donna L	Darcy H
7/15/2021	2831	Darcy A Hills	\$ 87.40	Donna L	Darcy H
7/15/2021	2832	Debra K Marner	\$ 218.49	Donna L	Darcy H
7/15/2021	2833	Donna M Leone	\$ 87.40	Donna L	Darcy H
7/15/2021	2834	Gregory S Hills	\$ 87.40	Donna L	Darcy H
7/15/2021	2835	Jonathan M Lipscomb	\$ 87.40	Donna L	Darcy H
7/15/2021	2836	Laura M Herter	\$ 87.40	Donna L	Darcy H
7/15/2021	2837	Stacy M Kleyn	\$ 420.00	Donna L	Darcy H
7/15/2021	2838	Stephen M Rapp	\$ 799.00	Donna L	Darcy H
7/15/2021	2841	Postmaster	\$ 55.00	Donna L	Darcy H
7/15/2021	2842	United States Treasury	\$ 1,262.84	Donna L	Darcy H
7/15/2021	2843	CES Inc.	\$ 1,201.88	Donna L	Darcy H
7/15/2021	2844	B & F Construction Code Services, Inc.	\$ 270.00	Donna L	Darcy H
7/15/2021	1075	Midwest Dirt	\$ 1,000.00	Donna L	Darcy H
		Total Funds	\$ 5,905.57		
		US Bank - General Checking - Non-Specific	\$ 4,905.57		
		US Bank - Utility Tax Checking	\$ 1,000.00		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn received information from Ill Funds and shared an overview with the board of trustees on what the Ill Funds does to manage village funds.
 - ii. Stacy updated the Timberlane check approval list with our three banks.
 - b. Planning and Zoning

- i. A Notice of Code Violation letter was mailed to the Pflugers by Trent Ferguson, village attorney, concerning three unmown lots on Squirrel Tree Court.
 - c. Roads/Highways/Bridges
 - i. Asphalt resurfacing is on schedule for August/September. Justin Krohn, Boone County Highway engineer, will notify Steve Rapp when the cut into driveways will be done otherwise the roads require no other prep work.
 - ii. Road work for Vesta’s Way is on schedule for completion this summer.
 - iii. Steve Rapp has requested that Kevin Bunge, CES engineer, approve the completed asphalt resurfacing and Vesta’s Way repair work.
 - d. Village Hall
 - i. Steve Rapp asked the board of trustees if Timberlane was interested in bidding on 2940 Charleston Ct building currently owned by NBFD3. Pros and cons were discussed. Steve Rapp offered to ask Glen Guthrie to notify him before serious bids come in so he could approach the board of trustees.
- 8. Old Business
 - a. The IMLRMA survey was completed and submitted.
 - b. Steve Rapp will contact Kevin Bunge from CES concerning a letter from IL EPA storm water Phase 2 storm sewer waiver.
 - c. Steve Rapp asked the village attorney to review the snowplow damage policy for next month. Trustees discussed options. Darcy Hills offered to communicate with HOA presidents and Jonathan will create a draft residents mailbox damage form.
- 9. New Business
 - a. Trustee Darcy Hills brought up topics for board discussions on upcoming agendas: garbage RFP, a “contact us” email form, establishing new emails for village business and implementing Google drive for electronic document sharing.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid late 2021. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp

- 11. Motion made by Donna Leone, seconded by Greg Hills to adjourn at 8:24pm. Vote all ayes, 0 nays, and 0 absent.