



Regular Meeting Minutes – Village of Timberlane – June 17th, 2021

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, Greg Hills, and Laura Herter. Absent: none.
3. There were no guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve May 20th, 2021 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Jonathan Lipscomb, seconded by Laura Herter to approve May 2021 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Greg Hills to approve bills. Roll call vote: Ayes: Darcy Hills, Laura Herter, Donna Leone, Jonathan Lipscomb, Greg Hills, Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
6/10/2021	debit	Illinois Department of Revenue	\$106.43	Donna L	Greg H
6/10/2021	2819	Com Ed	\$37.67	Donna L	Greg H
6/10/2021	2820	Frontier	\$97.07	Donna L	Greg H
6/17/2021	2821	Darcy A Hills	\$87.40	Donna L	Greg H
6/17/2021	2822	Debra K Marner	\$218.50	Donna L	Greg H
6/17/2021	2823	Donna M Leone	\$87.40	Donna L	Greg H
6/17/2021	2824	Jonathan M Lipscomb	\$87.40	Donna L	Greg H
6/17/2021	2825	Laura M Herter	\$87.40	Donna L	Greg H
6/17/2021	2826	Stacy M Kleyn	\$420.00	Donna L	Greg H
6/17/2021	2827	Stephen M Rapp	\$799.00	Donna L	Greg H
6/17/2021	2828	CES Inc.	\$411.25	Donna L	Greg H
6/17/2021	2829	B & F Construction Code Services, Inc.	\$35.00	Donna L	Greg H
6/17/2021	2830	Karen Bos	\$75.00	Donna L	Greg H
		Total Funds	\$2,549.52		
		US Bank - General Checking - Non-Specific	\$2,549.52		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn said that resident Cindy Enos has an open check from 2019 that was meant to replace underground pet fencing that was cut.
 - ii. Stacy discussed the ILRMA insurance renewal survey with board of trustees. Village continues collecting certificate of insurance from contractors, asset replacement cost set at \$5,000.00 and bonding is still required for board members and Stacy will ask the banks to remove Laura Herter’s name from signing checks.
 - b. Planning and Zoning

- i. The Schumacher 2-acre property at IL 76 and Caledonia roads will continue to be farmed as of now. Steve Rapp advised their attorney to notify Timberlane if this changes.
 - ii. Steve Rapp received the engineering drawing for Vestas Place hammerhead. No action taken.
 - c. Roads/Highways/Bridges
 - i. The board discussed road work to be completed before asphalt resurfacing. Nate Walton, Midwest Dirt, and Steve Rapp drove the roads and Nate will drive the cul-de-sacs due to residents' complaints. Steve offered to ask Justin Krohn, Boone County Highway engineer, to drive the roads and provide recommendations to prepare roads for resurfacing.
 - ii. Revised engineering quote sent to Norwest Construction and Midwest Dirt. Only Midwest Dirt not Norwest will quote on the Vesta's Place asphalt bubbling road repair project. Steve Rapp stated that the Civil Engineering Services repair plan will be followed.
 - d. Village Hall
 - i. Steve Rapp attended a North Boone Fire District 3 regular meeting that discussed selling the hall building. They said they are waiting for an appraisal and there are two serious bidders. Immanuel Lutheran Pastor Ron Campbell called Steve saying they would honor the original hall agreement with them at no cost to the village if they were to purchase it. Timberlane discussed whether to bid on the building. Glen Guthrie called Steve on behalf of NBFD3 saying they are asking bidders to honor the agreement with Timberlane.
- 8. Old Business
 - a. Steve Rapp will contact Kevin Bunge from CES concerning a letter from IL EPA storm water Phase 2 storm sewer waiver.
- 9. New Business
 - a. Timberlane subdivision resident Karen Bos submitted pictures of mailbox damage believed to be caused from snow plowing. Motion made by Darcy Hills, seconded by Jonathan Lipscomb to pay Karen Bos \$75.00 to repair or replace the damaged mailbox. Vote all ayes, 0 nays, 0 absent.
 - b. Laura Herter submitted her resignation as she is relocating outside of Timberlane village. Resignation accepted and the board thanked her for her long service!

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid late 2021. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway.	May 2021	Trustees, Steve Rapp

Remove tree debris and add riprap to slumping bank.		
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11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 8:00pm. Vote all ayes, 0 nays, and 0 absent.