



Regular Meeting Minutes – Village of Timberlane – May 20th, 2021

1. Call to order at 7:08pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills, and Laura Herter. Absent: Greg Hills.
3. There was one guest.
4. Newly elected officers were sworn into their four-year terms. Stacy Kleyn swore in Debra Marner as Clerk/Collector. Clerk Debra then swore in Steven Rapp as President and Darcy Hills and Jonathan Lipscomb as Timberlane Trustees.
5. Motion made by Laura Herter, seconded by Donna Leone to approve April 15th, 2021 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve April 2021 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Darcy Hills, Laura Herter, Donna Leone, Jonathan Lipscomb, Nays: 0 Absent: Greg Hills.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
5/7/2021	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Laura H	Donna L
5/11/2021	2807	Com Ed	\$ 37.72	Laura H	Donna L
5/11/2021	2808	Frontier	\$ 98.17	Laura H	Donna L
5/20/2021	2809	Postmaster	\$ 76.00	Laura H	Donna L
5/20/2021	2810	CES Inc.	\$ 1,368.58	Laura H	Donna L
5/20/2021	2811	Darcy A Hills	\$ 87.40	Laura H	Donna L
5/20/2021	2812	Debra K Marner	\$ 218.49	Laura H	Donna L
5/20/2021	2813	Donna M Leone	\$ 87.40	Laura H	Donna L
5/20/2021	2814	Jonathan M Lipscomb	\$ 87.40	Laura H	Donna L
5/20/2021	2815	Laura M Herter	\$ 87.40	Laura H	Donna L
5/20/2021	2816	Stacy M Kleyn	\$ 420.00	Laura H	Donna L
5/20/2021	2817	Stephen M Rapp	\$ 799.00	Laura H	Donna L
5/20/2021	2818	B & F Construction Code Services, Inc.	\$ 1,404.08	Laura H	Donna L
5/20/2021	1069	Boone County Motor Fuel Tax	\$ 3,284.52	Laura H	Donna L
5/20/2021	1074	Midwest Dirt	\$13,372.90	Laura H	Donna L
		Total Funds	\$21,535.49		
		US Bank - General Checking - Non-Specific	\$ 4,878.07		
		US Bank - MFT Checking	\$ 3,284.52		
		US Bank - Utility Tax Checking	\$13,372.90		

8. Committee Reports
 - a. Finance
 - i. The cannabis tax revenue account is newly added this year.

- ii. Stacy reviewed the Tax Computation Report for the 2021 Tax Levy and emailed the correction to the Boone County Clerk.
 - iii. Stacy completed the cyber liability supplemental questionnaire concerning additional insurance needs and submitted it to IMLRMA.
 - b. Planning and Zoning
 - i. Steve Rapp received a letter concerning the Schumacher 2-acre property at IL 76 and Caledonia roads stating a buyer wants to purchase 10 acres south of it. Steve asked what their intended use is and has not heard back. Trustees questioned the zoning of this property.
 - c. Roads/Highways/Bridges
 - i. Prairie Meadow resident guest met this week at Vestas Place with trustees Darcy Hills and Adam Bunge from CES over the proposed hammerhead turnaround. Current adjacent residents do not want the hammerhead concept. Apparently previous owners and the HOA originally pursued this option to aid the garbage trucks. However, during this meeting it began raining so everyone could see firsthand the water pooling and bubbling on the road. per Adam Bunge stated that restoration is possible, and he will submit a new proposal for water drainage.
 - ii. Andy Reid from Norwest Construction had quoted \$18,245.00 to build a new hammerhead turnaround at Vesta's Place. The board of Trustees stated the bubbling asphalt must be fixed before Rock Road begins the asphalt overlay this summer. Motion made by Jonathan Lipscomb, seconded by Darcy Hills not to build a new hammerhead but to perform all restoration on Vesta's Place not to exceed \$18,245.00 with Norwest Construction. Steve will notify Andy Reid.
 - iii. Steve Rapp is waiting for a revised engineering quote from Andy Bunge, Civil Engineering Services, concerning bubbling asphalt on Vesta's Place. He also stated that the hammerhead will not be installed.
 - iv. The board of Trustees discussed updating the Timberlane road repair list prepared by CES in 2018 after village road repairs are completed.
 - v. Steve Rapp offered to ask Nate Walton, Midwest Dirt, about culvert at tree line on Prairie Road and Prairie Lane Road to prepare for Rock Road. Steve and Nate will travel village roads to identify any pothole patching needs.
 - vi. The board discussed the Prairie Lane Road resurfacing project bid of \$78,618.30 and the Prairie Meadow Road resurfacing project bid of \$113,074.47. Grand total is \$191,692.77 for both projects this year. Motion made by Laura Herter, seconded by Donna Leone to approve the Boone County Highway Dept bid received for asphalt repair of \$78,618.30 for Prairie Lane. Roll call vote: Ayes: Darcy Hills, Laura Herter, Donna Leone, Jonathan Lipscomb, Nays: 0 Absent: Greg Hills.
 - d. Village Hall
 - i. None.
- 9. Old Business
 - i. Mailbox damage legal resolution remains with contractor Midwest Dirt.

10. New Business

- a. Steve Rapp received a letter from IL EPA storm water Phase 2 storm sewer waiver that he will forward to Trent Ferguson, village attorney.
- b. Boone County Health Dept is offering free training May 25th for mosquito abatement treatments.

11. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney
Orth Rd box culvert bridge cleanup to be re-bid late 2021. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway. Remove tree debris and add riprap to slumping bank.	May 2021	Trustees, Steve Rapp

12. Motion made by Laura Herter, seconded by Jonathan Lipscomb to adjourn at 8:13pm.
Vote all ayes, 0 nays, and 1 absent.