



Regular Meeting Minutes – Village of Timberlane – April 15th, 2021

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Darcy Hills and Laura Herter. Absent: Greg Hills.
3. There were no guests.
4. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve March 18th, 2021 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve March 2021 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve bills. Roll call vote: Ayes: Darcy Hills, Laura Herter, Donna Leone, Jonathan Lipscomb, Nays: 0 Absent: Greg Hills.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
4/7/2021	MyTaxIL	Illinois Department of Revenue	\$ 111.38	Laura H	Jonathan L
4/9/2021	2789	Com Ed	\$ 37.56	Laura H	Jonathan L
4/9/2021	2790	Frontier	\$ 96.76	Laura H	Jonathan L
4/15/2021	2791	Ryan South	\$ 75.00	Laura H	Jonathan L
4/15/2021	2792	Dariusz Rudawski	\$ 75.00	Laura H	Jonathan L
4/15/2021	2793	Jorge Herrera	\$ 75.00	Laura H	Jonathan L
4/15/2021	2794	Lisa Willke	\$ 75.00	Laura H	Jonathan L
4/15/2021	2795	Scott Jerie	\$ 75.00	Laura H	Jonathan L
4/15/2021	2796	Darcy A Hills	\$ 87.40	Laura H	Jonathan L
4/15/2021	2797	Debra K Marner	\$ 218.50	Laura H	Jonathan L
4/15/2021	2798	Donna M Leone	\$ 87.40	Laura H	Jonathan L
4/15/2021	2799	Gregory S Hills	\$ 87.40	Laura H	Jonathan L
4/15/2021	2800	Jonathan M Lipscomb	\$ 87.40	Laura H	Jonathan L
4/15/2021	2801	Stacy M Kleyn	\$ 420.00	Laura H	Jonathan L
4/15/2021	2802	Stephen M Rapp	\$ 799.00	Laura H	Jonathan L
4/15/2021	2803	B & F Construction Code Services, Inc.	\$ 140.00	Laura H	Jonathan L
4/15/2021	2804	Eastern Illinois University	\$ 50.00	Laura H	Jonathan L
4/15/2021	2805	United States Treasury	\$1,262.86	Laura H	Jonathan L
4/15/2021	1068	Midwest Dirt	\$4,165.25	Laura H	Jonathan L
		Total Funds	\$8,025.91		
		US Bank - General Checking - Non-Specific	\$3,860.66		
		US Bank - MFT Checking	\$4,165.25		

7. Committee Reports
 - a. Finance
 - i. Stacy made adjusting journal entries recommended by auditor for 2020 audit
 - ii. Assisted clerk on MFT 2020 reporting and allocation of Rebuild ILL funds.

- b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Blacktop pothole patching was completed on Dawson Lake road.
 - ii. Steve Rapp and Nate Walton from Midwest Dirt met to review two bridges. Bridge cleanup recommendations for Orth Rd box culvert bridge as follows:
 - 1. Trustees asked for more bids and what equipment is needed. Midwest Dirt quoted \$18,941 to clear vegetation restricting waterway opening, remove tree debris and add riprap to slumping bank. No action taken.
 - 2. Request permission to enter residents land near Orth Road box culvert bridge.
 - iii. Dawson Lake Rd box culvert bridge was built in 1958 and was deemed more critical to remove the brush and debris restricting the water channel near the north end of the west wall. Motion made by Laura Herter, seconded by Donna Leone to approve Midwest Dirt's quote not to exceed \$7,566.00 and asked that is work not be started until after schools get out. Roll call vote: Ayes: Darcy Hills, Donna Leone, Laura Herter, Jonathan Lipscomb, Nays: 0, Absent: Greg Hills.
 - iv. Steve Rapp will request a quote from Midwest Dirt to add stone to the edges of Orth road and Dawson Lake road this year.
 - v. Steve Rapp received pricing from Justin Krohn, Boone County engineering for a 2-inch asphalt overlay on all the Prairie Meadow roads at \$113,074.47 with county contractor Rock Road. He will ask Justin to obtain a quote to add a hammerhead turnaround at Vesta's Place if it is to be done this year.
 - vi. Darcy Hills, Steve Rapp, Kevin Bunge from CES, and Andy Reid from Norwest Construction met at Vesta's Place to review the issues needed to improve drainage into the field, bubbling asphalt, and a new hammerhead turnaround. Darcy, Steve, and Kevin Bunge may meet at the hall with residents affected to address concerns about these road repairs.
 - d. Village Hall
 - i. HOA presidents are contacting NBF3 to use the hall for monthly meetings.
8. Old Business
- a. Board of trustees reviewed O21-105-01 Ordinance Regulating Mailboxes and recommended the following actions:
 - i. Steve Rapp will add that the 33-foot easement right of way starts from the middle of the road and ends into the ditch way.
 - ii. Request was made that future snow and ice control bid letting contain language that contractor's pay will be reduced whenever a \$75.00 mailbox damage check has been approved and issued.
 - iii. Trustees prefer using new village email accounts to communicate with residents.
 - iv. Stacy Kleyn asks that a mailbox damage claim form be used showing details and pictures that residents can send to Timberlane for reimbursement.

9. New Business

- a. Steve Rapp received a letter from IL Dept of Resources to enroll in the National Flood Insurance program. He offered to send this to Trent Ferguson for review. Board of trustees discussed past recommendations.
- b. Illinois Wastewater Treatment of Belvidere will be spreading bio solids (treated sludge) on farm fields this spring. They asked to drive over Orth Rd with two dozen truck loads. Steve Rapp denied travel onto Orth road due to spring weight limits.
- c. Laura Herter asked that Timberlane supply village email accounts to avoid using personal emails for village business. Debbie Marner will ask about creating website emails and Darcy Hills offered to check into using gmail accounts.
- d. Steve Rapp received a quote from Clarke Mosquito Co. concerning mosquito abatement for 2021. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve Clarke Mosquito Co quote not to exceed \$4,291.00 for nine (9) sprayings and one briquet application. Steve will send the village roads map to Clarke Mosquito and request starting date and how notification to residents will be made. Information will be added to village website. Roll call vote: Ayes: Darcy Hills, Donna Leone, Jonathan Lipscomb, Nays: Laura Herter, Absent: Greg Hills.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Review three draft ordinances and provide guidance to the board: O20-324-03 Burning ordinance, O20-324-04 Noise ordinance, O20-324-05 Street Parking ordinance	April 2021	Steve Rapp, Trent Ferguson, attorney

- 11. Motion made by Jonathan Lipscomb, seconded by Donna Leone to adjourn at 8:49pm. Vote all ayes, 0 nays, and 1 absent.