



Regular Meeting Minutes – Village of Timberlane – November 19th, 2020

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Laura Herter, and Bill Hursh. Absent: None.
3. There were 2 guests.
4. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve October 15th, 2020 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve October 2020 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Jonathan Lipscomb, Donna Leone, Bill Hursh, Laura Herter. Nays: 0 Absent: none.

Date	Number	Payee	Payment	Motion Made:	Motion seconded:
11/5/2020	Debit	Illinois Department of Revenue	\$ 106.43	Donna L	Laura H
11/9/2020	2721	Com Ed	\$ 41.33	Donna L	Laura H
11/9/2020	2722	Frontier	\$ 95.94	Donna L	Laura H
11/9/2020	2723	Midland States Bank	\$ 28.00	Donna L	Laura H
11/19/2020	2724	Rockford Register Star	\$ 106.07	Donna L	Laura H
11/19/2020	2725	Derango, & Cain, LLC	\$ 125.00	Donna L	Laura H
11/19/2020	2726	B & F Construction Code Services, Inc.	\$ 1,854.45	Donna L	Laura H
11/19/2020	2727	Debra K Marner	\$ 218.49	Donna L	Laura H
11/19/2020	2728	Donna M Leone	\$ 87.40	Donna L	Laura H
11/19/2020	2729	Jonathan M Lipscomb	\$ 87.40	Donna L	Laura H
11/19/2020	2730	Laura M Herter	\$ 87.40	Donna L	Laura H
11/19/2020	2731	Stacy M Kleyn	\$ 419.00	Donna L	Laura H
11/19/2020	2732	Stephen M Rapp	\$ 799.00	Donna L	Laura H
11/19/2020	2733	William R Hursh	\$ 87.40	Donna L	Laura H
11/19/2020	1071	Midwest Dirt	\$ 2,072.00	Donna L	Laura H
11/19/2020	1072	Williams Charles Construction	\$ 851.20	Donna L	Laura H
		Total Funds	\$7,066.51		
		US Bank - General Checking - Non-Specific	\$ 4,143.31		
		US Bank - Utility Tax Checking	\$ 2,923.20		

7. Committee Reports
 - a. Finance
 - i. No current activity for spending Motor Fuel Tax funds occurred.
 - ii. Stacy Kleyn and Steve Rapp stated Timberlane has incurred no extra costs due to COVID-19, so no action is needed for the COVID-19 Cure Program.
 - b. Planning and Zoning
 - i. Steve Rapp sent a letter to a Timberlane resident concerning boat storage. It has since been removed.

- c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp received a request from Prairie Meadows subdivision asking for pricing and what it would take to install another streetlight off Caledonia road. Commonwealth Edison bills \$41.33 for one streetlight on Prairie Lane and Caledonia road. Steve will ask for more information.
 - iii. Midwest Dirt will clean up trees and brush on Dawson Lake road.
 - iv. Steve Rapp received a request from resident Bob Whalen proposing that the right of way on the south end of Vestas Place be expanded to allow for a large truck turnaround instead of simply being a dead-end road. Garbage trucks would benefit from a turnaround he stated. Also, a new drainage trench may allow for water to move into the retention area on the western edge of the Prairie Meadow subdivision. Steve Rapp offered to speak with Kevin Bunge, CES engineer, on what is involved.
 - v. Steve Rapp offered to contact Kevin Bunge concerning the need to remove rock and add paving near Prairie Lane at Arboretum roads.
 - vi. Trent Ferguson, village attorney, advised the board of trustees that a 'no egress access' letter will be sent to the resident in Timberlane subdivision concerning trespassing across the road right away and lot #40 to gain access onto the backside of their property.
- d. Village Hall
 - i. Covid-19 Tier 3 guidelines concerning hall usage go into effect Nov 20th.
- 8. Old Business
 - a. Steve Rapp has completed updates with the GATA system.
 - b. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve Trent Ferguson as the Timberlane Village attorney for legal fees of \$150.00 per hour as needed. Vote all ayes, 0 nays, 0 absent.
 - c. Steve Rapp presented the following ordinances for the board of trustee discussion. They will review and provide feedback. Steve Rapp offered to ask Trent Ferguson to review and comment back as well.
 - i. O20-324-03 Burning Ordinance
 - ii. O20-324-04 Noise Ordinance
 - iii. O20-324-05 Street Parking Ordinance
- 9. New Business
 - a. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve O20-324-01 Ordinance for 2021 Tax Levy. Vote all ayes, 0 nays, 0 absent.
 - b. Motion made by Donna Leone, seconded by Laura Herter to approve O20-324-02 Ordinance for 2021 Budget. Vote all ayes, 0 nays, 0 absent.
 - c. Motion made by Laura Herter, seconded by Donna Leone to approve Truth in Taxation. Vote all ayes, 0 nays, 0 absent.
 - d. Motion made by Laura Herter, seconded by Donna Leone to approve R20-324-01 Resolution for 2021 Meeting Schedule. Vote all ayes, 0 nays, 0 absent.
 - e. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve R20-324-02 Resolution for Maintenance of 2021 IDOT Motor Fuel Tax. Vote all ayes, 0 nays, 0 absent.

- f. Motion made by Laura Herter, seconded by Donna Leone to approve the IDOT 2021 Estimate of Maintenance Costs. Vote all ayes, 0 nays, 0 absent.
- g. Motion made by Laura Herter, seconded by Donna Leone to approve the Records Due for Destruction in 2021 list. Vote all ayes, 0 nays, 0 absent. The clerk will release the records list downstate IL for final approval.
- h. The board of trustees agreed to host their yearend pizza party if an in-person December meeting can happen.
- i. Trustee Bill Hursh submitted his resignation effective November 20th as he is moving by mid-December. Thank you Bill for your many years of dedication!

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter

- 11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 8:41pm. Vote all ayes, 0 nays, and 0 absent.