



Regular Meeting Minutes – Village of Timberlane – September 17th, 2020

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, Laura Herter and Bill Hursh. Absent: None.
3. There was one guest.
4. Motion made by Laura Herter, seconded by Donna Leone to approve August 20th, 2020 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Jonathan Lipscomb to approve August 2020 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Jonathan Lipscomb, Donna Leone, Bill Hursh, Laura Herter. Nays: 0 Absent: none.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
9/8/2020	MyTaxIL	Illinois Department of Revenue	\$ 108.29	Donna L	Laura H
9/8/2020	2696	Frontier	\$ 95.68	Donna L	Laura H
9/10/2020	2697	Com Ed	\$ 41.44	Donna L	Laura H
9/17/2020	2698	Debra K Marner	\$ 218.49	Donna L	Laura H
9/17/2020	2699	Donna M Leone	\$ 87.40	Donna L	Laura H
9/17/2020	2700	Jonathan M Lipscomb	\$ 87.40	Donna L	Laura H
9/17/2020	2701	Stacy M Kleyn	\$ 419.00	Donna L	Laura H
9/17/2020	2702	Stephen M Rapp	\$ 799.00	Donna L	Laura H
9/17/2020	2703	William R Hursh	\$ 87.40	Donna L	Laura H
9/17/2020	2704	Derango, & Cain, LLC	\$ 250.00	Donna L	Laura H
9/17/2020	2705	B & F Construction Code Services, Inc.	\$ 1,290.00	Donna L	Laura H
9/17/2020	2706	B & F Construction Code Services, Inc.	\$ 1,084.45	Donna L	Laura H
		Total Funds	\$4,568.55		
		US Bank - General Checking - Non-Specific	\$4,568.55		

7. Committee Reports
 - a. Finance
 - i. Debbie Marner and Stacy Kleyn explained the current activity for spending Motor Fuel Tax funds based on receiving the approved 2020 MFT funding.
 - b. Planning and Zoning
 - i. Resident request for help with a building permit in Heatherfield Estates. Garage permit needed updating with plumbing/heating to install furnace and run gas line. Steve Rapp resolved this issue with Ken Garrett at B & F Construction Services.
 - ii. Contractor request for assistance with permit to run gas line to pool in Hidden Grove Subdivision. Pearson Plumbing had requested permit from Boone County and fell through the cracks until they reached out to Steve Rapp. Through Ken Garrett and staff at B & B Construction Services permit was issued and work completed.

- iii. Resident questions regarding pond on lot and comments from Wes & Eric Lindberg in Newbury Estates. Pond is 5’6” at its deepest depth and the Lindberg’s felt it should have a fence. After quick research by Jim Hursh it was noted the Village does not have any such restrictions, nor does Boone County. Illinois DNR approval, we believe, is for larger ponds that might impact wetlands and water flow. Steve Rapp requested a statement from the contractor about the work done, their expertise, DNR or other approval requirements.
 - iv. Resident question about lot line and setback for trees. Prairie Lane resident wanted to make sure they did not encroach on neighbors and wanted to confirm lot setback. Steve Rapp sent plat map, lot map to resident and situation was resolved.
 - v. Resident question about lot access in Timberlane Subdivision – access to a 5-acre lot from Squirrel Tree Lane. New residents on Silver Fox Dr are entering their own 5-acre lot through another lot and questions came up regarding that access. Civil Engineering Services reviewed the situation and confirmed no access to Squirrel Tree from the larger parcel. Jim Hursh, village attorney offered to send a notification letter to the new residents.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp read the proposed bid letting for snow and ice control for 2020 - 2021 to be published in the RRStar newspaper. Opening of bids will be held at the regular meeting on 10/15/20.
 - iii. Hansen Engineering completed 2020 bridge inspections on three bridges. It was recommended that two bridges need weed or road work done. Steve Rapp will request Midwest Dirt review the bridge situations.
 - iv. Trustees investigated the Hidden Grove resident request for edge dirt after resurfacing, discussion, and approval of finishing project. Trustees agreed to not add dirt at this time but will review again next spring 2021.
 - v. Midwest Dirt will cleanup Dawson Lake Road tree and brush and the Hyland Drive asphalt bump road work as soon as possible.
 - d. Village Hall
 - i. None.
- 8. Old Business
 - a. Motion made by Bill Hursh, seconded by Donna Leone to adopt the June 12, 2020 Open Meeting Act SB2135 concerning remote meeting attendance during disaster declarations. Vote all ayes, 0 nays, 0 absent.
 - b. No discussion of new items concerning the Local Coronavirus Remediation Support the “CURE” program.
- 9. New Business
 - a. Steve Rapp offered to sell his 2 four-drawer file cabinets currently at the hall and 75 hanging folders to the village. Board of Trustees declined to accept Steve’s offer and instead allowed Debra Marnier, village clerk to purchase equipment as needed.
 - b. Steve Rapp received a letter of resignation from Jim Hursh, village attorney effective 10/1/20 for business re-alignment reasons. Steve offered to obtain other legal support for Timberlane village.

- c. Boone County Health department published guidelines for Halloween trick or treat safety. Board of Trustees agreed to maintain October 31st from 5 to 8pm this year.
- d. Debra Marner received an invitation for on-line four-week Municipal Clerk training for \$100.00 beginning 10/14/20. Motion made by Laura Herter, seconded by Donna Leone to approve \$100.00 for online clerk training. Roll call vote: Ayes: Jonathan Lipscomb, Donna Leone, Bill Hursh and Laura Herter. Nays: 0 Absent: none.
- e. Laura Herter asked the board of Trustees if food trucks can be allowed to operate within Timberlane roads. The board agreed that Laura Herter could ask food trucks to come in.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Sort paper records & list records for board approval for destruction	July 2019	Debbie Marner
Adopt the OMA SB2135 for remote meetings during disaster declaration dated June 12 th , 2020.	June 2020	Steve Rapp to ask James Hursh

11. Motion made by Laura Herter, seconded by Jonathan Lipscomb to adjourn at 8:24pm.
Vote all ayes, 0 nays, and 0 absent.