



Regular Meeting Minutes – Village of Timberlane – July 16th, 2020

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, Donna Leone, and Laura Herter. Absent: Bill Hursh.
3. There were no guests.
4. Motion made by Donna Leone, seconded by Laura Herter to allow Steve Rapp to act as a trustee in order to form a quorum. Vote all ayes, 0 nays, 1 absent.
5. Motion made by Laura Herter, seconded by Donna Leone to approve June 18th, 2020 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Laura Herter seconded by Donna Leone to approve June 2020 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, and Steve Rapp. Nays: 0 Absent: Bill Hursh.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
7/6/2020	MyTaxIL	Illinois Department of Revenue	\$ 111.38	Donna L	Laura H
7/9/2020	2670	Com Ed	\$ 41.65	Donna L	Laura H
7/9/2020	2671	Frontier	\$ 95.14	Donna L	Laura H
7/16/2020	2672	Debra K Marner	\$ 218.49	Donna L	Laura H
7/16/2020	2673	Donna M Leone	\$ 87.40	Donna L	Laura H
7/16/2020	2674	Jonathan M Lipscomb	\$ 87.40	Donna L	Laura H
7/16/2020	2675	Laura M Herter	\$ 87.40	Donna L	Laura H
7/16/2020	2676	Stacy M Kleyn	\$ 419.00	Donna L	Laura H
7/16/2020	2677	Stephen M Rapp	\$ 972.28	Donna L	Laura H
7/16/2020	2678	William R Hursh	\$ 87.40	Donna L	Laura H
7/16/2020	2679	United States Treasury	\$ 1,305.98	Donna L	Laura H
7/16/2020	2680	Midwest Dirt	\$ 2,590.00	Donna L	Laura H
		Total Funds	\$6,103.52		
		US Bank - General Checking - Non-Specific	\$ 3,513.52		
		US Bank - General Checking - Streets	\$ 2,590.00		

8. Committee Reports
 - a. Finance
 - i. Steve Rapp and Stacy Kleyn reviewed the RMA annual insurance renewal survey and recommended changes to the policy before it was mailed back.
 - b. Planning and Zoning
 - i. Steve Rapp received a resident complaint on a vacant lot not being mowed in Newbury Place. It was reported to the lot owner. James Hursh, village attorney received a letter from the Reno & Zahm attorneys stating that BlueWater Development LLC may or may mow unsold lots. Steve will forward this letter to the resident for review.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.

- ii. Steve Rapp received calls from Boone County Sherriff’s office and Justin Krohn concerning fallen trees on Dawson Lake Road.
 - iii. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve Midwest Dirt road work estimate not to exceed \$17,200.00 from the Utility Tax fund to perform the following: trim and cut down trees on Dawson Lake Road and in the right of way on the Hyland Road ditch line, add hot asphalt mix and shape to drain around the speed hump on both sides of Hyland Drive. Steve Rapp will ask Nate Walton from Midwest Dirt for the following: insurance coverage for this type of work, expect final cost to be reduced if less time is spent, and request an itemized priced breakdown. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, and Steve Rapp. Nays: 0 Absent: Bill Hursh.
 - iv. Timberlane received a notification letter that ComEd and Intren require access to Hyland Drive to replace approximately 4300 ft of underground cable to improve Mediacom’s reliability. Steve Rapp offered to notify the residents of this work to be started the week of July 7th.
 - v. Hidden Grove subdivision resurfacing project is finished and a few positive comments from residents were received.
 - vi. Donna Leone noticed excess vehicles on Squirrel Tree Lane. Laura Herter asked about adding no parking signs. Steve Rapp will request an ordinance violation letter to be sent to the resident from the village attorney,
 - i. Motion made by Laura Herter, seconded by Donna Leone to approve Resolution R20-198-01 for Biennial Bridge Inspections for three (3) bridges for \$3,600.00 and the MFT agreement approval for bridge inspections. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, and Steve Rapp. Nays: 0 Absent: Bill Hursh.
 - d. Village Hall
 - i. None.
9. Old Business
- a. None.
10. New Business
- a. Motion made by Laura Herter, seconded by Donna Leone to pre-approve Hidden Grove resurfacing estimate #1 from Rock Road not to exceed \$50,000.00 from MFT funds pending final invoice with Rock Road/Boone County. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, and Steve Rapp. Nays: 0 Absent: Bill Hursh.
 - b. Motion made by Laura Herter, seconded by Donna Leone to pre-approve Hidden Grove resurfacing estimate #2 from Rock Road not to exceed \$85,000.00 from General funds pending final invoice with Rock Road/Boone County. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, and Steve Rapp. Nays: 0 Absent: Bill Hursh.
11. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Timberlane has been asked to adopt 2015 International Residential	Oct 2016	Steve Rapp along

Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.		with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Sort paper records & list records for board approval for destruction	July 2019	Debbie Marner
Adopt the OMA SB2135 for remote meetings during disaster declaration dated June 12 th , 2020.	June 2020	Steve Rapp to ask James Hursh

12. Motion made by Laura Herter, seconded by Jonathan Lipscomb to adjourn at 8:21pm.
Vote all ayes, 0 nays, and 1 absent.