



Regular Meeting Minutes – Village of Timberlane – May 21st, 2020

1. Call to order at 7:01pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present (in Person): Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb, and Donna Leone (arrived at 7:13pm). Present (on Zoom Stay at Home): Laura Herter, Christina Jones, and Bill Hursh. Absent: None.
3. There were 4 guests.
4. Motion made by Laura Herter, seconded by Bill Hursh to approve April 16th, 2020 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Donna Leone seconded by Laura Herter to approve April 2020 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone seconded by Laura Herter to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
5/7/2020	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Donna L	Laura H
5/7/2020	2641	Com Ed	\$ 63.62	Donna L	Laura H
5/7/2020	2642	Frontier	\$ 95.14	Donna L	Laura H
5/21/2020	2646	Lauterbach & Amen, LLP	\$ 5,000.00	Donna L	Laura H
5/21/2020	2643	Postmaster	\$ 76.00	Donna L	Laura H
5/21/2020	2644	Derango, & Cain, LLC	\$ 75.00	Donna L	Laura H
5/21/2020	2645	CES Inc.	\$ 305.00	Donna L	Laura H
5/21/2020	2647	Stephen M Rapp	\$ 14.99	Donna L	Laura H
5/21/2020	2648	Christina M Jones	\$ 87.40	Donna L	Laura H
5/21/2020	2649	Debra K Marner	\$ 218.49	Donna L	Laura H
5/21/2020	2650	Donna M Leone	\$ 87.40	Donna L	Laura H
5/21/2020	2651	Jonathan M Lipscomb	\$ 87.40	Donna L	Laura H
5/21/2020	2652	Laura M Herter	\$ 87.40	Donna L	Laura H
5/21/2020	2653	Stacy M Kleyn	\$ 419.00	Donna L	Laura H
5/21/2020	2654	Stephen M Rapp	\$ 887.13	Donna L	Laura H
5/21/2020	2655	B & F Construction Code Services, Inc.	\$ 135.00	Donna L	Laura H
		Total Funds	\$7,745.40		
		US Bank - General Checking - Non-Specific	\$2,245.40		
		US Bank - General Checking - Audit	\$5,000.00		

7. Committee Reports
 - a. Finance
 - i. Steve Rapp sent invoices to Nbfd3 for payment of its building fees.
 - b. Planning and Zoning
 - i. Steve Rapp received requests for building permit help and requests for help regarding possible hazards at a vacant home on Squirrel Tree Court and a vacant lot on Charleston Court not being mowed. Steve emailed requests to Jim Hursh, village attorney to send notification letters to property owners.

- ii. Steve Rapp received a call from ComEd advising Timberlane of a switch box upgrade pending in Prairie Meadow this month.
- c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp fielded calls regarding drainage problems in culvert ditches and advised the residents that ditches are the responsibility of each homeowner.
 - i. Motion made by Bill Hursh, seconded by Laura Herter to accept Nate Walton from Midwest Dirt's quote of \$1000 per mowing for the Timberlane public areas. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.
 - iii. Steve Rapp received an update from Justin Krohn, Boone County Highway department BCHD on several items:
 - 1. Prairie Road and Caledonia Road sink hole fix will be done by BCHD this summer and most likely will be replaced with a concrete culvert for better long-term drainage and durability.
 - 2. Dawson Lake Road from Caledonia Road to the end of Timberlane's jurisdiction just west of the Newbury entrance will need new asphalt reinforcement. Justin Krohn estimates \$33,000 and suggests that Timberlane split the cost with the North Boone Fire District 3 to upgrade the road due to the expected increase in truck traffic. Steve Rapp reached out to NBF3 and had received no response back.
 - 3. Justin mentioned that if Timberlane has or can designate the next stretch of road to consider for resurfacing in 2021 now would be the time to check all culvert pipes and replace them this summer to allow for a good compaction of the materials before resurfacing. No board of trustee's action taken.
 - iv. On May 15th, Steve Rapp met with Nate Walton and Justin Krohn to look over Hidden Grove road conditions. After seeing the extent of Midwest Dirt's pothole repairs Justin changed his recommendation of removing and replacing materials in the affected areas and suggested an alternative repair. He recommended a "skim" type repair where the blacktop machine will adjust its level of materials to compact additional depth wherever needed. Justin believes this will most likely add between 10-20% material cost to the road project but will more adequately cover some of the rough areas and spots where currently water sits on the roads and causes further deterioration of the road underneath. He was pleased with the repairs Nate had done to the roads and thinks this will give Timberlane a better roadway. This repair will include Arboretum in Prairie Lane up to Prairie Road.
 - v. Steve commented the new overlay may increase from 1-2 inches to 4-inch overlays in low spots. One resident guest asked the board if residents in Hidden Grove will be notified on when the resurfacing will happen and what streets are first.
 - vi. Motion made by Laura Herter, seconded by Bill Hursh to approve a 10-20% increase in material cost for Hidden Grove's 2020 road project resurfacing. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

- d. Village Hall
 - i. None.
- 8. Old Business
 - a. Steve Rapp received calls and emails regarding the decision not to approve payment for mosquito abatement. One resident guest submitted 26 email copies to the board on behalf of Prairie Meadow, Prairie Lane and Hidden Grove requesting the village help with mosquito abatement. Steve Rapp was told by attorney Jim Hursh that by IL law the prevailing trustees who voted no to mosquito abatement at the April 16th meeting are the only trustees allowed to bring forth a motion to discuss/approve mosquito abatement again. Trustees Bill Hursh, Laura Herter and Christina Jones stated that Clarke Mosquito did not perform well during the 2019 season and asking again was not an option. Trustees commented that abatement trucks drove fast on the roads and did not spray properly. Bob Whalen, resident guest explained how he understands mosquito spraying and why he wants the spraying addressed by the board of trustees again. Trustees Donna Leone and Jonathan Lipscomb asked if the board would request a new bid from another mosquito abatement company. Treasurer Stacy Kleyn voiced opinion that mosquito spraying does have a good effect on their property. Laura Herter offered to email her do-it-yourself at home mosquito control product from Spartan Mosquito to the board. Steve Rapp asked if the trustees who had said no in April desire to make a motion to reconsider mosquito abatement to do so now. No motion was made. Bob Whalen asked if during mid-summer the mosquitos are bad would the board reconsider. Steve Rapp and Laura Herter stated that mosquito abatement would be considered then.
 - b. Clerk Debra Marner provided an update to the board of trustees on Timberlane’s paper record retention reorganization/separation for possible destruction project.
- 9. New Business
 - a. Motion made by Jonathan Lipscomb, seconded by Bill Hursh to approve resolution R20-142-01 to adopt the Prevailing Wages (Boone County dated 5/18/20). Vote all ayes, 0 nays, 0 absent.
 - b. Motion made by Donna Leone, seconded by Laura Herter to approve ordinance O20-142-01 Sexual Harassment. Vote all ayes, 0 nays, 0 absent.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
Sort paper records & list records for board approval for destruction	July 2019	Debbie Marner

- 11. Motion made by Jonathan Lipscomb, seconded by Donna Leone to adjourn at 7:55pm. Vote all ayes, 0 nays, and 0 absent.