



Regular Meeting Minutes – Village of Timberlane – April 16th, 2020

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present (in Person): Steve Rapp, Stacy Kleyn, Debbie Marner, Jonathan Lipscomb. Present (on Zoom Stay at Home): Donna Leone, Laura Herter, Christina Jones, and Bill Hursh (left meeting early). Absent: None.
3. There was one guest on Zoom Stay at Home, Jennifer Martinsen from Lauterbach & Amen.
4. Motion made by Laura Herter, seconded by Donna Leone to approve March 19th, 2020 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter seconded by Donna Leone to approve March 2020 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter seconded by Donna Leone to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Jonathan Lipscomb and Christina Jones. Nays: 0 Absent: Bill Hursh.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
4/8/2020	MyTaxIL	Illinois Department of Revenue	\$ 101.48	Laura H	Donna L
4/8/2020	2628	Frontier	\$ 95.44	Laura H	Donna L
4/16/2020	2629	Stacy M Kleyn	\$ 318.70	Laura H	Donna L
4/16/2020	2630	Eastern Illinois University	\$ 50.00	Laura H	Donna L
4/16/2020	2631	Derango, & Cain, LLC	\$ 325.00	Laura H	Donna L
4/16/2020	2632	United States Treasury	\$ 1,239.48	Laura H	Donna L
4/16/2020	2633	Debra K Marner	\$ 218.50	Laura H	Donna L
4/16/2020	2634	Donna M Leone	\$ 87.40	Laura H	Donna L
4/16/2020	2635	Jonathan M Lipscomb	\$ 87.40	Laura H	Donna L
4/16/2020	2636	Laura M Herter	\$ 87.40	Laura H	Donna L
4/16/2020	2637	Stacy M Kleyn	\$ 419.00	Laura H	Donna L
4/16/2020	2638	Stephen M Rapp	\$ 799.00	Laura H	Donna L
4/16/2020	2639	William R Hursh	\$ 87.40	Laura H	Donna L
4/16/2020	2640	B & F Construction Code Services, Inc.	\$ 35.00	Laura H	Donna L
4/16/2020	1061	Boone County Matching Fund	\$ 2,978.70	Laura H	Donna L
4/16/2020	1069	William Charles Construction	\$ 2,162.70	Laura H	Donna L
		Total Funds	\$ 9,092.60		
		US Bank - General Checking - Non-Specific	\$ 3,951.20		
		US Bank - MFT Checking	\$ 2,978.70		
		US Bank - Utility Tax Checking	\$ 2,162.70		

7. Committee Reports
 - a. Finance
 - i. Presentation of the 2019 Financial Audit and Management Letter from Jennifer Martinsen from Lauterbach & Amen, LLP stated that Timberlane received their highest approval rating. She thanked Stacy Kleyn for her support of Timberlane’s audit.
 - ii. Motion made by Laura Herter, seconded by Donna Leone to approve the 2019 Financial Audit and Management Letter presented by Lauterbach & Amen, LLP. Vote all ayes, 0 nays, 0 absent.

- b. Planning and Zoning
 - i. Steve Rapp received requests for solar panel energy that were forwarded on to B&F Construction Code Services.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp will meet this week with Justin Krohn, Boone County Highway Dept and Nate Walton, Midwest Dirt to look at road preparation work to be done to support the Hidden Grove road resurfacing this year.
 - d. Village Hall
 - i. None.
8. Old Business
- a. None.
9. New Business
- a. Motion made by Laura Herter, seconded by Jonathan Lipscomb to rescind R19-353-01 IDOT MFT 2020 Resolution for \$23,000.00 due to new estimate. Vote all ayes, 0 nays, 0 absent.
 - b. Motion made by Laura Herter, seconded by Donna Leone to approve R20-107-01 IDOT MFT 2020 Resolution for \$78,422.00. Vote all ayes, 0 nays, 0 absent.
 - c. Steve Rapp provided a wish list from Timberlane to Dan Zaccard from the Belvidere Emergency Management Agency which included an improved tornado warning coverage of our area.
 - d. Steve Rapp received a quote from Clarke Mosquito for the 2020 season. The board of trustees discussed the pros/cons of spraying last year. Motion made by Jonathan Lipscomb, seconded by Donna Leone to approve the Clarke Mosquito quote as written for \$4,248.00. Roll call vote: ayes: Donna Leone, Jonathan Lipscomb; nays: Laura Herter, Christina Jones; absent: Bill Hursh. Motion failed to pass. Steve Rapp will notify Clarke Mosquito.
 - e. Steve Rapp received an email on 3/20/20 from Ty Berkenpas asking about the retention area at the rear of the property he recently purchased in Newbury at 13012 Charleston St. He is questioning if the retention area can be filled in and utilized due to the field tiling that runs underneath the pond. Steve advised the homeowner on 4/16/20 to review the village engineer's comments and confirmation from the building permit representative. Unfortunately, there is no way to alter the detention area at the rear of the lot and the village would deny any replat or change to the original intent of the property.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being	Feb 2018	Steve Rapp,

connected to the townships of Caledonia and Poplar Grove.		Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

11. Motion made by Christina Jones, seconded by Laura Herter to adjourn at 7:37pm.

Vote all ayes, 0 nays, and 1 absent.