



**Regular Meeting Minutes – Village of Timberlane – January 16<sup>th</sup>, 2020**

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Bill Hursh, Laura Herter and Christina Jones. Absent: Donna Leone.
3. There were two guests.
4. Motion made by Laura Herter, seconded by Christina Jones to allow Steve Rapp to act as a trustee in order to form a quorum. Vote all ayes, 0 nays, 1 absent.
5. Motion made by Laura Herter, seconded by Bill Hursh to approve December 19<sup>th</sup>, 2019 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
  - a. Motion made by Bill Hursh seconded by Laura Herter to approve December 2019 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Bill Hursh to approve bills. Roll call vote: Ayes: Laura Herter, Steve Rapp, Bill Hursh, Christina Jones. Nays: 0 Absent: Donna Leone.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
1/2/2020	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Laura H	Bill H
1/7/2020	2594	Com Ed	\$ 82.25	Laura H	Bill H
1/7/2020	2595	Frontier	\$ 96.14	Laura H	Bill H
1/16/2020	2596	Derango, & Cain, LLC	\$ 75.00	Laura H	Bill H
1/16/2020	2597	United States Treasury	\$1,270.06	Laura H	Bill H
1/16/2020	2598	Christina M Jones	\$ 87.40	Laura H	Bill H
1/16/2020	2599	Debra K Marner	\$ 218.49	Laura H	Bill H
1/16/2020	2600	Donna M Leone	\$ 87.40	Laura H	Bill H
1/16/2020	2601	Stacy M Kleyn	\$ 419.00	Laura H	Bill H
1/16/2020	2602	Stephen M Rapp	\$ 799.00	Laura H	Bill H
1/16/2020	2603	William R Hursh	\$ 87.40	Laura H	Bill H
1/16/2020	2604	Laura M Herter	\$ 111.43	Laura H	Bill H
1/16/2020	1059	Midwest Dirt	\$3,741.50	Laura H	Bill H
		<b>Total Funds</b>	<b>\$7,181.50</b>		
		US Bank - General Checking - Non-Specific	\$3,440.00		
		US Bank - MFT Checking	\$3,741.50		

8. Committee Reports
  - a. Finance
    - i. Stacy Kleyn distributed W-2 tax forms to the board. Necessary documents will be presented by Stacy to the village auditors on January 18<sup>th</sup>.
  - b. Planning and Zoning
    - i. Village attorney Jim Hursh has sent a letter to the resident to remove garbage near Dawson Lake road.
    - ii. Village received a notification from Commonwealth Edison concerning “Front lot easements for direct buried construction”. Effective February 3, 2020, ComEd will require residential subdivisions to be designed with electrical facilities in the front lot necessitating builders and developers to

obtain front lot easements. Steve Rapp believes this to apply only to new plats and he asked the village attorney to provide further review.

- c. Roads/Highways/Bridges
    - i. No culvert permits issued.
    - ii. No cold patch filling work is scheduled with Midwest Dirt this month.
  - d. Village Hall
    - ii. None.
9. Old Business
- a. None.
10. New Business
- a. Guest Justin Krohn, Boone County Engineer, asked Timberlane Village about any asphalt resurfacing over one (1) contiguous mile that could be added to the large bid for Boone County roads for 2020. Justin stated that typical lifespans for asphalt roads are 12 to 15 years. Any required patches or substructure work would be an added cost. Outside of Timberlane Village Boone County is planning on over 27 miles overlay for 2020. Justin stated he is submitting bid packages to IDOT next week, Boone County board reviews bid packages in March, bid letting begins in April, and roadwork begins May to June 2020. Justin provided a rough estimate of cost for Hidden Grove roads: Arrowwood / Carbineer / Arboretum = \$104,557 est; Carbineer = \$7,797 est; Wildflower / Cobblestone = \$65,304 est; Total est = \$179,658
  - b. Board of trustees gave Justin Krohn the approval to add Hidden Grove roads to the Boone County asphalt overlay large bid project. Timberlane should receive cost estimates by March 2020.
  - c. Midwest Dirt is preferred to re-pack potholes to stabilize the roads before the Boone County contractor arrives for any asphalt overlay work.
  - d. Justin Krohn stated that road salt mix was \$74.00 ton and currently is \$99.00 ton. Midwest Dirt has been able to pickup salt mix from the county.
  - e. Justin Krohn offered to work with Debbie Marner, village clerk, to request release of the leftover IDOT Motor Fuel Tax funds not previously used.

11. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

12. Motion made by Christina Jones, seconded by Bill Hursh to adjourn at 8:04pm. Vote all ayes, 0 nays, and 1 absent.