



**Regular Meeting Minutes – Village of Timberlane – December 19<sup>th</sup>, 2019**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Bill Hursh, Donna Leone, Laura Herter, Christina Jones. Absent: 0.
3. There was one guest.
4. Motion made by Laura Herter, seconded by Donna Leone to approve November 21<sup>st</sup>, 2019 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Laura Herter seconded by Bill Hursh to approve November 2019 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
12/9/2019	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Laura H	Donna L
12/9/2019	2579	Com Ed	\$ 33.98	Laura H	Donna L
12/9/2019	2580	Frontier	\$ 96.14	Laura H	Donna L
12/19/2019	2581	B & F Construction Code Services, Inc.	\$ 225.00	Laura H	Donna L
12/19/2019	2582	CES Inc.	\$1,305.00	Laura H	Donna L
12/19/2019	2583	Debra K Marner	\$ 218.50	Laura H	Donna L
12/19/2019	2584	Donna M Leone	\$ 87.40	Laura H	Donna L
12/19/2019	2585	Laura M Herter	\$ 87.40	Laura H	Donna L
12/19/2019	2586	Stacy M Kleyn	\$ 419.00	Laura H	Donna L
12/19/2019	2587	Stephen M Rapp	\$ 799.00	Laura H	Donna L
12/19/2019	2588	William R Hursh	\$ 87.40	Laura H	Donna L
12/19/2019	2589	Christina M Jones	\$ 87.40	Laura H	Donna L
12/19/2019	2590	B & F Construction Code Services, Inc.	\$ 820.00	Laura H	Donna L
12/19/2019	2591	Debra K Marner	\$ 19.95	Laura H	Donna L
12/19/2019	2592	Donna M Leone	\$ 73.77	Laura H	Donna L
12/19/2019	2593	Sylvia Gorman	\$ 50.00	Laura H	Donna L
		<b>Total Funds</b>	<b>\$4,516.37</b>		
		US Bank - General Checking - Non-Specific	\$4,516.37		

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn billed North Boone Fire District 3 for CES Engineering Services.
  - b. Planning and Zoning
    - i. Resident complaint received about garbage near Dawson Lake road. Steve Rapp provided the first letter sent to the resident to Jim Hursh who offered to deliver a second notification letter to remove the garbage.
    - ii. Jim Hursh offered to provide a sample ordinance concerning cannabis operations and dispensary concerning IL and Boone County.

- c. Roads/Highways/Bridges
  - i. No culvert permits issued.
  - ii. Laura Herter and Steve Rapp received calls about potholes in the village. Steve will notify Midwest Dirt to schedule cold patch filling.
  - iii. Laura Herter received a call from a truck driver asking if road weight limits will support hauling dirt from the Nbfd3 plot in Newbury Place to residents on Reginald Dr. Laura notified Steve Rapp to contact the caller.
- d. Village Hall
  - ii. None.
- 8. Old Business
  - a. Jim Hursh offered to provide a sexual harassment sample policy for employees for board of trustee review.
- 9. New Business
  - a. Motion made by Bill Hursh, seconded by Laura Herter to approve R19-353-01 IDOT Resolution for Maintenance 2020 MFT funds. Vote all ayes, 0 nays, 0 absent.
  - b. Motion made by Bill Hursh, seconded by Laura Herter to approve 2020 Estimate of IDOT Maintenance Costs MFT funds. Vote all ayes, 0 nays, 0 absent.
  - c. Motion made by Bill Hursh, seconded by Donna Leone to approve 2019 IDOT Maintenance Expenditure Statement. Vote all ayes, 0 nays, 0 absent.
- 10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

- 11. Motion made by Laura Herter, seconded by Christina Jones to adjourn at 7:53pm. Vote all ayes, 0 nays, and 0 absent.