



Regular Meeting Minutes – Village of Timberlane – November 21st, 2019

1. Call to order at 7:02pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Bill Hursh, Donna Leone, Laura Herter, Christina Jones. Absent: 0.
3. There were no guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve October 17th, 2019 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes. In addition, he received questions concerning maps and permits. Prairie Meadow elected to keep its 20-year old HOA covenants that neared expiration. Prairie Lane covenants expired August 2019 and will continue under review within its HOA.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter seconded by Donna Leone to approve October 2019 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Bill Hursh to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
11/8/2019	2565	Com Ed	\$ 70.95	Laura H	Bill H
11/8/2019	2566	Frontier	\$ 96.14	Laura H	Bill H
11/8/2019	2567	Midland States Bank	\$ 28.00	Laura H	Bill H
11/11/2019	MyTaxIL	Illinois Department of Revenue	\$ 107.79	Laura H	Bill H
11/21/2019	2568	CES Inc.	\$ 801.25	Laura H	Bill H
11/21/2019	2569	Rockford Register Star	\$ 146.80	Laura H	Bill H
11/21/2019	2570	Christina M Jones	\$ 87.40	Laura H	Bill H
11/21/2019	2571	Debra K Marner	\$ 218.49	Laura H	Bill H
11/21/2019	2572	Donna M Leone	\$ 87.40	Laura H	Bill H
11/21/2019	2573	Laura M Herter	\$ 87.40	Laura H	Bill H
11/21/2019	2574	Stacy M Kleyn	\$ 419.00	Laura H	Bill H
11/21/2019	2575	Stephen M Rapp	\$ 799.00	Laura H	Bill H
11/21/2019	2576	William R Hursh	\$ 87.40	Laura H	Bill H
11/21/2019	2577	Derango, & Cain, LLC	\$ 475.00	Laura H	Bill H
11/21/2019	2578	B & F Construction Code Services, Inc.	\$ 35.00	Laura H	Bill H
11/21/2019	1058	Midwest Dirt	\$ 3,755.75	Laura H	Bill H
Total Funds			\$7,302.77		
US Bank - General Checking - Non-Specific			\$ 3,547.02		
US Bank - MFT Checking			\$ 3,755.75		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn, village treasurer, presented the 2020 budget and tax levy.
 - ii. Motion made by Bill Hursh, seconded by Donna Leone to approve O19-325-01 Tax Levy for 2020. Vote all ayes, 0 nays, 0 absent.

- iii. Motion made by Bill Hursh, seconded by Donna Leone to approve O19-325-02 Budget for 2020. Vote all ayes, 0 nays, 0 absent.
 - iv. Motion made by Bill Hursh, seconded by Donna Leone to approve the Truth in Taxation. Vote all ayes, 0 nays, 0 absent.
 - b. Planning and Zoning
 - i. North Boone Fire Dept 3 building continues. Timberlane is planning to pay the CES re-plat invoice and Timberlane will bill NBF3 for reimbursement. Steve Rapp received calls concerning road work at the new entrance on Dawson Lake Road. The board is aware that Dawson Lake's chip seal road weight limits are not the same as Boone County's 73,000 lb. weight limit.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - v. Steve Rapp opened the one 2019/2020 Snow and Ice Control response that was received. Motion made by Bill Hursh, seconded by Donna Leone to approve Midwest Dirt's bid as received. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.
 - ii. Laura Herter asked for pothole filling on Dawson Lake road as soon as possible. Steve Rapp will contact Nathan Walton from Midwest Dirt.
 - iii. The board of Trustees agreed to join in with Boone County's 2020 request for quote for asphalt overlay on Orth Road. Steve Rapp will notify Justin Kroh that bids must be reviewed by Timberlane prior to Boone County selecting a bidder for its complete section of Orth Road.
 - d. Village Hall
 - vi. None.
- 8. Old Business
 - a. Steve Rapp successfully updated Timberlane's DUN's number. He will be notified if any grants are available. Laura Herter stated she has a grant writer in mind and Steve Rapp said he had completed Timberlane's last grant. Also, Timberlane's GATA/SAM (US government System for Awards Management -such as grants) registration update continues. The auditing firm Lauterbach & Amen, LLP will provide the 2017 resubmissions.
 - b. Steve Rapp received a new email response from Nathan Walton at Midwest Dirt in support of the FOIA request from resident Karen Bos.
- 9. New Business
 - a. No information received for discussion on Boone Lake trespassing problems.
 - b. Motion made by Bill Hursh, seconded by Donna Leone to approve R19-325-01 Meeting Schedule for 2020, subject to changing 2019 to 2020. Vote all ayes, 0 nays, 0 absent.
 - c. Motion made by Bill Hursh, seconded by Donna Leone to approve O19-325-03 Direct Access to Dawson Lake Road. Roll call vote: Ayes: Laura Herter, Donna Leone and Bill Hursh. Nays: Christina Jones, Absent: 0.
 - d. The board of trustees offered to investigate an ordinance to address Dawson Lake road's 10-ton weight limit.
 - e. The board of trustee's agreed to host a holiday pizza party at 6:30pm before the December regular meeting.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

11. Motion made by Christina Jones, seconded by Donna Leone to adjourn at 8:04pm.
Vote all ayes, 0 nays, and 0 absent.