



**Regular Meeting Minutes – Village of Timberlane – October 17th, 2019**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Bill Hursh, Donna Leone, Laura Herter, Christina Jones. Absent: Debbie Marner (non-voting member).
3. There was one guest.
4. Motion made by Laura Herter, seconded by Christina Jones to approve September 19<sup>th</sup>, 2019 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Laura Herter seconded by Donna Leone to approve September 2019 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
10/2/2019	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Donna L	Laura H
10/2/2019	2550	Frontier	\$ 95.89	Donna L	Laura H
10/10/2019	2560	Com Ed	\$ 47.05	Donna L	Laura H
10/17/2019	2551	Christina M Jones	\$ 87.40	Donna L	Laura H
10/17/2019	2552	Debra K Marner	\$ 218.50	Donna L	Laura H
10/17/2019	2553	Donna M Leone	\$ 87.40	Donna L	Laura H
10/17/2019	2554	Laura M Herter	\$ 111.43	Donna L	Laura H
10/17/2019	2555	Stacy M Kleyn	\$ 419.00	Donna L	Laura H
10/17/2019	2556	Stephen M Rapp	\$ 799.00	Donna L	Laura H
10/17/2019	2557	William R Hursh	\$ 87.40	Donna L	Laura H
10/17/2019	2558	B & F Construction Code Services, Inc.	\$ 162.00	Donna L	Laura H
10/17/2019	2559	United States Treasury	\$1,285.38	Donna L	Laura H
10/17/2019	2561	IML Risk Management Association	\$5,967.24	Donna L	Laura H
10/17/2019	2562	Debra K Marner	\$ 119.99	Donna L	Laura H
10/17/2019	2563	Cindy Enos	\$ 200.00	Donna L	Laura H
10/17/2019	2564	Derango, & Cain, LLC	\$ 550.00	Donna L	Laura H
		<b>Total Funds</b>	<b>\$10,344.11</b>	Donna L	Laura H
		US Bank - General Checking - Non-Specific	\$4,176.87		
		US Bank - General Checking - Streets	\$200.00		
		US Bank - General Checking - Tort	\$5,967.24		

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn, village treasurer, presented the proposed 2020 budget and tax levy ordinances for board of trustee review. Stacy will update these based on board suggestions for next month’s review.
    - ii. Village resident presented repair invoices for their invisible dog fencing. Damage was determined to be caused by the recent Reginald drive asphalt

overlay work affecting the easement area. The homeowner is responsible for any wiring damage outside the easement and with no further reimbursement.

- b. Planning and Zoning
    - i. North Boone Fire Dept 3 is preparing the replat of 2 lots into one lot in Newbury Place. Discussion about whether the front lots are residential lots. They plan to start building late 2019 and finish spring 2020. Possible reinforcement needed on Dawson Lake road structure and for water drainage that would accommodate the fire department.
  - c. Roads/Highways/Bridges
    - i. No culvert permits issued.
    - ii. Steve Rapp stated there will not be another roadside ditch mowing this fall.
    - iii. Christina Jones offered to drive the village roads with map to reassess any damages. This may affect the road repairs chart for 2020 road repairs.
    - iv. No new updates concerning Silver Fox and Woodchuck drives.
    - v. The 2019/2020 Snow and Ice Control bid letting notification did not get published as planned. Steve Rapp will publish bid letting in the Rockford Register Star and open bids at the November regular meeting. Midwest Dirt agreed to cover the village until the bid letting is completed in November.
  - d. Village Hall
    - iii. Steve Rapp will ask Sylvia Gorman to add to Timberlane’s website the NBF3 contact name and number and any information on renting the hall.
8. Old Business
- a. Steve Rapp continues working on the GATA/SAM.gov website for approval.
  - b. Bob Whalen, guest representing Prairie Meadow HOA stated residents are concerned about sirens, lights, from the commercial lots as well as any road damage to Dawson Lake road from fire trucks. Bob asked about trick or treat hours which are Oct 31<sup>st</sup> from 5 to 8pm. Placement of the narrow black and yellow road signs were discussed.
9. New Business
- a. No updates concerning FOIA requests from Maria Hernandez or Karen Bos.
  - b. Village Administrator option has been dropped from further discussion.
10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

11. Motion made by Christina Jones, seconded by Donna Leone to adjourn at 7:55pm.  
Vote all ayes, 0 nays, and 0 absent.