



**Regular Meeting Minutes – Village of Timberlane – September 19th, 2019**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Bill Hursh, Debbie Marner, Donna Leone, Laura Herter, Christina Jones. Absent: none.
3. There were four guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve August 15<sup>th</sup>, 2019 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Laura Herter seconded by Christina Jones to approve August 2019 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones. Nays: 0 Absent: 0.

<b>Date</b>	<b>Number</b>	<b>Payee</b>	<b>Payment</b>	<b>Motion Made:</b>	<b>Motion Seconded:</b>
9/7/2019	MyTaxIL	Illinois Department of Revenue	\$ 107.79	Laura H	Donna L
9/7/2019	2537	Frontier	\$ 95.51	Laura H	Donna L
9/10/2019	2538	Com Ed	\$ 156.53	Laura H	Donna L
9/19/2019	2539	Christina M Jones	\$ 87.40	Laura H	Donna L
9/19/2019	2540	Debra K Marner	\$ 218.49	Laura H	Donna L
9/19/2019	2541	Donna M Leone	\$ 87.40	Laura H	Donna L
9/19/2019	2542	Laura M Herter	\$ 87.40	Laura H	Donna L
9/19/2019	2543	Stacy M Kleyn	\$ 419.00	Laura H	Donna L
9/19/2019	2544	Stephen M Rapp	\$ 799.00	Laura H	Donna L
9/19/2019	2545	William R Hursh	\$ 87.40	Laura H	Donna L
9/19/2019	2546	B & F Construction Code Services, Inc.	\$ 162.00	Laura H	Donna L
9/19/2019	2547	Derango, & Cain, LLC	\$ 125.00	Laura H	Donna L
9/19/2019	2548	Clarke Environmental Mosquito Mgmt, Inc.	\$ 4,248.00	Laura H	Donna L
9/19/2019	2549	Midwest Dirt	\$ 5,040.00	Laura H	Donna L
<b>Total Funds</b>			<b>\$ 11,720.92</b>		
US Bank - General Checking - Non-Specific			\$ 6,680.92		
US Bank - General Checking - Streets			\$ 5,040.00		

7. Committee Reports
  - a. Finance
    - i. Guest Bob Whalen asked on behalf of Prairie Meadow subdivision for mosquito spraying to be on the 2020 Timberlane Village budget.
  - b. Planning and Zoning
    - i. Steve Rapp received a call from a renter on the pre-annexed Schumacher property complaining about health issues. Steve told them to contact the Boone County Health department to review the situation with the owner. Jim Hursh, village attorney, stated that property is not zoned residential and has no certificate of occupancy for residential use just commercial.

- ii. Steve Rapp fielded two callers interested in the Anderson 40-acre property. Boone Lake Association for camping and a second caller that wants to build closer to the neighborhood.
  - iii. Nathan Heinrich, guest representing North Boone Fire Dept 3 as construction manager, asked to replat 2 commercial lots into one lot in Newbury Place. They plan to start building late 2019 and finish spring 2020. Jim Hursh stated those 2 lots will not need rezoning since our zoning ordinance allows for public service use. Replating is needed and Kevin Bunge, CES engineering, is working with Nbfd3 to include curb cutting onto Dawson Lake road for firetruck entrance from 2 combined lots for a similar building on a concrete slab with 6 vehicle bays and well drilling for a water system.
  - iv. Dave Wiltze, guest representing Nbfd3 who will work with the attorneys in support of replating.
  - v. Bob Whalen, guest representing Prairie Meadow HOA stated residents are concerned about sirens, lights, from the commercial lots. Nbfd3 guests explained that soft lighting will be used only as needed and sirens silenced.
- c. Roads/Highways/Bridges
- i. No culvert permits issued.
  - ii. Board of Trustees agreed on Steve Rapp's update of the snow and ice control bid letting documents. Steve will publish bid letting in the RR publish in Rockford Register Star and open bids at October regular meeting. No information received concerning paying annual rates versus hourly rates.
  - iii. Laura Herter recommends that Midwest Dirt close village roads whenever brush or tree cutting occurs to prevent hazards to drivers and vehicles. Also, residents should be notified ahead of time on what is to occur on easements.
  - iv. Guest Bob Whalen is waiting for 2 yellow strip signs to put up at the entrance way on Caledonia road. Laura Herter offered to talk with Midwest Dirt about installation.
- d. Village Hall
- i. None.
8. Old Business
- a. Steve Rapp continues working on the GATA/SAM.gov website for approval.
9. New Business
- a. Jim Hursh, village attorney, responded to a FOIA request from Rene Hernandez with information on Timberlane's behalf. Donna Leone suggest the clear cutting in the subdivision should be cleaned up. Village attorney recommended the board to take no further action at this time.
  - b. Jim Hursh offered to review documents that were sent to Karen Bos on a FOIA request.
  - c. Jim Hursh will review a Village Administrator position and make recommendation.
10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate "investment policies" to provide options to revise ours	Apr 2016	Full board

to the board of trustees.		
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter
The recording of records for board approval for destruction	July 2019	Debbie Marner

11. Motion made by Christina Jones, seconded by Laura Herter to adjourn at 8:05pm.

Vote all ayes, 0 nays, and 0 absent.