



**Regular Meeting Minutes – Village of Timberlane – June 20th, 2019**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Bill Hursh, Debbie Marner, Donna Leone, Laura Herter, Christina Jones and James Wehrle. Absent: none
3. There were two guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve May 16<sup>th</sup>, 2019 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Laura Herter seconded by Donna Leone to approve May 2019 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Christina Jones to approve bills. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones, James Wehrle. Nays: 0, Absent:0

Date	Number	Payee	Payment	Motion Made:	Motion seconded:
6/6/2019	MyTaxIL	Illinois Department of Revenue	\$106.43	Laura H	Christina J
6/6/2019	2500	Frontier	\$93.22	Laura H	Christina J
6/20/2019	2501	Debra K Marner	\$218.50	Laura H	Christina J
6/20/2019	2502	Donna M Leone	\$87.40	Laura H	Christina J
6/20/2019	2503	Laura M Herter	\$111.44	Laura H	Christina J
6/20/2019	2504	Stacy M Kleyn	\$419.00	Laura H	Christina J
6/20/2019	2505	Stephen M Rapp	\$799.00	Laura H	Christina J
6/20/2019	2506	William R Hursh	\$87.40	Laura H	Christina J
6/20/2019	2508	Midwest Dirt	\$ 8,137.00	Laura H	Christina J
6/20/2019	2509	Midwest Dirt	\$ 1,000.00	Laura H	Christina J
<b>Total Funds</b>			<b>\$11,059.39</b>		
US Bank - General Checking - Non-Specific			\$1,922.39		
US Bank - General Checking - Streets			\$9,137.00		

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn responded to questions regarding GATA and MFT reporting.
    - ii. She also reviewed the annual financial report (AFR) and answered questions from the auditor before final submission to state comptroller by auditor.
    - iii. The board of trustees removed an invoice to pay CES \$492.50. Steve Rapp will ask for clarification of work performed before the next meeting.
  - b. Planning and Zoning
    - i. Steve Rapp answered a call for possible rezoning of 22 acres off Route 76.
  - c. Roads/Highways/Bridges
    - i. No culvert permits issued.
    - ii. Silver fox and Woodchuck roadway issues were discussed. Resident guest Karen Boos asked what is happening to route the roadway water from her driveway, sides of yard and drainage ditch to the culvert. Her earthen berm is to be installed weather permitting. Karen Boos marked the map where

there is an issue and Steve Rapp will forward that to Norwest Construction for review. Karen Boos contractor will be aware of any work performed. Attorney James Hursh will work with Steve Rapp concerning the property.

- iii. Reginald Drive resurfacing has not been scheduled yet with Boone County.
- iv. New signs were received, and more signposts ordered. Trustees are to send information to Steve Rapp concerning any signs that need replacing.
- v. Motion made by Laura Herter, seconded by Donna Leone to approve the Norwest Construction proposal # 2019-209-1 for \$19,500 for 975 sq yards of 2” asphalt overlay affecting various locations in Prairie Lane subdivision. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones, James Wehrle. Nays: 0, Absent: 0.
- vi. Motion made by Laura Herter, seconded by Donna Leone to approve the Norwest Construction proposal # 2019-209-2 for \$19,400 for 970 sq yards of 2” asphalt overlay affecting various locations in Prairie Lane subdivision. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones, James Wehrle. Nays: 0, Absent: 0.
- vii. After the trustees discussed engineering review, the 40<sup>th</sup> old road condition and water diversion from resident garages a motion was made by Bill Hursh, seconded by Donna Leone to approve the Norwest Construction proposal # 2019-209-3 for \$17,400 for 870 sq yards of 2” asphalt overlay affecting Woodchuck Drive in Timberlane subdivision. Roll call vote: Ayes: Laura Herter, Donna Leone, Bill Hursh, Christina Jones, James Wehrle. Nays: 0, Absent: 0.

- d. Village Hall
  - i. None.

8. Old Business

- a. Steve Rapp submitted items into the GATA/SAM.gov website for approval.
- b. Mosquito abatement has begun. Steve Rapp will notify Clarke Mosquito that trustees are concerned about the effectiveness of spraying when drivers are driving fast in the subdivisions.
- c. The recording of records for board approval for destruction is ongoing in the clerk’s office this summer.

9. New Business

- a. Motion made by Laura Herter, seconded by Donna Leone to approve resolution R19-171-01 for 2019 Prevailing Wages. Vote all ayes, 0 nays, 0 absent.
- b. James Wehrle submitted his resignation from the board of trustees effective after tonight’s meeting. We all thanked him for his dedicated service to Timberlane.

10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being	Feb 2018	Steve Rapp,

connected to the townships of Caledonia and Poplar Grove.		Laura Herter
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11. Motion made by Christina Jones, seconded by James Wehrle to adjourn at 8:20pm.  
Vote all ayes, 0 nays, and 0 absent.