



Regular Meeting Minutes – Village of Timberlane – March 21st, 2019

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Christina Jones, Bill Hursh and Laura Herter. James Wehrle arrived at 7:23pm. Absent: Donna Leone.
3. There were 3 guests.
4. Motion made by Laura Herter, seconded by Bill Hursh to allow Steve Rapp to act as a Trustee in order to form a quorum. Vote all ayes, 0 nays, 2 absent.
5. Motion made by Laura Herter, seconded by Bill Hursh to approve February 21st, 2019 regular meeting minutes. Vote all ayes, 0 nays, 2 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Laura Herter seconded by Bill Hursh to approve February 2019 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Bill Hursh to approve bills. Roll call vote: Ayes: Bill Hursh, Steve Rapp, Christina Jones, Laura Herter, James Wehrle. Nays: 0 Absent: Donna Leone.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
3/11/2019	2460	Com Ed	\$ 45.03	Laura H	Bill H
3/11/2019	2461	Frontier	\$ 91.44	Laura H	Bill H
3/12/2019	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Laura H	Bill H
3/21/2019	2462	Christina M Jones	\$ 87.40	Laura H	Bill H
3/21/2019	2463	Debra K Marner	\$ 218.49	Laura H	Bill H
3/21/2019	2464	Donna M Leone	\$ 87.40	Laura H	Bill H
3/21/2019	2465	Laura M Herter	\$ 87.40	Laura H	Bill H
3/21/2019	2466	Stacy M Kleyn	\$ 419.00	Laura H	Bill H
3/21/2019	2467	Stephen M Rapp	\$ 822.03	Laura H	Bill H
3/21/2019	2468	William R Hursh	\$ 87.40	Laura H	Bill H
3/21/2019	2469	B & F Construction Code Services, Inc.	\$1,281.00	Laura H	Bill H
3/21/2019	2470	Eastern Illinois University	\$ 50.00	Laura H	Bill H
3/21/2019	2471	Midwest Dirt	\$2,227.50	Laura H	Bill H
		Total Funds	\$5,610.52		
		US Bank - General Checking - Non-Specific	\$4,239.52		
		US Bank - General Checking - Streets	\$1,371.00		

8. Committee Reports
 - a. Finance
 - a. None.
 - b. Planning and Zoning
 - i. Steve Rapp received a request from a resident asking what it would take to make his other property on Reginald drive buildable. Steve told him to contact the Boone County Health dept first. Jim Hursh stated the property is listed as a ‘freshwater emergent wetland’ per the Boone County Engineers. This would have to be addressed before re-zoning could be addressed.

- ii. Steve Rapp received a neighbor complaint concerning Squirrel Tree court that he will investigate. Jim Hursh offered to send a letter when necessary.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Motion made by Bill Hursh, seconded by Christina Jones to approve resolution R19-080-01 Weight Limits on Timberlane roads for spring thawing. Vote all ayes, 0 nays, and 1 absent.
 - iii. Silver Fox and Woodchuck with roadway issues are waiting for spring weather before taking further action.
 - iv. Dawson Lake road, Orth road and subdivision roads potholes will be patched by Midwest Dirt as soon as possible.
 - v. Resident guest questioned the board of trustee's implementation of the 2018 Roads Project list for 2019. It was stated that Reginald drive blacktop is broken and getting worse. After discussion concerning one-mile contiguous roads and the identified roads list given to Justin Koch for the Boone County Highway 2019 bid process, Steve Rapp offered to change Timberlane's request for bid to include Reginald Drive and areas of Prairie Lane road.
 - vi. New road signs will be ordered by Midwest Dirt. They will install signs when the weather permits.
 - vii. Road work to add rock edging on Dawson Lake and Orth roads will be scheduled with Midwest Dirt. They are offering three trucks at \$60 load and estimating 3 loads of aggregate currently.
 - viii. Attorney Jim Hursh was asked to check into the validity of a multi-year snow and ice control bid letting.
 - d. Village Hall
 - i. None.
- 9. Old Business
 - a. Steve Rapp continues working issues with GATA/SAM.gov website process.
 - b. Resident guest asked for an update on the animal shelter at 4233 Dawson Lake road. There is a valid 501 C3 license and residents affected by dogs running loose would need to contact Boone County Animal Control. Currently there is no violation of Village ordinances for special use or permitted use. Ordinances would need amending. Trustees will continue monitoring the situation.
- 2. New Business
 - a. Jennifer Martinsen from Lauterbach & Amen, LLP presented the Timberlane Village 2018 Financial Audit and Management Letter. Timberlane received the highest rating possible with annual recommendations. Motion made by Bill Hursh, seconded by Christina Jones to approve the 2018 Financial Audit and Management Letter presented by Lauterbach & Amen, LLP. Vote all ayes, 0 nays, 1 absent.
 - b. Motion made by Laura Herter, seconded by James Wehrle to allow Rockford Christian Schools and Robert W. Baird & Co. Inc. to initiate an Industrial Project Revenue Bond series for Timberlane board and attorney Jim Hursh review at the next regular meeting. Vote all ayes, 0 nays, 1 absent.
 - c. Board of trustees discussed the positive and negative feedback from residents in Prairie Lane, Prairie Meadow and Timberlane subdivisions concerning mosquito spraying and the use of pellets. Motion made by Christina Jones, seconded by

James Wehrle to approve the quote from Clarke Mosquito Company for mosquito abatement for the 2019 season for \$4,428.00 for 9 treatments. Roll call vote: Ayes: Bill Hursh, Steve Rapp, Christina Jones, James Wehrle. Nays: Laura Herter Absent: Donna Leone.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Full board
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp along with Drew Bliss
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp, Laura Herter

11. Motion made by James Wehrle, seconded by Laura Herter to adjourn at 8:16pm. Vote all ayes, 0 nays, and 1 absent.