



Regular Meeting Minutes – Village of Timberlane – October 18th, 2018

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Bill Hursh, James Wehrle, Donna Leone and Christina Jones. Absent: Laura Herter.
3. There were two guests.
4. Motion made by Bill Hursh, seconded by Donna Leone to approve September 20th, 2018 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. Motion made by Bill Hursh, seconded by Christina Jones to approve October 1st, 2018 special meeting minutes subject to changing Stacy Kleyn from “present to absent and not required to be in attendance”. Vote all ayes, 0 nays, 1 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Christina Jones seconded by James Wehrle to approve September 2018 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. Motion made by Bill Hursh, seconded by Christina Jones to approve payment not to exceed \$1,489.60 to Metal Culverts, Inc contingent upon delivery of acceptable culverts on 10/19/18. Roll call vote: Ayes: Bill Hursh, James Wehrle, Christina Jones, Donna Leone. Nays: 0 Absent: Laura Herter.
 - c. The following bills were submitted for payment. Motion made by Christina Jones, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Bill Hursh, James Wehrle, Christina Jones, Donna Leone. Nays: 0 Absent: Laura Herter.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
10/9/2018	MyTaxIL	Illinois Department of Revenue	\$110.51	Christina J.	Donna L.
10/9/2018	2380	Com Ed	\$41.64	Christina J.	Donna L.
10/9/2018	2381	Frontier	\$89.50	Christina J.	Donna L.
10/18/2018	2383	CES Inc.	\$1,505.00	Christina J.	Donna L.
10/18/2018	2384	Norwest Construction, Inc.	\$94,278.00	Christina J.	Donna L.
10/18/2018	2385	Debra K Marner	\$262.20	Christina J.	Donna L.
10/18/2018	2386	Donna M Leone	\$174.80	Christina J.	Donna L.
10/18/2018	2387	Laura M Herter	\$174.80	Christina J.	Donna L.
10/18/2018	2388	Stacy M Kleyn	\$418.00	Christina J.	Donna L.
10/18/2018	2389	Stephen M Rapp	\$799.00	Christina J.	Donna L.
10/18/2018	2390	Stephen M Rapp	\$64.31	Christina J.	Donna L.
10/18/2018	2391	William R Hursh	\$388.13	Christina J.	Donna L.
10/18/2018	2392	United States Treasury	\$1,361.98	Christina J.	Donna L.
10/18/2018	2393	B & F Construction Code Services, Inc.	\$145.00	Christina J.	Donna L.
10/18/2018	2394	Christina M Jones	\$174.80	Christina J.	Donna L.
10/18/2018	2395	James R Wehrle	\$174.80	Christina J.	Donna L.
10/18/2018	2396	RMA	\$6,086.04	Christina J.	Donna L.
Total Funds			\$106,248.51		
US Bank - General Checking - Non-Specific			\$100,162.47		
US Bank - General Checking - Tort			\$6,086.04		

8. Committee Reports

- a. Finance
 - i. Stacy Kleyn presented the proposed 2019 budget and tax levy ordinances for board of trustee review. Stacy will update these based on board suggestions.
 - ii. Guest Bob Whalen requested on behalf of the Prairie Lane Home Owner Association that mosquito abatement be on the 2019 Budget.
- b. Planning and Zoning
 - i. None
- c. Roads/Highways/Bridges
 - i. No culvert permits were issued.
 - ii. Silver Fox and Woodchuck Drives roadway repairs continue with culvert pipes delivery due 10/19 and marking of utility lines. Civil Engineering Services (CES) asked if Timberlane will need an engineer to provide oversight during the Norwest Construction work. The board of trustees declined. James Hursh, village attorney stated a letter should be sent to homeowners affected that the village has completed all necessary work.
 - iii. The recent road repair work received positive comments from Steve Rapp and board of trustees. Guest Bob Whalen thanked the board for recently completed road repairs.
 - iv. Timberlane received a call concerning the health and safety about items left outside a residence on Squirrel Tree Close. Steve Rapp will investigate, and James Hursh offered to send a letter if necessary.
- d. Village Hall
 - i. None.

9. Old Business

- a. No update concerning electric aggregation from Chad Hageman, Rock River Energy Services this month.
- b. Steve Rapp sent the error message he received to the officials regarding the GATA/SAM.gov website concerning this state and federal grant process.
- c. Timberlane opened the only bid received for the 2018-2019 Snow and Ice Control season. Board of trustees discussed options of re-bidding for next month, reviewed equipment required, and the quote received. Motion made by Bill Hursh, seconded by Christina Jones to approve Midwest Dirt (owner Nathan Walton) quote as presented. Roll call vote: Ayes: Bill Hursh, James Wehrle, Christina Jones, Donna Leone. Nays: 0 Absent: Laura Herter.

10. New Business

- a. The Dawson Lake road improvements, bridge and guardrail discussion concerned the many rules applied to installing guardrails, the 9/29/18 bi-annual IDOT bridge inspection, more trees may need removal, and a letter received from a resident expressing concerns about the drop off and roadside protection. Attorney James Hursh stated the village has minimal liability by having no guardrail but if a guardrail is incorrectly installed the village will become liable. No actions taken.
- b. Debbie Marnier handed out nonpartisan election packets for the April 2019 consolidated election that affects Donna Leone, Laura Herter, Bill Hursh and one open trustee. The filing dates are 12/10/18 – 12/17/18 with the Timberlane clerk.

- c. Suzanna Strangmeier, a ComEd external affairs manager, states that ComEd is offering to replace existing street light fixtures from mercury vapor and high-pressure sodium to LED lights. Replacement provides a savings of \$7.31 energy cost per month for the one street light at Orth and Arrowwood roads currently paid by the village. Steve Rapp will ask about installation costs and advise the board.

11. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.	Feb 2018	Steve Rapp
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Any engineering expenses involving Jim Schmacher’s cell tower installation charged to Timberlane Village are to be billed back.	Feb 2018	Stacy Kleyn

12. Motion made by Christina Jones, seconded by Donna Leone to adjourn at 8:23pm.

Vote all ayes, 0 nays, and 1 absent.