



**Regular Meeting Minutes – Village of Timberlane – July 19th, 2018**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter and Bill Hursh, James Wehrle and Donna Leone. Absent: Christina Jones.
3. There were eight guests.
4. Motion made by Laura Herter, seconded by Bill Hursh to approve June 21<sup>st</sup>, 2018 regular meeting minutes. Vote all ayes, 0 nays, 1 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
  - a. Motion made by Bill Hursh, seconded by Donna Leone to approve June 2018 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
  - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by James Wehrle to approve bills. Roll call vote: Ayes: Bill Hursh, Donna Leone, James Wehrle, Laura Herter. Nays: 0 Absent: Christina Jones.

| Date      | Number  | Payee                                     | Payment           | Motion Made: | Motion Seconded: |
|-----------|---------|---|-------------------|--------------|------------------|
| 7/9/2018  | MyTaxIL | Illinois Department of Revenue            | \$ 106.43         | Laura H      | James W          |
| 7/9/2018  | 2337    | Com Ed                                    | \$ 42.50          | Laura H      | James W          |
| 7/9/2018  | 2338    | Frontier                                  | \$ 87.57          | Laura H      | James W          |
| 7/15/2018 | 2339    | CES Inc.                                  | \$ 931.25         | Laura H      | James W          |
| 7/19/2018 | 2340    | United States Treasury                    | \$ 1,222.94       | Laura H      | James W          |
| 7/19/2018 | 2341    | Christina M Jones                         | \$ 87.40          | Laura H      | James W          |
| 7/19/2018 | 2342    | Debra K Marner                            | \$ 218.49         | Laura H      | James W          |
| 7/19/2018 | 2343    | Donna M Leone                             | \$ 87.40          | Laura H      | James W          |
| 7/19/2018 | 2344    | James R Wehrle                            | \$ 87.40          | Laura H      | James W          |
| 7/19/2018 | 2345    | Laura M Herter                            | \$ 87.40          | Laura H      | James W          |
| 7/19/2018 | 2346    | Stacy M Kleyn                             | \$ 418.00         | Laura H      | James W          |
| 7/19/2018 | 2347    | Stephen M Rapp                            | \$ 958.26         | Laura H      | James W          |
| 7/19/2018 | 2348    | William R Hursh                           | \$ 135.47         | Laura H      | James W          |
| 7/19/2018 | 2349    | Safebuilt                                 | \$ 80.00          | Laura H      | James W          |
| 7/19/2018 | 1065    | Chad's Excavating & Landscaping           | \$ 1,000.00       | Laura H      | James W          |
|           |         | <b>Total Funds</b>                        | <b>\$5,550.51</b> |              |                  |
|           |         | US Bank - General Checking - Non-Specific | \$4,550.51        |              |                  |
|           |         | US Bank - Utility Tax Checking - Streets  | \$ 1,000.00       |              |                  |

7. Committee Reports
  - a. Finance
    - i. Stacy Kleyn reviewed the IMLRMA annual survey, recommended changes and forwarded survey to Steve Rapp.
    - ii. Motion made by Bill Hursh, seconded by Donna Leone to move budget funds of \$20,000.00 from expense account 514 Streets & Bridges to expense account 516 Snow Removal. Vote all ayes, 0 nays, and 1 absent.

- b. Planning and Zoning
    - i. Stacy Kleyn and Debbie Marner offered to review of the new building permit form for ease of use concerning the cost breakdown.
    - ii. Steve Rapp received a call from a realtor interested in 10 acres off Dawson Lake Road and an email about pre-annexed Schumacher property zoning.
  - c. Roads/Highways/Bridges
    - i. No culvert permits were issued.
    - ii. Steve Rapp has offered to invite residents and others concerned with the Silver Fox and Woodchuck Drives roadway issues to Kevin Bunge's CES office for remediation review after Kevin returns from vacation.
    - iii. Guest Ron Stelling asked about cutting back the roadway brush on Dawson Lake road possibly after leaves fall and Steve Rapp offered to contact Chad's Excavating. Ron saw debris and a beaver around the culvert bridge. Dawson Lake road needs argate on all road sides from the cemetery to the Boone Lake area. Steve Rapp will contact Belvidere Township. Steve will have Chad's Excavating remove fallen tree limb and he will ask Dane Kane about beaver trapping options.
    - iv. Motion made by Laura Herter, seconded by Bill Hursh to approve the Norwest Construction, Inc. asphalt proposal #2018-210-1 for \$19,878 to apply 2" asphalt pavement patches over 994 sq. yards at various locations. Roll call vote: Ayes: Bill Hursh, James Wehrle, Donna Leone, Laura Herter. Nays: 0 Absent: Christina Jones.
    - v. Motion made by Laura Herter, seconded by Bill Hursh to approve the Norwest Construction, Inc. asphalt proposal #2018-210-2 for \$19,100 to apply 2" asphalt pavement patches over 955 sq. yards at various locations. Roll call vote: Ayes: Bill Hursh, James Wehrle, Donna Leone, Laura Herter. Nays: 0 Absent: Christina Jones.
    - vi. Motion made by Laura Herter, seconded by Bill Hursh to approve the Norwest Construction, Inc. asphalt proposal #2018-210-3 for \$18,600 to apply 2" asphalt pavement patches over 930 sq. yards at various locations. Roll call vote: Ayes: Bill Hursh, James Wehrle, Donna Leone, Laura Herter. Nays: 0 Absent: Christina Jones.
  - d. Village Hall
    - i. None.
8. Old Business
- a. Guest Bob Whalen commented on mosquito abatement treatment for the village. Mosquito's carrying West Nile are confirmed in Winnebago county, dead birds found in yards and residents believe that spraying reduces mosquito populations. Motion made by Bill Hursh, seconded by Donna Leone to approve Clarke Mosquito Company not to exceed \$3,800.00 to begin applying mosquito abatement for 2018. Roll call vote: Ayes: Bill Hursh, James Wehrle, Donna Leone. Nays: Laura Herter. Absent: Christina Jones.
  - b. Steve Rapp heard back from Media Com stating that new installation review is a lengthy process but they are considering Timberlane and will respond back soon.
  - c. No discussion on single garbage collection.
9. New Business

- a. Guest village attorney, Jim Hursh, drafted three ordinances for mowing, burning, street parking and noise for the board of trustees’ review. Jim stated that Timberlane can design and enforce ordinances and restrict them by population. Steve Rapp will send these out for review and comment.
- b. Steve Rapp submitted information on the GATA/SAM.gov website on behalf of Timberlane Village. New pending status update expected for next meeting.
- c. Prevailing wage ordinance R18-200-01 is not available. No 2018 changes to IL Dept of Labor. We expect prevailing wage changes for next month.

10. Actions from previous meetings:

| <b>Open Actions:</b>  | <b>Meeting</b> | <b>Contact</b> |
|---|----------------|----------------|
| Single Waste Refuse collection consideration to investigate   | Nov 2012       | Trustees       |
| Revision of Timberlane By-laws to include electronic attendance   | Mar 2014       | Debbie Marner  |
| Create new bridge filing system with Hanson Engineering   | Oct 2014       | Steve & Debbie |
| Investigate “investment policies” to provide options to revise ours to the board of trustees.                                   | Apr 2016       | Stacy, Debbie  |
| Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.  | Oct 2016       | Steve Rapp     |
| Need a new fee schedule from Safebuilt that replaced Independent Inspection’s fee schedule when they were bought out by them.   | Jul 2017       | Steve Rapp     |
| Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.                             | Feb 2018       | Steve Rapp     |
| Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.         | Feb 2018       | Steve Rapp     |
| Any engineering expenses involving Jim Schmacher’s cell tower installation charged to Timberlane Village are to be billed back. | Feb 2018       | Stacy Kleyn    |

11. Motion made by Bill Hursh, seconded by James Wehrle to adjourn at 8:35pm. Vote all ayes, 0 nays, and 1 absent.