



Regular Meeting Minutes – Village of Timberlane – June 21st, 2018

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter and Bill Hursh, James Wehrle, Christina Jones and Donna Leone. Absent: None.
3. There were six guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve May 17th, 2018 regular meeting minutes. Vote all ayes, 0 nays, 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve May 2018 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: Laura Herter, Bill Hursh, James Wehrle, Donna Leone and Christina Jones. Nays: 0 Absent: None.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
6/8/2018	2324	Com Ed	\$ 43.38	Donna L	Laura H
6/8/2018	2325	Frontier	\$ 87.57	Donna L	Laura H
6/9/2018	MyTaxIL	Illinois Department of Revenue	\$ 101.48	Donna L	Laura H
6/21/2018	2326	James R Wehrle	\$ 87.40	Donna L	Laura H
6/21/2018	2327	Laura M Herter	\$ 87.40	Donna L	Laura H
6/21/2018	2328	Stacy M Kleyn	\$ 418.00	Donna L	Laura H
6/21/2018	2329	Stephen M Rapp	\$ 799.00	Donna L	Laura H
6/21/2018	2330	William R Hursh	\$ 87.40	Donna L	Laura H
6/21/2018	2331	Christina M Jones	\$ 87.40	Donna L	Laura H
6/21/2018	2332	Debra K Marner	\$ 218.50	Donna L	Laura H
6/21/2018	2333	Chad's Excavating & Landscaping	\$ 1,000.00	Donna L	Laura H
6/21/2018	2334	Safebuilt	\$ 524.04	Donna L	Laura H
6/21/2018	2335	Derango, & Cain, LLC	\$ 100.00	Donna L	Laura H
6/21/2018	2336	Chad's Excavating & Landscaping	\$ 420.00	Donna L	Laura H
US Bank - General Checking - Non-Specific			\$ 2,541.57		
US Bank - General Checking - Streets			\$ 1,420.00		
US Bank - General Checking - Tort			\$ 100.00		
Total Funds			\$ 4,061.57		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn suggests that the board of trustees move budget funds of \$20,000 from expense acct 514 Street & Bridges to expense acct 516 Snow Removal next month to prepare for the winter season.
 - b. Planning and Zoning
 - i. Phone calls are coming in concerning the village’s building inspection company’s lack of returning phone calls, delays in closing and lack of inspections. Board of trustees discussed using B&F Construction Code Services, Inc. Elgin, IL who is contracted with Poplar Grove with good results.

- ii. Motion made by Laura Herter, seconded by Donna Leone to contract with B&F Construction Code Services, Inc. for building inspections and building code violation enforcement. Vote all ayes, 0 nays, 0 absent.
 - iii. Village attorney Jim Hursh and Steve Rapp are looking at adding a mowing ordinance affecting yards, ditches, grass heights, etc.
 - iv. Board of trustees discussed Squirrel Tree and Hyland Drives yard burning issues and enforcement of a burning code. Donna Leone offered to contact neighbors to inform them that the village is working to strengthen zoning ordinance enforcement and they should contact North Boone Fire District 3.
 - v. Steve Rapp will provide a copy of Timberlane's zoning ordinance on RV/Campers to the resident affected on Silver Fox road.
 - c. Roads/Highways/Bridges
 - i. No culvert permits were issued.
 - ii. The village was notified that one spring weight limit sign should come down on Orth road. Steve Rapp will notify Chad's Excavating to remove it.
 - iii. Steve Rapp stated that Boone Lake back water was blocked by debris and debris was removed by Chad's Excavating at the Dawson Lake bridge area.
 - iv. Steve Rapp contacted Boone County engineering who stated that village roadway repairs must be contiguous not scattered locations for their contractor pricing. Steve Rapp will send Christina Jones recommendations to all trustees for review to prioritize at July's regular meeting.
 - v. Guest Bob Whalen stated that the west side of Vesta and Country Meadow Lane road has areas crumbling, potholes formed, 2 culverts may be separating, etc. Trustees will review this area as well.
 - d. Village Hall
 - i. None.
- 8. Old Business
 - a. Kevin Bunge from CES performed a topographical study at 12321 Woodchuck road to understand how rain waters are causing damage to the driveway and front yard washout exposing electric lines/wires. Steve Rapp will contact Kevin Bunge for the report and he will provide a copy to the homeowner for review.
 - b. Guest Bob Whalen presented the need for Timberlane to coordinate with Clarke Mosquito who offered to retain the same pricing quote for this year starting 7/1/18 quoted at \$4,248 for 9 treatments and culvert treatment for mosquito abatement. Bob Whalen asked about spraying the conservation land and Steve Rapp suggested he contact Dan Kane from BCCD. No action taken due to new recommendations from attorney Jim Hursh to clarify agenda topics where expenditures are affected. Board of trustees tabled this topic without action until the next meeting.
 - c. No discussion on internet providers.
 - d. No discussion on single garbage collection.
- 9. New Business
 - a. Guest village attorney, Jim Hursh, requested the village clarify its agenda to include "discussion, vote, payment" topics starting next month.
 - b. Village clerk, Debra Marner, explained that Ron Gaulke, our IDOT regional engineer, requested new resolutions to replace already approved resolutions that would address our "MFT deficits" on expenditure statements. Timberlane incurred

more expenses in one year that were not previously approved on the Estimates statement for MFT expenditures. IDOT requires estimates before the year begins to allocate real dollars to the village. If approved Debra Marner will submit to IDOT.

- c. Motion made by Christina Jones, seconded by Laura Herter to rescind the following resolutions for IDOT Municipal Maintenance Expenditure Statements. Vote all ayes, 0 nays, and 0 absent.

- R13-108-01 – 2012 (8,478.10) deficit from estimate
 - R17-047-01 – 2013 (15,833.16) deficit from estimate
 - R17-047-02 – 2015 (6,529.67) deficit from estimate
 - R18-172-04 - 2016 (3,061.29) deficit from estimate

- d. Motion made by Christina Jones, seconded by Laura Herter to approve the following resolutions for IDOT Municipal Maintenance Expenditure Statements. Vote all ayes, 0 nays, and 0 absent.

- R18-172-01 – 2012 expense – (8,478.10) deficit from authorized MFT funds
 - R18-172-02 - 2013 expense – (15,833.16) deficit from authorized MFT funds
 - R18-172-03 - 2015 expense – (6,529.67) deficit from authorized MFT funds
 - R18-172-04 - 2016 expense – (3,061.29) deficit from authorized MFT funds

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Need a new fee schedule from Safebuilt that replaced Independent Inspection’s fee schedule when they were bought out by them.	Jul 2017	Steve Rapp
Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.	Feb 2018	Steve Rapp
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Any engineering expenses involving Jim Schmacher’s cell tower installation charged to Timberlane Village are to be billed back.	Feb 2018	Stacy Kleyn

- 11. Motion made by James Wehrle, seconded by Donna Leone to adjourn at 8:31pm. Vote all ayes, 0 nays, and 0 absent.