



Regular Meeting Minutes – Village of Timberlane – April 19th, 2018

1. Call to order at 7:03pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter and Bill Hursh, James Wehrle. Absent: Donna Leone.
3. There were no guests.
4. Motion made by Bill Hursh, seconded by Laura Herter to allow Steve Rapp to act as a Trustee to form a quorum. Vote all ayes, 0 nays, and 1 absent.
5. Motion made by Laura Herter, seconded by Bill Hursh to approve March 15th, 2018 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
6. President’s Report: Steve Rapp’s comments are within the meeting minutes.
7. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Bill Hursh to approve March 2018 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Bill Hursh to approve bills. Roll call vote: Ayes: Laura Herter, Bill Hursh, James Wehrle and Steve Rapp. Nays: 0 Absent: Donna Leone.

Date	Number	Payee	Payment	Motion made:	Motion seconded:
4/9/2018	MyTaxIL	Illinois Department of Revenue	\$ 106.43	Laura H	Bill H
4/9/2018	2299	Com Ed	\$ 42.31	Laura H	Bill H
4/9/2018	2300	Frontier	\$ 86.11	Laura H	Bill H
4/19/2018	2301	Lauterbach & Amen, LLP	\$ 5,000.00	Laura H	Bill H
4/19/2018	2302	Eastern Illinois University	\$ 40.00	Laura H	Bill H
4/19/2018	2303	Boone County Motor Fuel Tax	\$ 2,728.98	Laura H	Bill H
4/19/2018	2304	United States Treasury	\$ 1,298.08	Laura H	Bill H
4/19/2018	2305	Debra K Marner	\$ 44.97	Laura H	Bill H
4/19/2018	2306	Chad's Excavating & Landscaping	\$ 1,955.00	Laura H	Bill H
4/19/2018	2307	Debra K Marner	\$ 218.50	Laura H	Bill H
4/19/2018	2308	Stacy M Kleyn	\$ 418.00	Laura H	Bill H
4/19/2018	2309	Stephen M Rapp	\$ 799.00	Laura H	Bill H
4/19/2018	2310	William R Hursh	\$ 87.40	Laura H	Bill H
4/19/2018	2311	Laura M Herter	\$ 87.40	Laura H	Bill H
4/19/2018	2312	Chad's Excavating & Landscaping	\$ 805.00	Laura H	Bill H
4/19/2018	1063	A Budget Tree Service	\$ 1,800.00	Laura H	Bill H
Total Funds			\$ 15,517.18	Laura H	Bill H
US Bank - General Checking - Non-Specific			\$ 13,717.18		
US Bank - Utility Tax Checking - Streets			\$ 1,800.00		

8. Committee Reports
 - a. Finance
 - i. Stacy Kleyn continued discussion with Jennifer Martinson from Lauterbach & Amen, LLP regarding establishing a collateral agreement with US Bank.

- ii. Motion made by James Wehrle, seconded by Laura Herter to approve the 2017 Financial Audit and Management letter from Lauterbach & Amen, LLP. Vote all ayes, 0 nays and 1 absent.
 - iii. Motion made by Laura Herter, seconded by Bill Hursh (name correction 5/17/18 regular meeting) to approve an agreement with Lauterbach & Amen, LLP for a 3-year option as per quote received on 2/15/18. Vote all ayes, 0 nays and 1 absent.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Steve Rapp stated that the 2018 /2019 road salt order of 150 tons was completed.
 - ii. No culvert permits were issued.
 - d. Village Hall
 - i. None.
- 9. Old Business
 - a. No discussion on single garbage collection.
 - b. Discussion on the internet service for the village continued with board of trustees. Comcast does not appear to be interested. Mediacom is still under review as of April 6th since they have made changes in their procedures, fiber optics design change and longer review periods. We expect to hear back in May or June 2018.
- 10. New Business
 - a. Motion made by James Wehrle, seconded by Laura Herter to approve resolution R18-109-01 Municipal Maintenance Expenditure Statement for 2018. Vote all ayes, 0 nays, and 1 absent.
 - b. Motion made by James Wehrle, seconded by Laura Herter to approve Christina Jones as a new trustee to fill a 4-year vacancy. Vote all ayes, 0 nays, and 1 absent.
 - c. General discussion of mosquito abatement control for 2018 but no action taken.
 - d. Steve Rapp read a letter from ILL State Board of Education asking for donations for the summer food service program. No action taken from board of trustees.
 - e. Steve Rapp received information from Boone County Planning Zoning Dept notice of public hearing for 2181 Cairnwell Drive, Belvidere concerning re-zoning. No action taken from board of trustees.
- 11. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Need a new fee schedule from Safebuilt that replaced Independent Inspection’s fee schedule when they were bought out by them.	Jul 2017	Steve Rapp
Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.	Feb 2018	Steve Rapp

Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Any engineering expenses involving Jim Schmacher's cell tower installation charged to Timberlane Village are to be billed back.	Feb 2018	Stacy Kleyn

12. Motion made by Bill Hursh, seconded by Laura Herter to adjourn at 8:07pm. Vote all ayes, 0 nays, and 1 absent.