



Regular Meeting Minutes – Village of Timberlane – February 15th, 2018

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Donna Leone, James Wehrle, Laura Herter and Bill Hursh. Absent: none.
3. There were two guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve January 18th, 2018 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report: Steve Rapp’s comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve January 2018 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
 - b. The following bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Laura Herter, Bill Hursh, James Wehrle and Laura Herter. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
2/7/2018	MyTaxIL	Illinois Department of Revenue	\$ 107.79	Laura H.	Donna L.
2/7/2018	2270	Com Ed	\$ 44.81	Laura H.	Donna L.
2/7/2018	2271	Frontier	\$ 86.11	Laura H.	Donna L.
2/15/2018	2272	Stacy M Kleyn	\$ 2.40	Laura H.	Donna L.
2/15/2018	2273	CES Inc.	\$ 1,640.00	Laura H.	Donna L.
2/15/2018	2274	Derango, & Cain, LLC	\$ 250.00	Laura H.	Donna L.
2/15/2018	2275	Debra K Marner	\$ 218.50	Laura H.	Donna L.
2/15/2018	2276	Donna M Leone	\$ 87.40	Laura H.	Donna L.
2/15/2018	2277	James R Wehrle	\$ 87.40	Laura H.	Donna L.
2/15/2018	2278	Stacy M Kleyn	\$ 418.00	Laura H.	Donna L.
2/15/2018	2279	Stephen M Rapp	\$ 799.00	Laura H.	Donna L.
2/15/2018	2280	Laura M Herter	\$ 87.40	Laura H.	Donna L.
2/15/2018	2281	Debra K Marner	\$ 33.83	Laura H.	Donna L.
2/15/2018	2282	A Budget Tree Service	\$ 2,175.00	Laura H.	Donna L.
2/15/2018	2283	William R Hursh	\$ 87.40	Laura H.	Donna L.
2/15/2018	1054	Chad's Excavating & Landscaping	\$ 20,988.00	Laura H.	Donna L.
Total Funds			\$ 27,113.04	Laura H.	Donna L.
Illinois Funds Money Market - General Funds Non-Specific			\$ 3,950.04		
Illinois Funds Money Market - General Funds - Streets			\$ 2,175.00		
Illinois Funds Money Market - MFT			\$ 20,988.00		

7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn stated that Lauterbach & Amen LLP will be ready to present the 2017 Timberlane financial audit for review and approval next month.

- ii. Stacy Kleyn presented a new price list for auditing services for 1 to 3 years from Lauterbach & Amen LLP. The board of trustees requests an approval letter from the firm be prepared for March's regular meeting.
 - iii. Stacy Kleyn will contact US Bank about moving funds from the checking account to a higher interest bearing account and will advise the board.
 - b. Planning and Zoning
 - i. None.
 - c. Roads/Highways/Bridges
 - i. Laura Herter offered to contact Chad's Excavating to fill potholes.
 - ii. Steve Rapp stated that few snow plowing complaints were received and one positive comment was received.
 - iii. No culvert permits were issued.
 - iv. Steve Rapp received from Kevin Bunge, CES, the "2018 Street Evaluation and Maintenance Costs Study" report dated January 5th, 2018. The village's engineering firm completed a field evaluation of all streets within the boundaries of Timberlane. Each street was rated between 1 (most in need) and 5 (least in need) taking into account existing pavement wear, average daily traffic, age of street or time since last maintenance and anticipated cost to improve the street. Steve Rapp requested this report be added to the village website.
 - v. Kevin Bunge, CES, submitted a memo dated February 12, 2018 from his engineers review concerning 12321 Silver Fox Drive's excessive amount of runoff down the driveway. The board of trustees stated that homeowners are to initiate the first step. Steve Rapp will request that attorney Jim Hursh send a cover letter attached to this memo via registered mail to the resident.
 - d. Village Hall
 - i. None.
- 8. Old Business
 - a. Steve Rapp stated that Mediacom has Timberlane on its agenda 2/16/18 to discuss internet service. Steve Rapp will advise the board of their discussion. James Wehrle and a resident volunteer offered to work with internet service provider Comcast.
 - b. Residents are divided concerning single garbage collection for various reasons. Resident guest stated that Poplar Grove is having issues with their newly approved single collection service. Stillman Valley just approved a single garbage service with few issues. Board of trustees discussed ways to approach residents for interest in pursuing this. Apparently up to four companies are traveling through the village roads up to five days a week. Motion made by Laura Herter, seconded by James Wehrle to table further discussion until April's regular meeting and the board will work to encourage more volunteer involvement. Vote all ayes, 0 nays, and 0 absent.
- 9. New Business
 - a. Motion made by Laura Herter, seconded by Donna Leone to approve Resolution R18-04-01 Spring Weight Limits. Vote all ayes, 0 nays, and 0 absent. Laura Herter asked where road signs are kept and how they are installed. Steve Rapp will notify Chad's Excavating for signs stored on-site to be posted when Boone County signs are posted.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Need a new fee schedule from Safebuilt that replaced Independent Inspection’s fee schedule when they were bought out by them.	Jul 2017	Steve Rapp
Ask Curt Newport to discuss property taxes affecting Timberlane residents during a regular meeting.	Feb 2018	Steve Rapp
Ask Jim Hursh to research benefits and disadvantages of being connected to the townships of Caledonia and Poplar Grove.	Feb 2018	Steve Rapp
Any engineering expenses involving Jim Schmacher’s cell tower installation charged to Timberlane Village are to be billed back.	Feb 2018	Stacy Kleyn

11. Motion made by Bill Hursh, seconded by Laura Herter to adjourn at 8:09pm. Vote all ayes, 0 nays, and 0 absent.