



Regular Meeting Minutes – Village of Timberlane – September 21st, 2017

1. Call to order at 7:01pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Donna Leone, Laura Herter, Bill Hursh and James Wehrle. Absent: none.
3. There were two guests.
4. Motion made by Laura Herter, seconded by Donna Leone to approve August 17th, 2017 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report: Steve Rapp comments are within the meeting minutes.
6. Treasurer’s Report:
 - a. The bills (below) were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: James Wehrle, Donna Leone, Bill Hursh and Laura Herter. Nays: 0 Absent: 0.

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
8/30/2017	2189	Add2Net	\$ 107.40	Laura H	Donna L
9/8/2017	MyTaxIL	Illinois Department of Revenue	\$ 104.20	Laura H	Donna L
9/8/2017	2190	Com Ed	\$ 42.68	Laura H	Donna L
9/8/2017	2191	Com Ed	\$ 133.17	Laura H	Donna L
9/8/2017	2192	Frontier	\$ 85.07	Laura H	Donna L
9/18/2017	2193	Heritage Ground Care, Inc.	\$ 165.00	Laura H	Donna L
9/18/2017	2194	Nicor Gas	\$ 37.32	Laura H	Donna L
9/21/2017	2195	Alpine Bank	\$ 2,209.49	Laura H	Donna L
9/21/2017	2195	Alpine Bank	\$ 534.51	Laura H	Donna L
9/21/2017	2196	Belvidere Chamber of Commerce	\$ 175.00	Laura H	Donna L
9/21/2017	2197	Chad's Excavating & Landscaping	\$ 1,000.00	Laura H	Donna L
9/21/2017	2198	Debra K Marner	\$ 218.50	Laura H	Donna L
9/21/2017	2199	Donna M Leone	\$ 87.40	Laura H	Donna L
9/21/2017	2200	Stacy M Kleyn	\$ 406.00	Laura H	Donna L
9/21/2017	2201	Safebuilt	\$ 40.00	Laura H	Donna L
9/21/2017	2202	William Drop	\$ 137.50	Laura H	Donna L
9/21/2017	2203	James R Wehrle	\$ 87.40	Laura H	Donna L
9/21/2017	2204	Stephen M Rapp	\$ 786.00	Laura H	Donna L
9/21/2017	2205	Laura M Herter	\$ 87.40	Laura H	Donna L
9/21/2017	2206	G & S Blacktop, Inc.	\$ 19,000.00	Laura H	Donna L
9/21/2017	1061	Alpine Bank	\$ 2,154.65	Laura H	Donna L
9/21/2017	1061	Alpine Bank	\$ 257.82	Laura H	Donna L
Total Funds			\$ 27,856.51		

- b. Motion made by Laura Herter, seconded by Donna Leone to approve August 2017 Treasurer's Report. Vote all ayes, 0 nays, and 0 absent.
7. Committee Reports
 - a. Finance
 - i. None.

- b. Planning and Zoning
 - i. During trustees discussions of enforcing Timberlane ordinances it was determined that companies for hire could provide enforcement. Donna Leone offered to contact Poplar Grove for more understanding.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Village roads were black top paved except for the center of Orth road. Bill Hursh offered to contact the contractor to pick up blacktop debris left over.
 - iii. Steve Rapp received a proposal from engineer Kevin Bunge, Civil Engineering Services, the Village’s engineering firm, to evaluate structures and conditions of the village roads and provide an evaluation for repairs over the next 10 years. Steve Rapp asked that it include Newbury Place. Motion made by Donna Leone, seconded by Laura Herter, to approve the CES proposal not to exceed \$2,800.00 with Newbury Place included. Vote all ayes, 0 nays, and 0 absent.C
 - iv. Steve Rapp will contact A Budget Tree service again to complete the tree and brush cutting on village roads.
 - v. Bill Hursh offered to fix a road sign on Orth road.
 - d. Village Hall
 - i. Motion made by Bill Hursh, seconded by Laura Herter to approve resolution R17-264-1 “Resolution of the Village of Timberlane for Sale of Real Estate to the North Boone Fire District No. 3”. Roll call vote: Ayes: James Wehrle, Donna Leone, Bill Hursh and Laura Herter. Nays: 0 Absent: 0. Closing is expected in October.
8. Old Business
- a. Guest Chris Jones is interested in leading the effort on the single garbage collection process for Timberlane Village. Steve Rapp offered to send Chris Jones sample contracts of Poplar Grove’s single garbage process for review. Village attorney Jim Hursh stated all residents are normally required to use the approved garbage hauler.
 - b. Engineer Kevin Bunge from Civil Engineering Services, reviewed the rain water runoff situation affecting 12321 Woodchuck. The trustees offered to video the roadway runoff live during a rain storm to support this review.
 - c. Laura Herter investigated internet service providers in order to improve reliability within the village. Comcast stated that Timberlane Village will need to be on a “request service” list before they will investigate adding service to this area.
 - d. Steve Rapp received no further information concerning the electric aggregation. Residents will receive contract expiration notices this month.
9. New Business
- a. Motion made by James Wehrle, seconded by Bill Hursh to publish the bid letting for 2017-2018 snow and ice control season. Vote all ayes, 0 nays, and 0 absent.

10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” in order to provide options to	Apr 2016	Stacy, Debbie

revise ours to the board of trustees.		
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Need a new fee schedule from Safebuilt that replaced Independent Inspection's fee schedule when they were bought out by them.	Jul 2017	Steve Rapp
Obtain forms from IL Municipal Funds and US Bank to add Laura Herter as an eligible signer on village bank accounts.	Aug 2017	Stacy

11. Motion made by Laura Herter, seconded by Bill Hursh to adjourn at 8:39pm. Vote all ayes, 0 nays, and 0 absent.