



**Regular Meeting Minutes – Village of Timberlane – August 17th, 2017**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Donna Leone, Laura Herter and James Wehrle. Absent: Bill Hursh.
3. There were eight guests.
4. Motion made by Laura Herter, seconded by Donna Leone to allow Steve Rapp to act as a trustee in order to form a quorum. Vote all ayes, 0 nays, and 1 absent.
5. Motion made by Laura Herter, seconded by Donna Leone to approve July 20<sup>th</sup>, 2017 regular meeting minutes. Vote all ayes, 0 nays, and 1 absent.
6. President’s Report: Steve Rapp comments are within the meeting minutes.
7. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
8/7/2017	MyTaxIL	Illinois Department of Revenue	\$ 85.35	Donna	Laura
8/7/2017	2176	Com Ed	\$ 42.77	Donna	Laura
8/7/2017	2177	Com Ed	\$ 103.50	Donna	Laura
8/7/2017	2178	Frontier	\$ 85.07	Donna	Laura
8/17/2017	2179	Schafer, Derango, & Cain, LLP	\$ 375.00	Donna	Laura
8/17/2017	2180	Alpine Bank	\$2,204.10	Donna	Laura
8/17/2017	2180	Alpine Bank	\$ 539.90	Donna	Laura
8/17/2017	2181	Heritage Ground Care, Inc.	\$ 110.00	Donna	Laura
8/17/2017	2182	Debra K Marner	\$ 218.49	Donna	Laura
8/17/2017	2183	Donna M Leone	\$ 87.40	Donna	Laura
8/17/2017	2184	James R Wehrle	\$ 87.40	Donna	Laura
8/17/2017	2185	Stacy M Kleyn	\$ 406.00	Donna	Laura
8/17/2017	2186	Stephen M Rapp	\$ 828.08	Donna	Laura
8/17/2017	2187	William R Hursh	\$ 87.40	Donna	Laura
8/17/2017	2188	Safebuilt	\$ 80.00	Donna	Laura
8/17/2017	1060	Alpine Bank	\$2,148.01	Donna	Laura
8/17/2017	1060	Alpine Bank	\$ 264.46	Donna	Laura
Total Funds			\$7,752.93		

8. The bills (above) were submitted for payment. Motion made by Donna Leone, seconded by Laura Herter to approve bills. Roll call vote: Ayes: James Wehrle, Donna Leone, Steve Rapp, and Laura Herter. Nays: 0 Absent: Bill Hursh.
9. Motion made by Laura Herter, seconded by Donna Leone to approve July 2017 Treasurer's Report. Vote all ayes, 0 nays, and 1 absent.
10. Committee Reports
  - a. Finance
    - i. Stacy Kleyn contacted IL Municipal Funds and US Bank to obtain forms add Laura Herter as an eligible signer on village bank accounts.

- b. Planning and Zoning
  - i. Letter was mailed to the resident in Timberlane subdivision concerning burning and parked cars. Attorney Jim Hursh stated that Timberlane needs enforcement of its zoning ordinances.
- c. Roads/Highways/Bridges
  - i. No culvert permits issued.
  - ii. Rain water runoff affecting 12321 Woodchuck was reviewed with the homeowner and Justin Krohn, Boone County engineer, who offered two solutions: 1) re-profile the roadway to push water into the ditches, 2) install a trench drain or slotted drain where the driveway meets the road. Steve Rapp has sent these recommendations to Chad's Excavating for review. Steve Rapp will contact the Poplar Grove engineer, Chris Rafferty, to review this situation. The board of trustees agreed to allow Steve Rapp to contact CES Engineering to review this situation.
  - iii. Steve Rapp received road repair quotes for Orth road to fill the center line approximately 42,490 square feet with 390 tons of asphalt.
  - iv. Steve Rapp received road repair quotes for the remaining roads in Timberlane Village requiring repair approximately 46,822 square feet with 436 tons of asphalt. All joints are to be roto-milled for an even transition.
  - v. Motion made by Steve Rapp, seconded by James Wehrle, to approve repairs to Orth Road for labor only to G & S Blacktop, Inc. as quoted not to exceed \$14,000.00. Vote all ayes, 0 nays, and 1 absent.
  - vi. Motion made by Steve Rapp, seconded by Donna Leone, to approve repairs to Orth Road for material only to William Charles as quoted not to exceed \$19,500.00. Vote all ayes, 0 nays, and 1 absent.
  - vii. Motion made by Laura Herter, seconded by Donna Leone, to approve required repairs to remaining roads in Timberlane Village for labor only to G & S Blacktop, Inc. as quoted not to exceed \$19,000.00. Vote all ayes, 0 nays, and 1 absent.
  - viii. Motion made by Laura Herter, seconded by Donna Leone, to approve required repairs to remaining roads in Timberlane Village for material only to William Charles as quoted not to exceed \$21,900.00. Vote all ayes, 0 nays, and 1 absent.
  - ix. A Budget Tree service did perform tree cutting on Dawson Lake near the entrance of Prairie Lane. A resident removed a fallen tree in Timberlane subdivision.
  - x. Motion made by Donna Leone, seconded by Laura Herter to approve A Budget Tree service quote of \$150.00 per hour for previously identified tree and brush cutting in Timberlane village.
- d. Village Hall
  - i. Guest Ray Morse, trustee from North Boone Fire District 3, attended along with six guests stating their interest in purchasing the Timberlane Village hall. Pricing is under negotiation. Trustees requested use of the building, tables and chairs, storage room, office space and meeting room. Village attorney Jim Hursh received Timberlane's counteroffer and purchase contract revisions and submitted them to the Nbfd3 guests in attendance.

- ii. Motion made by Laura Herter, seconded by Donna Leone to accept an offer to sell the Timberlane Village hall building and lot, park lot across from building and personal property (to be defined) for \$320,000.00. Roll call vote: Ayes: James Wehrle, Donna Leone, Steve Rapp, Laura Herter and. Nays: 0 Absent: Bill Hursh. Closing date possibly in November 2017. Ernest money of \$10,000.00 will be given to a holding company. Trustee discussions included how the fire district may utilize the building and 2 adjacent lots and rezoning efforts that may take a year to fully develop. Timberlane offered to communicate with media coverage.
- iii. Motion made by Laura Herter, seconded by Donna Leone to waive any and all zoning application fees for construction and operation for any new North Boone Fire District 3 operations within Timberlane Village. Roll call vote: Ayes: James Wehrle, Donna Leone, Steve Rapp and Laura Herter. Nays: 0 Absent: Bill Hursh.

11. Old Business

- a. Donna Leone contacted Comcast for possible internet service within Timberlane Village but to no avail. Laura Herter offered to assist this effort.
- b. Steve Rapp received no further information concerning the electric aggregation. Residents will receive contract expiration notices in September 2017.
- c. No updates received yet from the president of Poplar Grove Village on how the single Garbage collector consolidation current process works for them.

12. New Business

- a. Guest Chris Jones attended as a potential future trustee.

13. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie
Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes.	Oct 2016	Steve Rapp
Need a new fee schedule from Safebuilt that replaced Independent Inspection’s fee schedule when they were bought out by them.	Jul 2017	Steve Rapp

- 14. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 9:36pm. Vote all ayes, 0 nays, and 1 absent.