



**Regular Meeting Minutes – Village of Timberlane – May 18th, 2017**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Bill Hursh and James Wehrle. Absent: Donna Leone.
3. There were two guests.
4. Motion made by Laura Herter, seconded by James Wehrle to allow Steve Rapp to act as a trustee in order to form a quorum of four trustees. Vote all ayes, 0 nays, and 1 absent.
5. Motion made by Laura Herter, seconded by James Wehrle to approve April 20<sup>th</sup>, 2017 regular meeting minutes subject to changing 7.c to ‘due to sub totals involving Chad’s Excavating totals.’ Vote all ayes, 0 nays, and 1 absent.
6. President’s Report: Steve Rapp comments are within the meeting minutes.
7. Treasurer’s Report:

| Date        | Number  | Payee                          | Payment      | Motion Made: | Motion Seconded: |
|-------------|---------|--------------------------------|--------------|--------------|------------------|
| 4/24/2017   | 2120    | United States Treasury         | \$ 1,478.20  | Laura H      | James W          |
| 5/8/2017    | 2121    | Com Ed                         | \$ 40.39     | Laura H      | James W          |
| 5/8/2017    | 2122    | Com Ed                         | \$ 71.80     | Laura H      | James W          |
| 5/8/2017    | 2123    | Frontier                       | \$ 82.54     | Laura H      | James W          |
| 5/10/2017   | MyTaxIL | Illinois Department of Revenue | \$ 117.65    | Laura H      | James W          |
| 5/18/2017   | 2124    | Image Signs Inc                | \$ 60.00     | Laura H      | James W          |
| 5/18/2017   | 2125    | Heritage Ground Care, Inc.     | \$ 130.00    | Laura H      | James W          |
| 5/18/2017   | 2126    | Sreenan & Cain, P.C.           | \$ 325.00    | Laura H      | James W          |
| 5/18/2017   | 2127    | Postmaster                     | \$ 70.00     | Laura H      | James W          |
| 5/18/2017   | 2128    | Debra K Marner                 | \$ 20.99     | Laura H      | James W          |
| 5/18/2017   | 2129    | Donna M Leone                  | \$ 40.00     | Laura H      | James W          |
| 5/18/2017   | 2130    | Nicor Gas                      | \$ 110.21    | Laura H      | James W          |
| 5/18/2017   | 2131    | Debra K Marner                 | \$ 221.50    | Laura H      | James W          |
| 5/18/2017   | 2132    | Dixie L Timmerman              | \$ 88.60     | Laura H      | James W          |
| 5/18/2017   | 2133    | Donna M Leone                  | \$ 88.60     | Laura H      | James W          |
| 5/18/2017   | 2134    | Ronald D Stelling              | \$ 88.60     | Laura H      | James W          |
| 5/18/2017   | 2135    | Stacy M Kleyn                  | \$ 412.00    | Laura H      | James W          |
| 5/18/2017   | 2136    | Stephen M Rapp                 | \$ 833.09    | Laura H      | James W          |
| 5/18/2017   | 2137    | James R Wehrle                 | \$ 88.60     | Laura H      | James W          |
| 5/18/2017   | 2138    | Laura M Herter                 | \$ 119.06    | Laura H      | James W          |
| 5/18/2017   | 2139    | William R Hursh                | \$ 88.60     | Laura H      | James W          |
| 5/18/2017   | 2140    | Alpine Bank                    | \$ 2,207.10  | Laura H      | James W          |
| 5/18/2017   | 2140    | Alpine Bank                    | \$ 536.90    | Laura H      | James W          |
| 5/18/2017   | 2141    | Heritage Ground Care, Inc.     | \$ 90.00     | Laura H      | James W          |
| 5/18/2017   | 1057    | Alpine Bank                    | \$ 2,138.87  | Laura H      | James W          |
| 5/18/2017   | 1057    | Alpine Bank                    | \$ 273.60    | Laura H      | James W          |
| 5/18/2017   | 1052    | Boone County Motor Fuel Tax    | \$ 2,040.78  | Laura H      | James W          |
| Total Funds |         |                                | \$ 11,862.68 |              |                  |

- a. The bills (above) were submitted for payment. Motion made by Laura Herter, seconded by James Wehrle to approve bills. Roll call vote: Ayes: James Wehrle, Laura Herter, Bill Hursh and Steve Rapp. Nays: 0 Absent: Donna Leone
  - b. Motion made by Laura Herter, seconded by James Wehrle to approve May 2017 Treasurer's Report. Vote all ayes, 0 nays and 1 absent.
  - c. Stacy Kleyn was able to upgrade to Quickbooks 2017 software.
8. Committee Reports
- a. Finance
    - i. None.
  - b. Planning and Zoning
    - i. None.
  - c. Roads/Highways/Bridges
    - i. No culvert permits issued.
    - ii. Steve Rapp will notify Chad's Excavating to fill potholes on village roads.
  - d. Village Hall
    - i. Steve Rapp and the trustees will take care of the water filters at the hall.
9. Old Business
- a. Resident guests John and Tara Styman expressed interest in universal garbage collection within Timberlane. Trustees discussed options, prices and current status of waste handlers on village roads. Steve Rapp and the board reviewed the 2012 recommendations from Poplar Grove. Steve Rapp will request village lawyer Jim Hursh to review the process and advise the board.
  - b. Motion made by Laura Herter, seconded by Steve Rapp to accept the Boone County Planning Intergovernmental agreement including the quoted \$75.00 hourly rate for planning and zoning services offered by Hilary Arthur. Vote all ayes, 0 nays, and 1 absent.
  - c. Steve Rapp stated that the electric aggregation is due for renewal September 2017. At this time the board is not interested in participating after Sept 2017. Steve Rapp will contact the aggregation group.
  - d. Steve Rapp notified the board of trustees that Jim Hursh will provide the North Boone Fire District 3 Chief with board approved pricing on the village hall.
  - e. The variance request for mobile communications tower is postponed to the June regular meeting.
10. New Business
- a. Steve Rapp attended the 5/9/17 kickoff of the Boone County Comprehensive 25 year plan meeting. It's time to renew the 1999 plan that includes input from villages. Steve Rapp will provide more information to the trustees.

11. Actions from previous meetings:

| <b>Open Actions:</b>   | <b>Meeting</b> | <b>Contact</b> |
|--|----------------|----------------|
| Single Waste Refuse collection consideration to investigate  | Nov 2012       | Trustees       |
| Revision of Timberlane By-laws to include electronic attendance  | Mar 2014       | Debbie Marner  |
| Create new bridge filing system with Hanson Engineering  | Oct 2014       | Steve & Debbie |
| Investigate "investment policies" in order to provide options to revise ours to the board of trustees.                         | Apr 2016       | Stacy, Debbie  |
| Timberlane has been asked to adopt 2015 International Residential Codes for Inspections (IRC, IBC, IMC), 2014, 2011 NEC codes. | Oct 2016       | Steve Rapp     |

12. Motion made by Steve Rapp, seconded by James Wehrle to adjourn at 8:51pm. Vote all ayes, 0 nays, and 1 absent.