



Regular Meeting Minutes – Village of Timberlane – October 20, 2016

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Bill Hursh, Ron Stelling, Dixie Timmerman and Donna Leone. Absent: None
3. There were two guests.
4. Motion made by Donna Leone, seconded by Ron Stelling to approve September 15th, 2016 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

- a. The bills were submitted for payment. Motion made by Laura Herter, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Ron Stelling, James Wehrle, Laura Herter, Donna Leone, Dixie Timmerman, Bill Hursh. Nays: 0 Absent: 0

Date	Number	Payee	Payment	Payment	Payment
10/10/2016	MyTaxIL	Illinois Department of Revenue	\$ 95.27	Laura H.	Donna L.
10/10/2016	1031	Com Ed	\$ 38.76	Laura H.	Donna L.
10/10/2016	1032	Com Ed	\$ 62.29	Laura H.	Donna L.
10/10/2016	1033	Frontier	\$ 81.96	Laura H.	Donna L.
10/20/2016	1034	Chad's Excavating & Landscaping	\$ 240.00	Laura H.	Donna L.
10/20/2016	1035	CES Inc.	\$ 455.00	Laura H.	Donna L.
10/20/2016	1036	Alpine Bank	\$ 2,174.38	Laura H.	Donna L.
10/20/2016	1036	Alpine Bank	\$ 569.62	Laura H.	Donna L.
10/20/2016	1037	United States Treasury	\$ 1,477.30	Laura H.	Donna L.
10/20/2016	1038	Stacy M Kleyn	\$ 48.36	Laura H.	Donna L.
10/20/2016	1039	William R Hursh	\$ 140.01	Laura H.	Donna L.
10/20/2016	1040	Debra K Marner	\$ 221.50	Laura H.	Donna L.
10/20/2016	2000	Stacy M Kleyn	\$ 412.00	Laura H.	Donna L.
10/20/2016	2001	William R Hursh	\$ 270.52	Laura H.	Donna L.
10/20/2016	2002	Laura M Herter	\$ 169.81	Laura H.	Donna L.
10/20/2016	2003	Ronald D Stelling	\$ 326.05	Laura H.	Donna L.
10/20/2016	2004	Stephen M Rapp	\$ 797.00	Laura H.	Donna L.
10/20/2016	2005	Thomas L Michel	\$ 88.60	Laura H.	Donna L.
10/20/2016	2006	Boone County Highway Fund	\$ 679.29	Laura H.	Donna L.
10/20/2016	2007	Northern Illinois Service Co.	\$ 984.53	Laura H.	Donna L.
10/20/2016	2008	Heritage Ground Care, Inc.	\$ 300.00	Laura H.	Donna L.
10/20/2016	1049	Alpine Bank	\$ 2,098.91	Laura H.	Donna L.
10/20/2016	1049	Alpine Bank	\$ 313.56	Laura H.	Donna L.
Total Funds			\$12,044.72		

- b. Motion made by Laura Herter, seconded by Donna Leone to approve September 2016 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.

7. Committee Reports
 - a. Finance

- i. Stacy Kleyn presented the 2017 proposed Tax Levy and 2017 proposed Budget for the board of trustees review. Stacy Kleyn offered to contact Curt Newport for more information on assigning the appropriate tax levy.
 - b. Planning and Zoning
 - i. Steve Rapp received in-ground swimming pool and in-ground installation inspection criteria from Safebuilt, Timberlane Village’s building inspection company. Board of trustees asked that this information be placed on the Timberlane website for public review.
 - ii. Steve Rapp stated that Timberlane Village has been asked to adopt the 2015 International Residential Codes for Inspections (IRC, IBC, IMC) and the 2014, 2011 NEC codes. More information will be available next month.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Bulk road salt order for 2016 – 2017 season was confirmed by Boone County Highway department at 125 tons @ \$48.59 per ton.
 - iii. Bid letting for snow and ice control for 2016 – 2017 season will begin.
 - iv. Bi-annual bridge inspections on three bridges has been performed. More information will be available next month.
 - d. Village Hall
 - i. None
- 8. Old Business
 - a. Guest James Hursh notified the board of trustees that they should review sub-section 2.4 and other sections of the communication antenna support structure regulations 6 month moratorium or a full agreement example. Trustees and village attorney discussed what the typical arguments are against cell towers. Jim Hursh agreed to draft an ordinance with information that included easement setbacks, fees, regulations, damage, etc.
 - b. Steve stated that a letter to residence concerning burning and parking in the Timberlane subdivision will be drafted by Jim Hursh for board review.
 - c. Stacy Kleyn and Steve Rapp signed Jim Hursh’s fee agreement at \$250.00 per hour as written.
- 9. New Business
 - a. Village Clerk, Debbie Marner swore in the new Trustee, James Wehrle, filling Tom Michel’s term that will expire April 2017.
 - b. Motion made by Bill Hursh, seconded by Donna Leone to purchase a thank you gift for Sylvia Gorman for providing all the website updates for Timberlane Village. Vote all ayes, 0 nays, 0 absent.
 - c. Motion made by Bill Hursh, seconded by Laura Herter to approve Resolution R16-293-01 Adopting Prevailing Wages for 2016. Copies will be sent to the village attorney and publishing in the Boone County Journal. Vote all ayes, 0 nays, 0 absent.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Trustees
Lower weight limit on Dawson Lake road from 54,000 lbs to	Mar 2013	Trustees

30,000 lbs as recommended by Hanson Engineering and IDOT.		
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

11. Motion made by Laura Herter, seconded by Ron Stelling to adjourn at 8:56pm. Vote all ayes, 0 nays, and 0 absent.