



Regular Meeting Minutes – Village of Timberlane – September 15th, 2016

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Tom Michel, Bill Hursh, Ron Stelling. Absent: Dixie Timmerman and Donna Leone.
3. There were three guests.
4. Motion made by Laura Herter, seconded by Ron Stelling to approve August 18th, 2016 regular meeting minutes. Vote all ayes, 0 nays, and 2 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
9/1/2016	1013	Norwest Construction, Inc.	\$ 19,950.00	Laura H	Ron S
9/1/2016	1014	Norwest Construction, Inc.	\$ 1,230.84	Laura H	Ron S
9/1/2016	1015	Norwest / Peter Baker & Sons	\$ 19,536.92	Laura H	Ron S
9/7/2016	1016	Com Ed	\$ 39.36	Laura H	Ron S
9/7/2016	1017	Com Ed	\$ 83.57	Laura H	Ron S
9/7/2016	1018	Frontier	\$ 81.96	Laura H	Ron S
9/12/2016	MyTaxIL	Illinois Department of Revenue	\$ 91.22	Laura H	Ron S
9/15/2016	1019	Chad's Excavating & Landscaping	\$ 1,000.00	Laura H	Ron S
9/15/2016	1020	Alpine Bank	\$ 2,149.93	Laura H	Ron S
9/15/2016	1020	Alpine Bank	\$ 594.07	Laura H	Ron S
9/15/2016	1021	Debra K Marner	\$ 221.49	Laura H	Ron S
9/15/2016	1022	Dixie L Timmerman	\$ 88.60	Laura H	Ron S
9/15/2016	1023	Donna M Leone	\$ 88.60	Laura H	Ron S
9/15/2016	1024	Stacy M Kleyn	\$ 412.00	Laura H	Ron S
9/15/2016	1025	Laura M Herter	\$ 131.24	Laura H	Ron S
9/15/2016	1026	Ronald D Stelling	\$ 132.45	Laura H	Ron S
9/15/2016	1027	Stephen M Rapp	\$ 848.98	Laura H	Ron S
9/15/2016	1028	Thomas L Michel	\$ 242.62	Laura H	Ron S
9/15/2016	1029	Nicor Gas	\$ 28.78	Laura H	Ron S
9/15/2016	1030	Heritage Ground Care, Inc.	\$ 240.00	Laura H	Ron S
9/15/2016	1048	Alpine Bank	\$ 2,081.79	Laura H	Ron S
9/15/2016	1048	Alpine Bank	\$ 330.68	Laura H	Ron S
Total Funds			\$ 49,605.10		

- a. The bills (above) were submitted for payment. Motion made by Laura Herter, seconded by Ron Stelling to approve bills. Roll call vote: Ayes: Ron Stelling, Tom Michel, Laura Herter, Bill Hursh. Nays:0.Absent: Donna Leone, Dixie Timmerman.
 - b. Motion made by Bill Hurst, seconded by Laura Herter to approve August 2016 Treasurer's Report. Vote all ayes, 0 nays and 2 absent.
7. Committee Reports
 - a. Finance

- i. Stacy Kleyn presented information on switching over to Alpine Bank. Steve Rapp stated the board should hold off at this time.
 - b. Planning and Zoning
 - i. Guests Marlow and Cheryl Smith presented a memo dated Sept 15, 2016 stating that several residents of Wooded Acres have expressed complaints such as burning, street parking at the 12367 Squirrel Tree lane residence. They have spoken to the Boone County Sheriff and fire depts in the past. They request the board of trustees send notice of violation of Timberlane Village's zoning Sections 7.1 parts F,G, H and 7.2 part B. Steve Rapp offered to draft a registered letter to the resident with zoning enforcement and request village attorney review. Steve Rapp may contact the county Sheriff's office for enforcement and administration of fines and notices per zoning chapter 21.
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Motion made by Ron Stelling, seconded by Tom Michel to approve a "Resolution for Improvement by Municipality under the Illinois Highway Code for Biennial Bridge Inspections" for \$2290.00 for all three bridge structures 004-3036, 004-5013, 004-6000. Vote all ayes, 0 nays, 2 absent.
 - iii. The Orth road blacktop resurfacing and argate on edges received mixed responses from village residents however most were favorable.
 - iv. Village residents continue blowing grass onto village roads while mowing. Steve Rapp offered to check ordinances and advise the trustees.
 - v. Chad's Excavating will store the large road barricades from Ron Stelling.
 - vi. Boone County Highway department will install 4-way stop signs at Beloit and Orth roads and Caledonia and Dawson Lake roads as soon as possible.
 - d. Village Hall
 - i. Motion made by Bill Hursh, seconded by Laura Herter to approve the revised village hall agreement with pricing reduced from \$300 to \$50. Vote all ayes, 0 nays, 2 absent.
- 8. Old Business
 - a. No prevailing wage 2016 ordinance was available at this meeting.
 - b. Motion made by Laura Herter, seconded by Tom Michel to approve James Hursh as the new village attorney to be contracted on an as needed basis for \$250.00 per hour. Vote all ayes, 0 nays, 2 absent.
- 9. New Business
 - a. Motion made by Laura Herter, seconded by Bill Hursh to approve Commonwealth Edison request form "Municipal Authority Aggregation Data Request" that will allow Rock River Energy to prepare electric aggregation bidding for March 2017.
 - b. Steve Rapp accepted Tom Michel's resignation from the board of trustees and thanked him for his valuable service as he is relocating to Wisconsin next month.
 - c. Motion made by Tom Michel, seconded by Ron Stelling to approve James Wehrle 3368 Carbineer Dr to fill the trustee vacancy at the October 2016 regular meeting. Vote all ayes, 0 nays, 2 absent.
- 10. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Ron Stelling received a quote for adding under-hanging strips on the soffit outside the village hall for \$2,185.00 to secure the siding and window covering areas. No action taken yet.	Feb 2016	Trustees
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

11. Motion made by Bill Hursh, seconded by Tom Michel to adjourn at 8:56pm. Vote all ayes, 0 nays, and 2 absent.