



**Regular Meeting Minutes – Village of Timberlane – August 18th, 2016**

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Tom Michel, Dixie Timmerman, Ron Stelling. Donna Leone arrived 7:34pm. Absent: Bill Hursh.
3. There were two guests.
4. Motion made by Laura Herter, seconded by Dixie Timmerman to approve July 21st, 2016 regular meeting minutes. Vote all ayes, 0 nays, and 2 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
8/9/2016	1154	Com Ed	\$ 39.45	Dixie T.	Donna I.
8/9/2016	1155	Com Ed	\$ 86.33	Dixie T.	Donna I.
8/9/2016	1156	Frontier	\$ 81.96	Dixie T.	Donna I.
8/10/2016	MyTaxIL	Illinois Department of Revenue	\$ 85.67	Dixie T.	Donna I.
8/18/2016	1157	Safebuilt	\$ 130.00	Dixie T.	Donna I.
8/18/2016	1158	Chad's Excavating & Landscaping	\$ 1,000.00	Dixie T.	Donna I.
8/18/2016	1159	CES Inc.	\$ 850.00	Dixie T.	Donna I.
8/18/2016	1000	Debra K Marner	\$ 39.99	Dixie T.	Donna I.
8/18/2016	1001	Stephen M Rapp	\$ 107.40	Dixie T.	Donna I.
8/18/2016	1002	Alpine Bank	\$ 2,144.52	Dixie T.	Donna I.
8/18/2016	1002	Alpine Bank	\$ 599.48	Dixie T.	Donna I.
8/18/2016	1003	Debra K Marner	\$ 221.50	Dixie T.	Donna I.
8/18/2016	1004	Dixie L Timmerman	\$ 88.60	Dixie T.	Donna I.
8/18/2016	1005	Donna M Leone	\$ 88.60	Dixie T.	Donna I.
8/18/2016	1006	Laura M Herter	\$ 137.33	Dixie T.	Donna I.
8/18/2016	1007	Ronald D Stelling	\$ 88.60	Dixie T.	Donna I.
8/18/2016	1008	Stacy M Kleyn	\$ 412.00	Dixie T.	Donna I.
8/18/2016	1009	Stephen M Rapp	\$ 818.38	Dixie T.	Donna I.
8/18/2016	1010	Thomas L Michel	\$ 88.60	Dixie T.	Donna I.
8/18/2016	1011	William R Hursh	\$ 88.60	Dixie T.	Donna I.
8/18/2016	1012	Heritage Ground Care, Inc.	\$ 240.00	Dixie T.	Donna I.
8/18/2016	1046	Alpine Bank	\$ 2,075.19	Dixie T.	Donna I.
8/18/2016	1046	Alpine Bank	\$ 337.28	Dixie T.	Donna I.
<b>Total Funds</b>			<b>\$ 9,849.48</b>		

- a. The bills (above) were submitted for payment. Motion made by Dixie Timmerman, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Ron Stelling, Tom Michel, Laura Herter, Dixie Timmerman, Donna Leone. Nays:0 Absent: Bill Hursh.
  - b. Motion made by Laura Herter, seconded by Donna Leone to approve July 2016 Treasurer's Report. Vote all ayes, 0 nays and 1 absent.
7. Committee Reports

- a. Finance
    - i. None.
  - b. Planning and Zoning
    - i. Guest Dennis Heatley, our building inspector from Safebuilt, presented his concerns about a permit to install an in ground pool at 12753 Arboretum due to the septic field lines and lot and setback locations. Dennis will work with the Boone County Health Dept and the resident for resolution.
  - c. Roads/Highways/Bridges
    - i. No culvert permits issued.
    - ii. Steve Rapp attended a Boone County board meeting that addressed a reduction in speed limit on Caledonia Road and a 4-way stop sign at Dawson lake and Caledonia Roads.
    - iii. Orth road's asphalt resurfacing of 8 feet on both sides was completed today 8/18/16. Chad's Excavation will review the work performed. The aggregate will be added to the edges next week.
    - iv. The revised Norwest Construction quotes that were reviewed by the board of trustees during the month were approved by Donna Leone, Ron Stelling, Laura Herter, Bill Hursh. Abstain: Dixie Timmerman and Tom Michel.
    - v. Motion made by Laura Herter, seconded by Ron Stelling to pay invoices before the September meeting if they were to arrive for Norwest Construction not to exceed \$19,950 and Peter Baker & Sons not to exceed \$19,900. Roll call vote: Ayes: Ron Stelling, Tom Michel, Laura Herter, Dixie Timmerman, Donna Leone. Nays: 0 Absent: Bill Hursh.
    - vi. Trustees questioned why 3 mowing's were performed on roads and ditches this year. They determined that mowing increased due to rainfall amounts.
  - d. Village Hall
    - i. Laura Herter offered to provide a proposed revision to the village hall rental agreement for review at next month's meeting.
8. Old Business
- a. No prevailing wage ordinance was available at this meeting.
  - b. The board of trustee's continue understanding what is involved in an ordinance concerning "communication antenna support structure regulations – 6 month moratorium" in order to respond to Mobilitie's request to install a utility pole 110-120 feet tall on the north side of Dawson Lake road west of the cemetery. Discussion included: fees and expenses, FCC regulations, federal inspections, public utility easement, buried lines, add to other structures, permit fees, etc. No application or ordinance or regulation was made available. Steve Rapp is obtaining more information before taking action.
9. New Business
- a. By Sept 1<sup>st</sup> the village's signs, barricades, etc. will be moved from Ron Stelling's residence to the village hall and Chad's Excavating.
  - b. Guest James Hursh, attorney, presented his resume for consideration by Timberlane Village for hire of legal services. He has been involved with the Capron Rescue Squad, and Poplar Grove and is versed municipal law, planning and zoning, etc. offering \$250 hourly rate with a 24 hr response on average. Steve Rapp offered to

start a task list for village legal needs for consideration. Board of trustees discussed legal candidates Hursh and Popp and option on reducing legal costs.

10. Actions from previous meetings:

<b>Open Actions:</b>	<b>Meeting</b>	<b>Contact</b>
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees
Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Ron Stelling received a quote for adding under-hanging strips on the soffit outside the village hall for \$2,185.00 to secure the siding and window covering areas. No action taken yet.	Feb 2016	Trustees
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

11. Motion made by Laura Herter, seconded by Donna Leone to adjourn at 8:46pm. Vote all ayes, 0 nays, and 1 absent.