



Regular Meeting Minutes – Village of Timberlane – July 21st, 2016

1. Call to order at 7:00pm by President, Steve Rapp at the Timberlane Village Hall at 2940 Charleston Ct., Caledonia, IL 61011.
2. Roll call: Present: Steve Rapp, Stacy Kleyn, Debbie Marner, Laura Herter, Bill Hursh Dixie Timmerman, Ron Stelling, Donna Leone. Tom Michel arrived 7:01. Absent: 0
3. There were no guests.
4. Motion made by Donna Leone, seconded by Tom Michel to approve June 16th, 2016 regular meeting minutes. Vote all ayes, 0 nays, and 0 absent.
5. President’s Report: Steve Rapp’s comments are within meeting minutes.
6. Treasurer’s Report:

Date	Number	Payee	Payment	Motion Made:	Motion Seconded:
7/8/2016	MyTaxIL	Illinois Department of Revenue	\$ 92.98	Dixie T	Donna L
7/8/2016	1134	Com Ed	\$ 40.11	Dixie T	Donna L
7/8/2016	1135	Com Ed	\$ 55.95	Dixie T	Donna L
7/8/2016	1136	Frontier	\$ 81.44	Dixie T	Donna L
7/21/2016	1137	Safebuilt	\$ 534.04	Dixie T	Donna L
7/21/2016	1138	Chad's Excavating & Landscaping	\$ 1,480.00	Dixie T	Donna L
7/21/2016	1139	Bonnell Industries Inc.	\$ 11.48	Dixie T	Donna L
7/21/2016	1140	Belvidere Chamber of Commerce	\$ 175.00	Dixie T	Donna L
7/21/2016	1141	Nicor Gas	\$ 36.90	Dixie T	Donna L
7/21/2016	1142	Alpine Bank	\$ 2,159.85	Dixie T	Donna L
7/21/2016	1142	Alpine Bank	\$ 584.15	Dixie T	Donna L
7/21/2016	1143	United States Treasury	\$ 1,482.64	Dixie T	Donna L
7/21/2016	1144	Stacy M Kleyn	\$ 1.99	Dixie T	Donna L
7/21/2016	1145	Debra K Marner	\$ 221.49	Dixie T	Donna L
7/21/2016	1146	Dixie L Timmerman	\$ 88.60	Dixie T	Donna L
7/21/2016	1147	Donna M Leone	\$ 88.60	Dixie T	Donna L
7/21/2016	1148	Laura M Herter	\$ 119.06	Dixie T	Donna L
7/21/2016	1149	Ronald D Stelling	\$ 88.60	Dixie T	Donna L
7/21/2016	1150	Stacy M Kleyn	\$ 412.00	Dixie T	Donna L
7/21/2016	1151	Stephen M Rapp	\$ 797.00	Dixie T	Donna L
7/21/2016	1152	Thomas L Michel	\$ 88.60	Dixie T	Donna L
7/21/2016	1153	Heritage Ground Care, Inc.	\$ 300.00	Dixie T	Donna L
7/21/2016	1046	Alpine Bank	\$ 2,081.18	Dixie T	Donna L
7/21/2016	1046	Alpine Bank	\$ 331.29	Dixie T	Donna L
Total Funds			\$11,352.95		

- a. The bills (above) were submitted for payment. Motion made by Dixie Timmerman, seconded by Donna Leone to approve bills. Roll call vote: Ayes: Ron Stelling, Tom Michel, Laura Herter, Dixie Timmerman, Bill Hursh, Donna Leone. Nays:0 Absent:0

- b. Motion made by Laura Herter, seconded by Donna Leone to approve June 2016 Treasurer's Report. Vote all ayes, 0 nays and 0 absent.
- 7. Committee Reports
 - a. Finance
 - i. Stacy Kleyn mailed a letter to IL Funds requesting closure of the General Fund and transferring the balance to the US Bank general checking account.
 - b. Planning and Zoning
 - i. None
 - c. Roads/Highways/Bridges
 - i. No culvert permits issued.
 - ii. Steve Rapp received an IDOT 5 year Functional Classification Review of Orth Road and Dawson Lake Road that is required every 2 years. Steve sent it to Rich Lundeen to review for any changes who found no changes were needed. Steve will submit the completed IDOT form.
 - iii. Motion made by Bill Hursh, seconded by Donna Leone to approve the following quotes to repair Orth road: Norwest Construction not to exceed \$19,950 and Peter Baker & Son co not exceed \$19,900 subject to receiving a revised proposal to be reviewed and approved by the board. Roll call vote: Laura Herter, Bill Hursh, Ron Stelling, Donna Leone. Abstain from voting: Dixie Timmerman Tom Michel, Nays: 0 Absent: 0
 - iv. The trustees have the weight limit and caution signs, posts that were needed.
 - v. Steve Rapp will ask Chad's Excavating and Rich Lundeen for the cost of aggregate for side edging on Orth road.
 - vi. Steve Rapp stated that Orth road will be placed on the RMAP funding list.
 - d. Village Hall
 - i. Motion made by Laura Herter and seconded by Bill Hursh to approve the Cub Scouts request to use the village hall on bi-weekly Mondays starting in Sept for the school year. Vote all ayes, 0 nays, and 0 absent.
 - ii. Laura Herter has a proposed revision to the village hall rental agreement for review at next month's meeting.
- 1. Old Business
 - a. none
- 2. New Business
 - a. Laura Herter and Dixie Timmerman received calls offering the village 40 hr community service work for 1 person as probationary work. Laura will call back.
 - b. Steve Rapp received a request from Mobilitie (a public utility) looking to obtain proper permitting to install a utility pole with communications equipment in the public right of way just south of Dawson Lake Rd at 3605 Prairie Rd. Installation within 6 months of approval. Currently the village has no ordinance governing communication antenna support structure and no action was taken by the trustees.
- 3. Actions from previous meetings:

Open Actions:	Meeting	Contact
Single Waste Refuse collection consideration to investigate	Nov 2012	Tom Michel
Lower weight limit on Dawson Lake road from 54,000 lbs to 30,000 lbs as recommended by Hanson Engineering and IDOT.	Mar 2013	Trustees

Utilize services of the Boone County Community Service workers for general cleaning.	Apr 2013	Dixie
Work with Independent Inspections to update the descriptions and Fee schedule on building permits.	May 2013	Steve
Revision of Timberlane By-laws to include electronic attendance	Mar 2014	Debbie Marner
Snow fence options for Newbury Place	Mar 2014	Trustees
Investigate funds in the prime account designated for audit Purposes.	Apr 2014	Stacy, Steve, & auditors
Create new bridge filing system with Hanson Engineering	Oct 2014	Steve & Debbie
Tax referendum bond for ballot	Jan 2015	Steve
Ron Stelling received a quote for adding under-hanging strips on the soffit outside the village hall for \$2,185.00 to secure the siding and window covering areas. No action taken yet.	Feb 2016	Trustees
Investigate “investment policies” in order to provide options to revise ours to the board of trustees.	Apr 2016	Stacy, Debbie

4. Motion made by Dixie Timmerman, seconded by Donna Leone to adjourn at 8:25pm.
Vote all ayes, 0 nays, and 0 absent.